

LONG BEACH PUBLIC SCHOOLS
Long Beach, NY

May 12, 2015

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
LONG BEACH PUBLIC SCHOOLS
REGULAR BOARD MEETING
LONG BEACH PUBLIC LIBRARY
Tuesday, May 12, 2015 – 7:30 P.M.**

AGENDA

REGULAR BOARD MEETING/BUDGET HEARING

7:30 PM

I. Pledge of Allegiance/Call to Order/Opening Remarks – Board President

- *Presentation of Certificates – Dr. Deborah Lovrich*

10th Annual Locust Valley HS Film Festival

Finalists

Will Salice-Bell, Reid Schott, Tom Marsden - PSA

Jorge Romero, Scott Powers, Jack Rabin - PSA

Julia Wiener – Music Video

First Place

Remi Scott, Scott Powers – Drama

Ian Jaffe, Sebastian Vidal, Cesare Sandoval – Comedy

Third Place

Logan Weitz – Documentary

Runner-Up for Best in Show

Remi Scott, Scott Powers

Participants

Emily Fitzpatrick

Imani Medlin

Max Tunney

Samantha Gesuale

Damian McLaughlin

Jessica Graepel

David Tarazona

II. Report of Superintendent of Schools

- Government Efficiency Plan
- Presentation – Final Budget 2015-2016

III. Board of Education Comments

IV. Questions and Comments from the Public – Items on Tonight's Agenda Only

V. Student Organization Announcements

- VI. Presentation of Treasurer's Report, Extracurricular Activity Report and Claims Auditor's Report for March 2015
- VII. Approval of Minutes of the Board of Education of Executive Sessions, Regular Meetings and Work Sessions of March 30, April 14, and April 21, 2015
- IX. Presentations of the Superintendent
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Approval of Policy #7110 Attendance Policy
 4. Second Reading of Policy #3510 Emergency School Openings
And Delayed Openings
 5. First Reading of Policy #7130 Entitlement to Attend – Age
And Residency
 6. First Reading of Policy #6220 Employee Protection-Whistleblower
 7. Approval of Lead Evaluators
 8. Approval of Establishment of ACA Measurement Periods
 9. Approval of Athletic Placement Process
 10. Acceptance of Donation
 11. Approval of Recommendations of CSE and CPSE
 12. Payment of Legal Bills: Legal Services
 13. Approval of Use of Schools
- X. Board of Education – Additional New/Old Business, if any
- XI. Questions and Comments from the Public
- XII. Announcements:
 1. Long Beach Classroom Teachers' Association
 2. Administrative, Supervisory and PPS Group
 3. Long Beach Schools Employees Association
 4. Parent/Teacher Association
- XIII. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

1. CERTIFICATED PERSONNEL

(a) WHEREAS, the District is desirous of restructuring and consolidating certain supervisory positions in the District; and

WHEREAS, the intended restructured positions are "similar" to the positions that are being abolished in accordance with relevant provisions of the New York State Education Law;

NOW THEREFORE, BE IT RESOLVED, that the Board of Education hereby abolishes the following positions effective June 30, 2015: Director of World Languages, Director of Mathematics, Director of English Language Arts, Director of Science, Technology and Engineering and Director of Social Studies.

BE IT FURTHER RESOLVED that the Board of Education hereby approves the creation of the following positions effective July 1, 2015: Secondary Director of Science, Technology, Engineering and Mathematics, Secondary Director of Humanities, and Director of Elementary, Curriculum, Instruction and Assessment (Pre-K through 5).

BE IT FURTHER RESOLVED that the incumbent Director of Science, Technology and Engineering is hereby appointed to the newly created position of Director of Science, Technology, Engineering and Mathematics, with her probationary term in such previous position being carried over to the newly created position; and the incumbent Director of Social Studies is hereby appointed to the newly created position of Director of Humanities, with his status as being tenured carried over to the newly created position

I. CERTIFICATED PERSONNEL

(c) Resignations

1. Name: Cheriese Pemberton
Assign./Loc: Curriculum Director of Mathematics, K-12/Districtwide
Effective Date: May 31, 2015
2. Name: Joshua Anisansel
Assign./Loc: Curriculum Director of English Language Arts, K-12/
Districtwide
Effective Date: June 30, 2015 close of day
3. Name: Monica Geller
Assign./Loc: Foreign Language Teacher/LBHS
Effective Date: June 30, 2015
4. Name: Laura Rathbun
Assign./Loc: Part Time Teacher Assistant/Lido School
Effective Date: April 14, 2015 close of day
5. Name: Elisa Weiss
Assign./Loc: Part Time Teacher Assistant/LBHS
Effective Date: May 8, 2015 close of day

(d) Leaves of Absence

1. Name: Jacqueline Kupferman
Assign./Loc: Special Education Teacher/East School
Effective Dates: September 3, 2015-November 26, 2015
Reason: Maternity
2. Name: Patricia Nyman
Assign./Loc: Part Time Teacher Assistant/West School
Effective Dates: May 4, 2015-June 24, 2015
Reason: Family Illness

(e) Amended Catastrophic Leave of Absence

Name: Sharon Gamble
Assign./Loc: Family and Consumer Science Teacher/LBMS
Effective Dates: May 30, 2015-June 30, 2015
Original Catastrophic: January 15, 2015-May 29, 2015
Original Leave: September 1, 2014-January 14, 2015 (used sick time)

I. **CERTIFICATED PERSONNEL**

(f) Amended Leaves of Absence

1. Name: Courtney Elliott
Assign./Loc: Elementary Teacher/West School
Effective Dates: April 13, 2015-May 31, 2015
Original Dates: April 20, 2015-May 29, 2015
Reason: Maternity

2. Name: Diana Armada
Assign./Loc: Elementary Teacher/Lido School
Effective Dates: April 20, 2015-June 30, 2015
Original Dates: April 14, 2015-May 25, 2015
Reason: Maternity

3. Name: Kristi Gerhard
Assign./Loc: Elementary Teacher/Lido School
Effective Dates: March 16, 2015-May 22, 2015
Original Dates: May 4, 2015-June 30, 2015
Reason: Maternity

(g) Appointment: Probationary Executive Director of Human Resources

Name: Michele Natali
Assign./Loc: Probationary Executive Director of Human Resources/Districtwide
Certification: Permanent School District Administrator
Permanent Administrator/Supervisor
Permanent N-6
Effective Date: July 1, 2015
End Date: June 30, 2018
Tenure Date: July 1, 2018
Tenure Area: Executive Director of Human Resources
Salary Classification: \$165,500 per annum
Reason: To replace Randie Berger
*Subject to negotiations

(h) Appointment: Director of Media, Performing and Fine Arts

Name: Julia Lang-Shapiro
Assign./Loc: Director of Media, Performing and Fine Arts/Districtwide
Certification: Permanent School District Administrator
Permanent Art
Effective Date: July 1, 2015
End Date: June 30, 2018
Tenure Date: July 1, 2018
Tenure Area: Director of Media, Performing and Fine Arts
Salary Classification: \$130,000 per annum
Reason: To replace Dale Johanson
*Subject to negotiations

I. CERTIFICATED PERSONNEL

(i) Appointment: Director of Elementary Curriculum, Instruction and Assessment

Name: Sean Murray
Assign./Loc: Director of Elementary Curriculum, Instruction and Assessment/Districtwide
Certification: Permanent School District Administrator
Permanent Pre K-6
Effective Date: July 1, 2015
End Date: June 30, 2018
Tenure Date: July 1, 2018
Tenure Area: Director for Elementary Curriculum, Instruction and Assessment/Districtwide
Salary Classification: \$140,000 base per annum
Reason: To meet a district need
*Subject to negotiations

(j) Appointment: Probationary Special Education Coordinator

Name: Matthew Morand
Assign./Loc: Probationary Special Education Coordinator/LBHS
Certification: Initial School Building Leader
Permanent School Psychologist
Effective Date: July 1, 2015
End Date: June 30, 2018
Tenure Date: July 1, 2018
Tenure Area: Coordinator of Special Education
Salary Classification: \$134,000 base per annum
Reason: To replace Deborah Smith
*Subject to negotiations

(k) Appointment: Probationary Family and Consumer Science Teacher

Name: Christine Sciarra
Assign./Loc: Probationary Family and Consumer Science Teacher/LBHS
Certification: Initial Family and Consumer Science
Effective Date: September 1, 2015
End Date: August 31, 2018
Tenure Date: September 1, 2018
Tenure Area: Home Economics
Salary Classification: BA/Step 3 (\$65,692* per annum)
Reason: Annual re-appointment and to meet a district need
Comment: Currently .8
*Subject to negotiations

1. CERTIFICATED PERSONNEL

(l) Appointment: Probationary Music Teacher

Name: Christina Reime
Assign./Loc: Probationary Music Teacher/East School
Certification: Initial Music
Effective Date: September 1, 2015
End Date: August 31, 2018
Tenure Date: September 1, 2018
Tenure Area: Music
Salary Classification: BA+30/Step 3 (\$69,021* per annum)
Reason: Annual re-appointment and to meet a district need
Comment: Currently .6
*Subject to negotiations

(m) Appointment: Probationary Remedial Reading Teachers

1. Name: Lauren Diesu
Assign./Loc: Probationary Remedial Reading Teacher/LBMS
Certification: Initial Literacy 5-12
Initial Literacy B-6
Initial Students with Disabilities 1-6
Effective Date: September 1, 2015
End Date: August 31, 2016*
Tenure Date: September 1, 2016
Tenure Area: Remedial Reading
Salary Classification: MA+10/Step 3 (\$72,824** per annum)
Reason: To replace Mary Conway/Jennifer Pullara/Shari Steir
*Credit for time served as a regular substitute
**Subject to negotiations

2. Name: Kaitlin Smith
Assign./Loc: Probationary Remedial Reading Teacher/LBMS
Certification: Initial Literacy 5-12
Initial Literacy B-6
Initial English Language Arts 7-12
Initial English Language Arts 5-6 extension
Effective Date: September 1, 2015
End Date: August 31, 2018
Tenure Date: September 1, 2018
Tenure Area: Remedial Reading
Salary Classification: MA/Step 2 (\$69,705* per annum)
Reason: To replace Phyllis Boriello
*Subject to negotiations

1. CERTIFICATED PERSONNEL

(n) Appointment: Probationary Elementary Teacher

Name: Lindsey Smith
Assign./Loc: Probationary Elementary Teacher/Lindell School
Certification: Professional Childhood Education 1-6
Professional Students with Disabilities 1-6
Effective Date: September 1, 2015
End Date: August 31, 2018
Tenure Date: September 1, 2018
Tenure Area: Elementary
Salary Classification: MA/Step 2 (\$69,705* per annum)
Reason: To replace
*Subject to negotiations

(o) Appointment: Regular Substitute Elementary Teacher

Name: Susan Garcia
Assign./Loc: Regular Substitute Elementary Teacher/East School
Certification: Professional Early Childhood Education B-2
Professional Childhood Education 1-6
Professional Students with Disabilities 1-6
Effective Dates: September 1, 2015-June 30, 2016 (or earlier at the district's discretion)
Tenure Area: Elementary
Salary Classification: MA/Step 4 (\$74,799* per annum)
Reason: To replace Carol Todaro-Bitteto
*Subject to negotiations

(p) Appointment: Regular Substitute School Social Worker

Name: Michelle Donovan
Assign./Loc: Regular Substitute School Social Worker/Lindell School
Certification: Provisional School Social Worker
Effective Dates: September 1, 2015-January 30, 2016 (or earlier at the district's discretion)
Tenure Area: School Social Worker
Salary Classification: MA/Step 2 (\$69,705* + \$3,000* stipend per annum)
Reason: To replace Deborah Bernardino Arden
*Subject to negotiations

(q) Appointment: Part Time School Psychologist (.6)

Name: Serafina D'Anna
Assign./Loc: Part Time School Psychologist (.6)/Lindell
Certification: Provisional School Psychologist
Effective Dates: September 1, 2015-June 30, 2015 (or earlier at the district's discretion)
Salary Classification: 0.6 of MA/Step 1 (\$40,292* + \$1,800 stipend*per annum)
Reason: To meet a district need
*Subject to negotiations

1. CERTIFICATED PERSONNEL

(r) Re-Appointment: Part Time Pre Kindergarten Teachers (18.25 hours per week) Subject to enrollment-2015-2016 School Year – Rate: \$55.26* per hour-*Subject to negotiations

- | | |
|---------------------|--------------------------|
| 1. Beth Ann Salter | 7. Jean Kushel |
| 2. Molly Drake | 8. Marisa Lorenzo |
| 3. April Andrews | 9. AnnMarie Scandole |
| 4. Janine Riomas | 10. Jacqueline Sharkey |
| 5. Natasha Reichel | 11. Elizabeth Fichtelman |
| 6. Rosemary Antonik | 12. Janette Lee |

(s) Appointment Part Time Temporary Teacher Assistants 17.5 hours per week-effective start date through June 24, 2015 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract.

Name	Location	Certification	Grade II/Step	Hourly Rate \$	Start Date
1.Nicole Connelly	LBHS	Level I TA	Step 1	17.24	5/13/15
2.Ronald McHenry	LBMS	Level I TA	Step 1	17.24	5/13/15

(t) Appointment: Summer School Principal

Name: Sharon Weiss
 Assign./Loc: Summer School Principal/LBHS
 Certification: Permanent School District Administrator
 Permanent N-6
 Effective Dates: July 1, 2015-August 14, 2015 (with additional hours prior to school opening)
 Stipend: \$7,500

(u) Appointment: Part Time Drivers Education Instructor

Name: Daniel Lerner
 Assign./Loc: Part Time Drivers Education Instructor/LBHS
 Certification: NYS DOMV-Drivers Education Instructor Certification
 Professional Technology Education
 Students with Disabilities 7-12-Generalist Supplementary Certificate
 Effective Dates: September 1, 2015-June 30, 2016 (or earlier at the district's discretion)
 Salary Classification: \$74.50* per hour
 Reason: Annual-reappointment/afterschool program
 *subject to negotiations

1. CERTIFICATED PERSONNEL

(v) Per Diem Substitute School Psychologist

Name: Serafina D'Anna
Assign./Loc: School Psychologist/Hebrew Academy of Long Beach/LBMS
Effective Dates: April 20, 2015-June 30, 2015
Rate: \$225 per day
Reason: To replace Gizelle Conroy

**(w) Appointment: Teachers in Charge-2015-2016 School Year
Stipend: \$4005* per annum-*Subject to negotiations**

Name	School
1. Carol Cintorino	Lindell
2. Sharon Weiss	East
3. Donna Fee	West

(x) Appointment: Interscholastic Spring Coach/2014-2015

Name	Stipend
Casey Twibell	\$4,851

(y) Appointment: Test Preparation for Regents for the 2014-2015 school year-rate of pay \$74.50 per hour-total hours not to exceed 100 hours for the program at LBMS

1. Michael Glasstein	5. Tara Mele
2. Alyssa Mazurek	6. Diana Mazzitelli
3. Nancy Josephs	7. Grace Riemenschneider
4. William Papetti	

(z) Appointment: Odyssey of the Mind-Rate of Pay: \$56.07 per hour-for the 2014-2015 School Year additional 25 hours each.

1. Beverlee Bertinetti
2. Caitlin Fuentes

(aa) Appointment: Extended Essay Mentors for the IB Diploma Program effective 2014-2015 school year-rate of pay \$56.07 per hour

1. Jonathan Bloom
2. Richard Rogers
3. Davis Tobia
4. Denise Menelao

(bb) Appointment: Math Academy Program (Grant Funded)-for the 2014-2015 School Year-rate of pay \$74.50 per hour-maximum 10 hours

Dana Runfola

1. CERTIFICATED PERSONNEL

(cc) Appointment: Deans - 2015-2016 School Year-Stipend: \$4,005* per annum-*Subject to negotiations

	Name	Assignment	Location
1.	Jason Zizza	Part Time Dean (.6)	LBMS
2.	Lynn Dean	Part Time Dean (.4)	LBMS

(dd) Appointment: IB Middle Years Program Implementation Facilitator for the 2015-2016 School Year-rate of pay-\$5,000 stipend*Subject to negotiations

Melanie Scott

(ee) Appointment: Team Leaders for the Middle School – 2015-2016 School Year-Stipend: \$1,885* per annum (per team)- *subject to negotiations

	Name	Team
1.	Lorraine Pross	6-1
2.	Gwen Panoff/Elizabeth Chimienti	6-2
3.	Robert Gallopini/Debra Rabiner	6-3
4.	Lauren Behan/Joseph Hoffman	7-1
5.	Megan Kalner/Jennifer McWilliams	7-2
6.	Michael Glastein	8-1
7.	Nancy Connor/Diana Mazzitelli	8-2
8.	Gregory Cody/Nancy Josephs	8-3

(ff) Reclassifications:

	Name	Assignments	New Class	Effective Date
1.	Lauren Andersen	Teacher/Special Ed	MA+10	2/1/15
2.	Cathleen Barone	Teacher/Elementary	MA+80	9/1/15
3.	Lisa Casey	Teacher/Soc Studies	MA+80	9/1/15
4.	Doris Castro	Teacher/FLES	MA+70	2/1/15
5.	Doris Castro	Teacher/FLES	MA+80	9/1/15
6.	Sharon Cohen	Teacher/S&HH	MA+80	9/1/15
7.	Kathleen Coners	Teacher/Elementary	MA+20	9/1/15
8.	Ashley Didio	Teacher/Special Ed	MA+10	9/1/15
9.	Michelle Frank	Teacher/English	MA+80	2/1/15
10.	Megan Grahlfs	Teacher/Science	MA+60	9/1/14
11.	Joseph Hoffman	Teacher/Soc Studies	MA+30	9/1/15
12.	Angela Madigan	Teacher/Elementary	MA+50	2/1/14
13.	Angela Madigan	Teacher/Elementary	MA+60	9/1/14
14.	Sean Miller	Teacher/Special Ed	MA+10	9/1/15
15.	Lauren Moriarty	Teacher/Special Ed	MA+60	9/1/15
16.	Melissa Pecere	Teacher/Special Ed	MA+40	9/1/15
17.	Kerri Rehnback	Teacher/Mathematics	MA+50	2/1/15
18.	Jacqueline Walter	Teacher/Special Ed	MA+80	2/1/15

1. CERTIFICATED PERSONNEL

(gg) The following Per Diem Substitute Teachers are recommended for approval for the 2014-2015 school year

NAME	CERTIFICATION AREA
1. Celeste Bartels	Permanent Special Education
2. Brian Mac Connell	Initial Physical Education
3. Meghan Daly	Initial Childhood Education 1-6
	Initial Early Childhood B-2

(hh) MEMORANDUM OF AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE PERMANENT SUBSTITUTE TEACHER UNIT

BE IT RESOLVED, the Board of Education approves the Memorandum of Agreement between the negotiating representatives of the Long Beach Public Schools and the Permanent Substitute Teacher Unit, dated May 12, 2015.

2. NON CERTIFICATED PERSONNEL

(a) Resignation

Name: Teresa Naranjo
Assign./Loc: Part Time Lunch Aide/West School
Effective Date: June 24, 2015 close of day

(b) Leave of Absence: Personal

Name: Li-ing Woo
Assign./Loc: Account Clerk/Administration Building
Effective Date: April 13, 2015-October 31, 2015 (intermittent FMLA)
Reason: Family Illness

(c) Appointment: Part Time Food Service Workers

1. Name: John Mule
Assign./Loc.: Part Time Food Service Worker/LBHS
Effective Date: May 13, 2015
Salary Classification: \$12.23 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Edward Gennusa
2. Name: Michele Ghent
Assign./Loc.: Part Time Food Service Worker/LBHS
Effective Date: May 13, 2015
Salary Classification: \$12.23 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Ethel Yarwood

(d) Recommended Action: Approval of the schedule of 2014-2015 Continuing Education Instructional Personnel as follows (subject to sufficient enrollment and satisfactory performance):

<u>Name</u>	<u>Course</u>	<u>Hours</u>	<u>Rate p/h</u>	<u>Maximum</u>
Volosevich, Lynn	Sub for Masters Swim	12	25.00	\$300.00

(e) The following Per Diem Substitutes are recommended for approval for the 2014-2015 school year

- | Name | Position |
|---------------------------|------------------------|
| 1. Michael Frasca | Cleaner |
| 2. Yolanda Finlay Johnson | Special Education Aide |
| 3. Jaclyn DeVivio | Teacher Assistant |

2. NON CERTIFICATED PERSONNEL

(a) Resignation

Name: Teresa Naranjo
Assign./Loc: Part Time Lunch Aide/West School
Effective Date: June 24, 2015 close of day

(b) Leave of Absence: Personal

Name: Li-ing Woo
Assign./Loc: Account Clerk/Administration Building
Effective Date: April 13, 2015-October 31, 2015 (Intermittent FMLA)
Reason: Family Illness

(c) Appointment: Part Time Food Service Workers

1. Name: John Mule
Assign./Loc.: Part Time Food Service Worker/LBHS
Effective Date: May 13, 2015
Salary Classification: \$12.23 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Edward Gennusa
2. Name: Michele Ghent
Assign./Loc.: Part Time Food Service Worker/LBHS
Effective Date: May 13, 2015
Salary Classification: \$12.23 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Ethel Yarwood

(d) Recommended Action: Approval of the schedule of 2014-2015 Continuing Education Instructional Personnel as follows (subject to sufficient enrollment and satisfactory performance):

<u>Name</u>	<u>Course</u>	<u>Hours</u>	<u>Rate p/h</u>	<u>Maximum</u>
Volosevich, Lynn	Sub for Masters Swim	12	25.00	\$300.00

(e) The following Per Diem Substitutes are recommended for approval for the 2014-2015 school year

- | Name | Position |
|---------------------------|------------------------|
| 1. Michael Frasca | Cleaner |
| 2. Yolanda Finlay Johnson | Special Education Aide |
| 3. Jaclyn DeVivio | Teacher Assistant |

3. APPROVAL OF POLICY #7110 ATTENDANCE POLICY

4. SECOND READING OF POLICY #3510 – EMERGENCY SCHOOL OPENINGS AND DELAYED OPENINGS

5. FIRST READING OF POLICY #7130 - ENTITLEMENT TO ATTEND – AGE AND RESIDENCY

6. FIRST READING OF POLICY #6220 EMPLOYEE PROTECTION-WHISTLEBLOWER

7. APPROVAL OF CERTIFICATION OF LEAD EVALUATORS

WHEREAS, §30-2.9 of the Rules of the Board of Regents requires certification of lead evaluators for purposes of conducting evaluations of teachers and principals in accordance with the requirements under §3012-c of the Education Law, respecting Annual Professional Performance Reviews;

WHEREAS, the individuals named below have successfully completed training that meets the requirements prescribed in §30-2.9(b) of the Rules of the Board of Regents;

NOW, THEREFORE, BE IT RESOLVED, that the Long Beach City School District certifies the following individuals as lead evaluators for the 2014-2015 school year:

David Weiss
Sean Murray
Brenda Young
Cristine Zawatson
Vivian Fiallo
Arnie Epstein
Sabrina Cantore
John Emmons
Deborah Smith

Randie Berger
Karen Sauter
Michele Natali
Cheriese Pemberton
Sean Hurley
Marcia Mule
Andy Smith
Keith Biesma
Vincent Russo

Ken Graham
Sandy Schneider
Bill Stroud
Josh Anisansel
Dale Johanson
Deborah Lovrich
Francine Newman
Kim Liguouri
Joy Anne D'Anca

8. APPROVAL OF ESTABLISHMENT OF AFFORDABLE CARE ACT MEASUREMENT PERIODS

Measurement Periods for Ongoing Employees

WHEREAS, the Patient Protection and Affordable Care Act (the "Act") and the regulations promulgated thereunder authorize employers to utilize standard measurement, administrative, and stability periods to determine whether ongoing employees constitute full-time employees under the Act; and

WHEREAS, the District wishes to adopt standard measurement, administrative, and stability periods for the purposes of determining whether ongoing employees constitute full-time employees under the Act;

NOW THEREFORE, BE IT RESOLVED, that the standard measurement period for ongoing employees shall be a period of twelve (12) consecutive months from October 13th to October 12th the following year; and

BE IT FURTHER RESOLVED that the administrative period for ongoing employees shall be a period of eighty (80) days to begin immediately after the standard measurement period on October 13th and continue to December 31st; and

BE IT FURTHER RESOLVED that the stability period for ongoing employees shall be a period of twelve (12) consecutive calendar months from January 1st to December 31st; and

BE IT FURTHER RESOLVED, that notwithstanding the foregoing, the Long Beach City School District reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.

Measurement Periods for New Variable Hour, Part-Time, and Seasonal Employees

WHEREAS, the Patient Protection and Affordable Care Act (the "Act") and the regulations promulgated thereunder authorize employers to utilize initial measurement, administrative and stability periods to determine whether new variable hour, part-time, and seasonal employees constitute full-time employees under the Act; and

WHEREAS, the District wishes to adopt initial measurement, administrative, and stability periods for the purposes of determining whether new variable hour, part-time, and seasonal employees constitute full-time employees under the Act; and

NOW THEREFORE, BE IT RESOLVED, that the initial measurement period for new variable hour, part-time, and seasonal employees shall be a period of twelve (12) consecutive months that commences on the first day of the calendar month following an employee's first day of work; and

BE IT FURTHER RESOLVED, that the administrative period for new variable hour, part-time, and seasonal employees shall commence on the day after the end of the employee's initial measurement period and continue until the last day of the first calendar month beginning on or after the first anniversary of the employee's start date; and

BE IT FURTHER RESOLVED, that the stability period for new variable hour, part-time, and seasonal employees shall be a period of twelve (12) consecutive calendar months commencing on the day after the end of the employee's administrative period; and

BE IT FURTHER RESOLVED, that notwithstanding the foregoing, the Long Beach City School District reserves the right to elect to provide insurance coverage to otherwise eligible employees who are not currently provided insurance coverage or to elect not to provide insurance coverage to otherwise eligible employees.

9. APPROVAL OF ATHLETIC PLACEMENT POLICY

WHEREAS, Section 135.4(c)(7)(ii)(a)(4) of the Regulations of the Commissioner of Education provides for a board of education to permit pupils in grades no lower than seventh grade to compete on interscholastic athletic teams organized for senior high school pupils, or senior high school pupils to compete on interscholastic athletic teams organized for pupils in the seventh and eighth grades; and

WHEREAS, these pupils are to be allowed to compete at levels that are appropriate to their physiological maturity, physical fitness, and sport skills in relationship to other pupils in accordance with the standards established by the Commissioner of Education; and

WHEREAS, the State Education Department issues the competition standards for these pupils to compete under a program called the Athletic Placement Process;

THEREFORE BE IT RESOLVED that the Long Beach City School District Board of Education shall permit pupils to compete after successfully completing the Athletic Placement Process for the requested sport and level.

10. ACCEPTANCE OF DONATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of three (3) fish tanks (10, 20, 40 gallon) and the associated stands, filters lights, decorations and gravel, valued at approximately \$1,200 from Ms. Doris Maris for science research at Long Beach High School.

11. ACCEPTANCE OF RECOMMENDATIONS OF COMMITTEE ON PRESCHOOL SPECIAL EDUCATION (CPSE) AND COMMITTEE ON SPECIAL EDUCATION (CSE)

12. APPROVAL OF PAYMENT OF LEGAL BILLS: LEGAL SERVICES

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$12,596.33 to the firm of Ingerman Smith, LLP for the monthly retainer and extraordinary legal services rendered during the period of March 1 through March 31, 2015.

13. APPROVAL OF USE OF SCHOOLS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified/rescheduled based on building construction schedules.

APPLICATIONS FOR USE OF SCHOOL FACILITIES

Organization	Purpose	Facility Requested	Date Requested
Circulo de Hispanidad	Mother's Day Show	Lindell Auditorium, Cafeteria, Teachers' Cafeteria, Bathrooms	Friday, May 8, 2015 6:00 PM – 9:30 PM
Long Beach Football Club	Team Photos	LBMS Cafeteria	May 16 & May 20, 2015 Saturday 8 AM-3 PM Wednesday 4 – 8 PM
Kathleen Rice & Denise Ford	Community Meeting	Lindell Auditorium	Tues, May 26, 2015 6 PM – 9 PM
Sustainable LI	Public Meeting	East Cafeteria	Mon, June 8, 2015 7 PM – 9 PM
LB Lacrosse Club	Clinics	LBMS Athletic Fields 11 and 12; Veterans Field, Bathrooms	June 8–August 10, 2015 Monday – Friday 5:30 PM – 8:30 PM
LB Lacrosse Club	Clinics	LBHS Athletic Field 5 Bathrooms	June 8–August 10, 2015 Monday – Friday 5:30 PM – 8:30 PM
Circulo de Hispanidad	Awards Night	LBHS Auditorium, Cafeteria, 4 Rooms	Friday, June 12, 2015 6:00 PM – 10:00 PM
LB Lacrosse Club	Summer Games	LBHS Alumni Field, Bathrooms	June 27 – July 27, 2015 One Day Per week/TBD 6:30 PM – 9:30 PM
LB Lacrosse Club	Summer Games	LBMS Veterans Field, Bathrooms	June 27 – July 27, 2015 One Day Per week/TBD 6:30 PM – 9:30 PM
Long Beach Wrestling Camp	Camp	LBMS Wrestling Room	June 29 – July 2, 2015 Monday - Thursday 8:30 AM – 3 PM
Long Beach Aquatics	Practice	LBHS Pool	June 29 – Aug. 14, 2015 Monday - Friday 6:45 AM – 9:30 AM
HALB's Avnet	Camp - Sports	Lindell Athletic Field 2	June 29 – Aug. 19, 2015 Monday - Friday 10:00 AM – 3:00 PM
City of Long Beach	Summer Camp	West North Playground, Gym	June 29 – Aug. 21, 2015 Monday - Friday 7 AM – 2 PM
City of Long Beach	Summer Camp	LBMS Auditorium, Cafeteria, Gym, Rooms, Tennis Courts, Athletic Fields 11 & 12	June 29 – Aug. 21, 2015 Monday – Friday 7:00 AM – 6:00 PM
LB Lacrosse Club	Camp	LBHS Pool, Cafeteria	July 6 – July 10, 2015 Monday – Friday 9:00 AM – 3:30 PM
LB Lacrosse Club	Camp	LBMS Cafeteria, Athletic Fields 11 & 12, Veterans Field	July 6 – July 10, 2015 Monday – Friday 9:00 AM – 3:30 PM

Board of Education
Long Beach Public Schools

May 12, 2015

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
Long Beach Aquatics	Dual Meet	LBHS Pool	Sat., July 25, 2015 7:00 AM – 10:00 AM
Long Beach Aquatics	Dual Meet	LBHS Pool	Sat., Aug 1, 2015 7:00 AM – 10:00 AM
Long Beach Aquatics	Snowball Mini-Meet	LBHS Pool	Sat. Jan 9, 2016 9:30 AM – 2:00 PM
US Merchant Marine Academy	Soccer Practice/Clinic	LBMS Veterans Field, Bathrooms	Sat., Aug. 15, 2015 10 AM – 4 PM
LB Martin Luther King Center	Sporting Event & Fund Raiser	LBMS Veterans Field	June 20 – Aug. 22, 2015 Saturdays (5) 6/20, 7/11, 7/25, 8/8, 8/22
Sustainable LI	Public Meeting	West School Cafeteria	Mon., June 15, 2015 6:30 PM – 9:30 PM
Circulo de Hispanidad	Afterschool Program	East Cafeteria, Gym, Kitchen, Playground, Other rooms	Sept. 8, 2015 through June 24, 2016 Monday – Friday 3:00 PM – 6:00 PM
American Cancer Society	Fundraiser Boys v. Girls	LBHS Gym, Pool, Tennis Courts, Athletic Fields 5 & 6, Alumni Field	Friday, May 29, 2015 3:00 PM – 8:00 PM

Students

SUBJECT: STUDENT ATTENDANCE POLICY

The Long Beach Public Schools' Board of Education recognizes that attendance in school is a major contributor to student academic achievement. Promptness and regular attendance are prerequisites for success in school and in adult pursuits. In order to benefit from classroom instruction and master the required materials and concepts, students must be on time for class, must attend all classes when in school and must do everything possible to prevent absence from school.

Through the implementation of this comprehensive District-wide Attendance Policy, the Board of Education expects to:

- **Encourage full attendance by all students**
- **Reduce levels of unexcused absence, tardiness and early dismissals**
- Maintain an adequate record keeping system for verifying attendance of all children in the Long Beach Public Schools
- Establish a mechanism for each school to account for the whereabouts of its children throughout each school day
- Establish a mechanism by which the patterns of pupil absence can be examined
- Develop effective intervention strategies to maintain and to improve school attendance

Commencing July 1, 2015 attendance shall be taken and recorded in accordance with the following:

- For pupils in Kindergarten through grade 5, presence or absence shall be recorded by the classroom teacher after the taking of attendance once per period. For Pre-K, attendance will be taken once per school day in each AM and PM session. For pupils in grades 6 through 12, presence or absence shall be recorded by the classroom teacher after the taking of attendance in each scheduled period.

Students

The record of each student's presence, absence, tardiness and early departure shall be kept by each school in a register of attendance, which shall include the following information for each student:

- Name;
- Date of Birth;
- Full name of parent(s) or person(s) in parental relations;
- Address where the pupil resides;
- Phone number(s) where the parent(s) or person(s) in parental relation may be contacted;
- Date of the pupil's enrollment;
- A record of the pupil's attendance on each day of scheduled instruction;
- A record of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including water supply, shortage of fuel, destruction of or damage to a school building or such other cause as may be found satisfactory by the Commissioner of Education; and,
- The date when the pupil withdraws from enrollment or is dropped from enrollment in accordance with New York State Education Law.

Any absence for a school day or portion thereof shall be recorded as excused or unexcused in accordance with the standards articulated in Article II of this policy.

When a student is absent from school, a PARENT/GUARDIAN is required to notify the school office before the start of the school day.

In the event that a student at any instructional level, from Pre-Kindergarten through grade 12, arrives late or departs early from scheduled instruction, such lateness or early departure shall be recorded as excused or unexcused in accordance with the standards articulated in Article II of this policy.

This policy sets forth a requirement that each school establish procedures advising parents/guardians that it is their responsibility to notify the school office before the start of the school day of any absence, lateness or early departure of their child.

This policy shall apply to students with a disability unless otherwise noted in their Special Education Individualized Educational Program.

Students attending classes at other facilities, such as a BOCES center, shall be subject to the attendance policies at those other facilities, except that this policy shall apply for that portion of the student's program for which they are enrolled in a Long Beach Public School.

Students

I. Absence Note Procedures

When absent, it is the parent/guardian's responsibility to contact the school via phone call, written note or email. A note, which is written and signed by the parent/guardian, should be brought to the school attendance/nurse's office on the first day of his/her return to school. Notes must contain the following information:

- Student's full name
- Date(s) of absence
- Reason for absence
- A home/business/cell phone number where the parents can be contacted that day

If a parent does not contact the school or provide a note within five school days, the absence will be treated as an unexcused absence from each class.

II. Excused and Unexcused Absences

New York State Education law requires that a student enrolled in school attend regularly. The Long Beach Board of Education recognizes that, on occasion, certain situations may preclude a student's attendance. Parents and students have a shared responsibility for attendance and they are encouraged to schedule medical and dental appointments, personal business and vacations outside of school hours.

The following are valid excuses for absence, tardiness or early departures:

- Illness of the student
- Serious illness of immediate family member
- Death in the student's family
- Serious, contagious or epidemic disease in the household where the student resides
- Urgent doctor or dental appointments which cannot be arranged for any other time
- Mandated attendance in a court of law or related court proceeding
- Documented college visits (high school students only)
- Religious observance
- Attendance at a school supervised program
- Other reasons are subject to building principal's approval.

With regard to the above list, the number of days of excused absence in each instance must be appropriate to the specific situation and circumstances. Final determination of excuse validity rests with the principal of the school involved.

Students

The following are examples of invalid excuses for absence, lateness or early departures:

- Visiting relatives or friends
- Cutting class
- Vacationing/traveling
- Babysitting or helping at home
- Working
- Shopping
- Oversleeping
- Leaving school during the day, including lunch, without proper notification

Final determination of absence validity rests with the School Principal involved

- III.** All students are expected to attend class and participate in class activities and assignments. An absent student is expected, upon his/her return, to consult with his/her teachers regarding missed work.
Only those students with excused absences will be given the opportunity to make up a test and/or turn in a late assignment for inclusion in the calculation of the performance portion of their marking period grade. Make up opportunities must be completed by a date specified by the student's teacher for the class in question.
Students absent from a final exam due to an excused absence will receive an incomplete until arrangements are made with the classroom teacher to complete a makeup. A doctor's note is to be provided by the student to the teacher if the absence is due to a physical illness.
- IV.** The school district maintains an electronic data program for the recording of all absences, latenesses, and cuts. A coding system is in place to record the nature (excused/unexcused) of the absence, lateness or early departure.
- Once the reason for an absence is determined, the absence is entered as excused or unexcused, along with the district code for the reason
 - An absence is changed to late when the late arriving student reports to the attendance/nurse's office. When the reason is determined, the lateness is entered as excused or unexcused, along with the district code for that reason
 - All early departures require prior notification. Once the reason for early departure is determined, it will be entered as excused or unexcused
- A student who cuts class/school will be recorded as an unexcused absence.

Students

V. The Long Beach Public Schools' Board of Education requires that a student must be in attendance in a class not less than 85% of the scheduled days of instruction in order to receive credit for the course.

- For all secondary credit bearing courses, any student whose absences, whether excused or unexcused, total more than 7 absences for $\frac{1}{4}$ credit course, 14 absences for $\frac{1}{2}$ credit course, or 28 absences for a 1 credit course, will not receive credit for that course, except as otherwise provided herein.
- To ensure that parents and students are aware of the implications of this minimum attendance requirement, the teacher or other designated staff member(s) will advise the student and contact the parent(s) by telephone and/or mail prior to the student's reaching 4, 7, 14 or 28 class absences. Such contact will occur when the student has reached approximately half of the allowable class absences.

New students to the District shall have the allowable number of absences prorated to reflect that portion of their courses, which remains after they have entered the District.

Students who transfer from one class to another will have their class attendance based on such pattern of attendance in the receiving class.

Students shall be given an excused absence when they are authorized by school officials to be somewhere other than their regularly scheduled classes. For example, if school personnel expect students to report elsewhere during their regularly scheduled class time for activities such as but not limited to meetings, conferences with school personnel, field trips, athletic contests, music lessons, testing and both in-school and out-of-school suspension, the students shall be given an excused absence. Teachers will record the absence and students will be responsible for any work missed while absent from class. This also applies to any student who is absent, late or leaves early from school or a class due to illness or any other excused reason.

- At the elementary level, the schools have a trimester system. When a student reaches 10 absences, parents/guardians will be notified. If a student has more than 20 absences during the school year, parents/guardians may be required to meet with appropriate school personnel at the discretion of the School Principal.

VI. Lateness to class and early dismissals interrupt classroom instruction. In addition, they cause the student to miss valuable instruction and may result in his/her failing to participate in prescribed classroom activities.

A cut is an unexcused absence. The cutting of classes by students is a very serious concern to the staff in Long Beach and will not be tolerated.

Students

Unexcused absences, cuts, latenesses, or early departures, will result in disciplinary action consistent with the district's code of conduct. A student may also be denied the privilege of participating in or attending extracurricular events.

VII. The Long Beach Public Schools' Board of Education requires each building within the district to design and implement systems to acknowledge a student's efforts to maintain or improve school attendance. Recognition for attendance such as awards and certificates may be utilized by schools to encourage attendance.

VIII. Each building within the school district will continue to develop specific intervention strategies to address identified patterns of student absence, lateness or early departure. Such intervention may include:

- Phone contacts from the health/attendance office.
- Teacher comments on progress reports and/or report cards. Phone/email contact from the teacher.
- Teacher conferences with student and/or parent addressing the student's attendance pattern.
- Teacher/staff member expresses concern about student's attendance pattern with appropriate school personnel administration/guidance.
- Decision by school wide pupil personnel team on appropriate strategy/intervention for each identified student.
- Home visit by appropriate personnel.
- Child Protective Services referral.
- At each secondary building the principal will establish an attendance committee that may consist of teachers, PPS (inclusive of guidance), staff and Deans. This committee will handle attendance appeals and all other attendance functions deemed appropriate by the building principal.

IX. Pupil attendance records will be reviewed semi-annually by the building principal, as well as the individual designated in each school building to initiate appropriate action to address unexcused absence, lateness and early departure patterns.

Building Principals will review this policy annually with staff.

X. A student who is absent more than twenty-eight (28) times for a one credit course, fourteen (14) times for a half credit courses, or seven (7) times for a quarter credit course will receive an NC (no credit) grade for the course.

Any secondary student facing denial of credit may appeal in writing to the school building attendance committee. Parents/guardians and the student will receive notice of the date and time for the attendance appeal by letter. After appeals are considered on an individual basis, the

Students

attendance committee will send its recommendations to the assistant principal designated by the principal for this purpose. Any student notified that he or she will receive an INCOMPLETE for the marking period or an NC for the course shall have the right to a hearing with the building principal, after following the procedure outlined above.

INCOMPLETE grades for a given marking period, resulting from excused absences only, can be converted to the appropriate grades through the completion of a teacher designated assignment. If the teacher designated assignment is satisfactorily completed, the teacher will determine the marking period ~~or course grade~~ based on the student's performance during the marking period/~~course~~, including appropriate make-up work. To ensure uniform application of the attendance policy, the student's teacher will determine the amount, nature and time limit for the designated assignment. The activities developed by the teacher for students to complete should reflect the subject area, grade level and ability level of those students. However, a teacher is not required to provide a make-up opportunity to a student who voluntarily absents himself or herself from an examination or quiz. If the student does not complete the assignment in the time allocated or does not satisfactorily complete the assignment, the INCOMPLETE grade will become an NC (No Credit).

- XI.** The Board of Education will promote community awareness of its Comprehensive Attendance Policy by:
- Providing a plain language summary of the policy to the parents/guardians of the students on the district web site;
 - Providing a summary of the policy to the students by use of a student handbook;
 - Providing each teacher with a copy of the policy and any amendments thereto as soon as possible following the initial adoption or amendment of the policy, and providing new teachers with a copy of the policy upon their employment;
 - Making copies of the policy available to any other community member upon request;
 - Including such policy in annual school district calendar;
 - Periodic reminders via school and district correspondence/meetings;
 - Encouraging schools to reviewing attendance procedures periodically with students;
 - Providing copies of such policy in dominant language for non-English speaking students/parents/ guardians.
- XII.** The Board of Education will conduct an annual review of the building level attendance records and revise the above comprehensive attendance policy if such records show a decline in pupil attendance.

Revised: November 12, 2002

First Reading of Revised Policy: December 9, 2014

Second Reading of Revised Policy: March 10, 2015

Approved: May 12, 2015

Community Relations

SUBJECT: EMERGENCY SCHOOL OPENINGS AND DELAYED OPENINGS

A. Emergency School Closings

An emergency school closing is determined by the Superintendent of Schools, **after consultation with neighboring school district superintendents, public transportation reports and School District personnel**, and is based upon **relevant** reports of road conditions and local weather forecasts.

The decision to close school for the day will be made before 6:00 AM and reported to the following media outlets and Internet:

Internet – District Website: www.lbeach.org

Cablevision Ch. 12 News

WNYW Fox 5 TV News

FIOS/VERIZON Channel 501

Transportation to all private and parochial schools, both in and out of District, will be cancelled if public schools are closed for the day due to an emergency.

All extracurricular activities will also be canceled for that day. In the event that a school related activity, e.g., school play, is scheduled for the following day, the event status will be posted on the District website. All efforts will be made to reach the participants well in advance of the scheduled event.

B. Delayed Openings

If it appears that road or weather conditions will be hazardous at the normal opening time of the school day, but are expected to improve, a delayed opening will be decided by the Superintendent of Schools before 6 A.M. Delayed openings will postpone the opening of school by one (1) or two (2) hours, i.e., schools will open one (1) or two (2) hours after their normal starting times at the discretion of the Superintendent.

A delayed school opening means bus schedules will be delayed by one (1) or two (2) hours at the discretion of the Superintendent. For example, if a child's bus is scheduled to arrive at 8 AM, the one (1) or two (2) hours delay will change the bus arrival time to 9 AM or 10 AM.

A delayed opening is subject to change if the weather or road conditions remain hazardous. The Superintendent of Schools retains the option to issue a subsequent order directing a school closing when the potential for a hazardous situation continues to exist.

Students attending private and parochial schools ~~in Long Beach~~, or attending BOCES programs ~~located in Long Beach~~, also will be affected by a delayed opening of the Long Beach Public Schools. All buses to private and parochial schools and BOCES programs ~~located in Long Beach~~

Community Relations

will be delayed by one (1) or two (2) hours.

A decision to delay the opening of school will be posted on the website and reported to TV channels indicated in the section above on Emergency School Closings.

Education Law Section 3604(7)

Adoption Date: January 25, 1994

Revised: December 2005

Approved: February 7, 2006

First Reading of Revised Policy: April 14, 2015

Second Reading of Revised Policy: May 12, 2015

Students

SUBJECT: ENTITLEMENT TO ATTEND -- AGE AND RESIDENCY**Entitlement to Attend**

All persons residing within the District who are between the ages of five (5) years and twenty-one (21) years and who have not obtained a high school diploma are entitled to enroll in the District.

A student who becomes six (6) years of age on or before the first of December in any school year shall be required to attend full-time instruction from the first day that the District schools are in session in September of such school year, and a student who becomes six (6) years of age after the first of December in any school year shall be required to attend full-time instruction from the first day of session in the following September. Each student shall be required to remain in attendance until the last day of session in the school year in which the student becomes sixteen (16) years of age. Students with special needs may attend school until the school year in which they reach the age of twenty-one (21).

Evidence of a prospective student's age (i.e., birth certificate or passport) and residency (mortgage statement, utility bill, lease agreement, notarized affidavit of residency) must be presented in such form as is permitted by state and federal law and regulation.

In order to receive transportation, textbooks or other services from the district, all parochial and private school students are required to be registered.

Determination of Student Residency

"Residence," for purposes of this policy, is established by a child's physical presence as an inhabitant within the District and his/her intent to reside in the District.

A child's residence is presumed to be that of his/her parents or legal guardians. Where a child's parents live apart, the child can have only one legal residence. In cases where parents have joint custody, the child's time is essentially divided between two (2) households, and both parents assume responsibility for the child, the decision regarding the child's residency lies ultimately with the family. Where parents claim joint custody, but do not produce proof of the child's time being divided between both households, residency will be determined on the basis of the child's physical presence and intent to remain within the District. **In the event of joint custody, it is the responsibility of the parent(s) to notify the school of any change in residency for the child.**

The presumption that a child resides with his/her parents or legal guardians may be rebutted upon demonstration that custody of such child has been totally and permanently transferred to another individual. The District will not acknowledge living arrangements with persons other than a child's parents or legal guardians which are made for the sole purpose of taking advantage of the District's schools.

The presumption that a child resides with his/her parents or legal guardians may also be rebutted upon demonstration that such child is an emancipated minor. To establish emancipation, a minor may submit documentation of his/her means of support, proof of residency, and an explanation of the circumstances surrounding the student's emancipation, including a description of the student's relationship with his/her parents or persons in parental relation.

Custodial agreements must be provided to the district and updated by the parent and/or legal guardian as needed.

(continued)

Students

SUBJECT: ENTITLEMENT TO ATTEND -- AGE AND RESIDENCY (Cont'd.)

In the event of suspected non-compliance, the school district reserves the right to ~~shall~~ begin investigative procedures ~~including home visitations~~ by school personnel, or if need be, the services of a private investigator, which may include home visitations.

Notwithstanding the foregoing, all determinations of student residency will be made consistent with applicable state and federal laws and regulations.

Registration Requirements*

Upon registration, all new students shall be required to present: proof of date of birth, record of immunizations and a health certificate from a licensed physician, and proof of residency.

Re-registration

In the fifth (5th) and eighth (8th) grades, families will be required to complete a re-registration form so that the district will have complete and accurate information about student residency.

Due Process

Where the Superintendent of Schools or his/her designee determines that the student is neither a resident nor entitled to attend school, written notice of the determination must be provided within two (2) business days to the parent or the person in parental relation to the student. A written notice must include the basis for the determination, the date of exclusion from the school district, and a statement regarding the right to appeal an adverse determination to the Board of Education and to the Commissioner of Education, including deadlines, as may be appropriate.

Where a student is an emancipated minor, the procedures concerning adverse residency decisions, including notification, shall be applicable only to the student.

Undocumented Children

Pursuant to Commissioner's Regulations, undocumented children are entitled to attend the District's schools, provided they meet the age and residency requirements established by state law. Consequently, the District will not request or require on any enrollment or registration form, in any meeting, or in any other form of communication, any documentation and/or information regarding or tending to reveal the immigration status of a child, a child's parent(s) or the person(s) in parental relation. In the event the District is required to collect such information, the District will do so after the child has been enrolled. In no instance will such information be required as a condition of enrollment or continued attendance.

(continued)

Students

SUBJECT: ENTITLEMENT TO ATTEND -- AGE AND RESIDENCY (Cont'd.)**Children of Activated Reserve Military Personnel**

Students temporarily residing outside the boundaries of the District, due to relocation necessitated by the call to active military duty of the student's parent or person in parental relation, will be allowed to attend the public school that they attended prior to the relocation. However, the District is not required to provide transportation between a temporary residence located outside the District and the school the child attends.

Homeless Children (McKinney-Vento Law)

Determinations regarding whether a child is entitled to attend the District's schools as a homeless child or youth will be made in accordance with Section 100.2(x) of the Commissioner's Regulations, as well as applicable District policy and regulation.

Education Law Sections 3202, 3205 and 3218
Family Court Act Section 657
8 NYCRR Sections 100.2(x) and (y)

First Reading: May 12, 2015

Human Resources

SUBJECT: EMPLOYEE PROTECTION (WHISTLE-BLOWER)

The Long Beach Board of Education expects that its officers and employees will fulfill the public's trust and conduct themselves in a lawful manner, in accordance with all applicable statutes, rules, regulations, and the District policies.

The Long Beach Board of Education encourages all employees to disclose suspected illegal and/or unethical activities occurring within the school district to the Board of Education, Superintendent of Schools, Principal or immediate supervisor.

No employee shall intimidate, threaten, coerce or command another employee for the purpose of interfering with that employee's intention to disclose suspected illegal and/or unethical activities. Any employee who has disclosed suspected illegal and/or unethical activities and believes that (s)he has been subjected to acts or attempted acts of reprisal and/or retaliation shall file a written complaint with the Superintendent of Schools or the District Clerk.

The District shall not dismiss or take any other adverse personnel action against an employee because (s)he, in good faith, discloses to the District any: (1) information regarding a violation of a law, rule, regulation or Board policy, which creates and presents a substantial and specific danger to the public health or safety; or (2) information concerning conduct that the employee reasonably believes constitutes improper conduct by any public officer or employee of the District. However, nothing in this policy is intended to interfere with legitimate employment decisions.

Upon obtaining information pursuant to this policy, the Board shall take immediate steps to conduct an investigation into the alleged violation and to report the findings and conclusions to the appropriate authorities.

Complaints filed pursuant to this policy shall remain confidential to the extent possible in accordance with any applicable laws and collective bargaining agreements. Any person who deliberately makes a false report of improper conduct shall be subject to appropriate disciplinary action.

First Reading: May 12, 2015