

LONG BEACH PUBLIC SCHOOLS
Long Beach, NY

July 15, 2015

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discuss and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
LONG BEACH PUBLIC SCHOOLS
LONG BEACH MIDDLE SCHOOL AUDITORIUM
Wednesday, July 15, 2015 – 7:30 P.M.**

AGENDA

REGULAR BOARD MEETING

7:30 PM

- I. Pledge of Allegiance/Call to Order/Opening Remarks – Board President
- II. Report of the Superintendent
- III. Board of Education Comments
- IV. Questions and Comments from the Public – Items on Tonight's Agenda Only
- V. Student Organization Announcements
- VI. Presentation of Treasurer's Report for May 2015
- VII. Approval of Minutes of Executive Sessions, Special Meeting and Regular Meeting for June 8, 9, 11, 16, 22 and 25, 2015
- VIII. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Adoption of Policy #3260 Budget Advisory Committee
 4. Adoption of Policy #8370 Animals in School
 5. Adoption of Policy #3220 Use of Service Animals
 6. Adoption of Policy #7110 Attendance Policy
 7. Approval of Agreement – Fire, Health & Safety Inspections
 8. Approval of Stipulation of Settlement
 9. Approval of Recommendations of Committee on Special Education
 10. Payment of Legal Bills: Legal Services
 11. Approval of Use of Schools
- IX. Board of Education – Additional New/Old Business, if any
- X. Questions and Comments from the Public
- XI. Announcements:
 1. Long Beach Classroom Teachers' Association
 2. Administrative, Supervisory and PPS Group
 3. LBPS Group C Employees Association
 4. Parent/Teacher Association
- XII. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

1. CERTIFICATED PERSONNEL

(a) Resignation

1. Name: Devan Casey
Assign./Loc: Part Time Teacher Assistant/Lindell School
Effective Dates: June 24, 2015 close of day
2. Name: John Towers
Assign./Loc: Mathematics Teacher/LBHS
Effective Dates: June 30, 2015 close of day
3. Name: Christine Sciara
Assign./Loc: Family and Consumer Science Teacher/LBHS
Effective Dates: June 30, 2015 close of day

(b) Appointment: Part Time Mathematics Teacher (.2)

Name: Alison DiGiacomo
Assign./Loc: Part Time Mathematics Teacher (.2)/LBHS
Certification: Initial Mathematics 7-12
Effective Dates: September 1, 2015-June 30, 2016 (or earlier at the district's discretion)
Salary Classification: 0.2 of MA/Step 1 (\$13,430*per annum)
Reason: Annual appointment
*Subject to negotiations

(c) Appointment: ASD Extended School Year Program Summer 2015-Rate of Pay: \$60.33* per hour-July 6, 2015-August 14, 2015-*Subject to negotiations-maximum 165 hours

- | <u>Name</u> | <u>Subject</u> |
|-----------------------|------------------------|
| 1. Ann Wiemann | Special Education |
| 2. Stephanie Esposito | Substitute (as needed) |

(d) Appointment: ASD Extended School Year Program Summer 2015- Teacher Assistants-Rate of Pay: According to contract*-*subject to negotiations-subject to student enrollment-maximum 165 hours

1. Dori Rosen
2. Samantha Sloan
3. Lucas Stroud
4. Deanna Lavelle
5. Michelle Donovan

1. CERTIFICATED PERSONNEL

(e) Appointment: Substitute Teachers (as needed)-Summer School 2015-Rate of Pay: \$60.33* per hour-*Subject to negotiations

1. Christianne Vella
2. Lori DeVivio

(f) Appointment: Regents Scoring for 2014-2015 school year-Rate of Pay: \$60.33 per hour-maximum 6 hours each

1. Seth Grenetz
2. Daniel Gowens

(g) Appointment: Test Preparation for Regents for the 2014-2015 school year-rate of pay \$74.50 per hour-total hours not to exceed 200 hours for the program at LBHS

1. Nelly Jimenez
2. Daniel Vaeth

(h) Appointment: Test Preparation for Summer School 2015 Regents Review-rate of pay \$74.50 per hour-total hours not to exceed 12 hours each

- | | |
|----------------------|----------------------|
| 1. Kaitlyn Linker | 6. Liza Landa |
| 2. Ashley Didio | 7. Perry Bodnar |
| 3. Michelle D'Andrea | 8. Michael Glasstein |
| 4. Michael Dotzler | 9. Howard Fuchs |
| 5. Julie Muirhead | 10. Tamara Richards |

(i) Appointment: Summer 2015 Curriculum Writers-rate of pay-\$40.06* per hour-*Subject to negotiations-maximum 15 hours each

1. Sean Miller
2. Richard Rogers

(j) Appointment Part Time Teacher Assistants 17.5 hours per week September 3, 2015-Rate according to contract. *Subject to negotiations

Name	Location	Certification	Grade II/Step	Hourly Rate*
1. Runnie Myles	LBMS	Level I TA	II/Step 2	17.96
2. Ronald McHenry	LBMS	Level I TA	II/Step 1	17.24

(k) Appointment Part Time Regular Substitute Teacher Assistant 17.5 hours per week September 3, 2015 through June 24, 2016 (or earlier at the district's discretion) To replace Jill Rehnback. Rate according to contract. *Subject to negotiations

Name	Location	Certification	Grade II/Step	Hourly Rate*
Melissa Frank	Lindell	Level I TA	II/Step 4	19.48

1. CERTIFICATED PERSONNEL

(I) Appointment Part Time Temporary Teacher Assistants 17.5 hours per week September 3, 2015 through June 24, 2016 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract. *Subject to negotiations

Name	Location	Certification	Grade II/Step	Hourly Rate*
1. Aracely Guandique	Lido	Continuing TA	II/Step 18	26.32
2. Hillary Baltrusaitis	LBHS	Continuing TA	II/Step 17	26.32
3. Susan Nagel	LBMS	Continuing TA	II/Step 14	26.32
4. Margaret Red Cloud Owen	LBMS	Continuing TA	II/Step 14	26.32
5. Mara Weintraub	LBMS	Continuing TA	II/Step 13	26.32
6. Irene Zimmerman	LBMS	Level III TA	II/Step 12	25.56
7. Mary Beth Uehlinger	LBHS	Continuing TA	II/Step 12	25.56
8. Ellen Edelman	LBHS	Level III TA	II/Step 10	24.06
9. Susanne Paganini	LBHS	Level II TA	II/Step 9	23.27
10. Patricia Matthews	LBHS	Level III TA	II/Step 9	23.27
11. Cheryl Nacht	LBHS	Initial SWD 7-12	II/Step 9	23.27
12. Karolyn Cregan	East	Level III TA	II/Step 8	22.53
13. Marisol Burgos	LBHS	Level II TA	II/Step 7	21.76
14. Angela Schweers	LBHS	Initial SWD 1-6	II/Step 6	21.01
15. Lisa Ochs	LBMS	Level III TA	II/Step 5	20.26
16. Charles O'Dowd	LBMS	Initial Soc Stud 7-12	II/Step 5	20.26
17. Darlene Ventre	East	Level I TA	II/Step 5	20.26
18. Kathleen Capone	LBHS	Level I TA	II/Step 4	19.48
19. Richard McCaw	LBHS	Level III TA	II/Step 4	19.48
20. Marinella Santos	LBHS	Level I TA	II/Step 4	19.48
21. Mary Llewellyn	East	Level I TA	II/Step 4	19.48
22. Liza Ehrlich	LBHS	Perm Art	II/Step 3	18.74
23. Margaret Pierri	LBHS	Perm Pre K-6	II/Step 3	18.74
24. Amanda Silvers	LBMS	Initial CE 1-6	II/Step 3	18.74
25. Kristin Pipitone	LBMS	Initial ELA 7-12	II/Step 3	18.74
26. Milkan Melo Olivera	East	Level I TA	II/Step 3	18.74
27. Crystal Rodriguez	Lido	Level I TA	II/Step 3	18.74
28. Samantha Prekeris	East	Level I TA	II/Step 2	17.96
29. Caroline Hommel	East	Level I TA	II/Step 2	17.96
30. Julie Braddish	East	Perm Special Ed	II/Step 2	17.96
31. Gina Braddish	East	Level I TA	II/Step 2	17.96
32. Atitya Dendy	LBHS	Level III TA	II/Step 2	17.96
33. Marleen Fenton	LBHS	Perm Pre K-6	II/Step 2	17.96
34. Irene Florio	LBHS	Level III TA	II/Step 2	17.96
35. Bari Klirfeld	LBHS	Level I TA	II/Step 2	17.96
36. Louie Ann Murphy	LBHS	Level I TA	II/Step 2	17.96
37. Claudia Piccolino	LBHS	Level I TA	II/Step 2	17.96
38. Ilkem Sevinc	LBHS	Level I TA	II/Step 2	17.96
39. Jordan Zabary	LBHS	Prov School Counselor	II/Step 2	17.96
40. Dawn Bossman	East	Level I TA	II/Step 2	17.96
41. Ashley Robinson	East	Level I TA	II/Step 2	17.96
42. Ashley Klapow	East	Initial ESL	II/Step 2	17.96

1. **CERTIFICATED PERSONNEL**

- (I) **Appointment Part Time Temporary Teacher Assistants 17.5 hours per week September 3, 2015 through June 24, 2016 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract. *Subject to negotiations cont:**

Name	Location	Certification	Grade II/Step	Hourly Rate*
43. Pria Das	LBMS	Initial CE 1-6	II/Step 2	17.96
44. Dayna D'Alessio	LBMS	Level I TA	II/Step 2	17.96
45. Jane Ryan	LBMS	Level I TA	II/Step 2	17.96
46. Desmond Dingle	LBMS	Level I TA	II/Step 2	17.96
47. Ines Ruivio	Lido	Initial CE 1-6	II/Step 2	17.96
48. Nicole Specht	Lido	Level I TA	II/Step 2	17.96
49. Philip Boehle	Lido	Level III TA	II/Step 2	17.96
50. Lucas Stroud	Lido	Level I TA	II/Step 2	17.96
51. Nicole Connelly	LBMS	Level I TA	II/Step 1	17.24
52. Ethel Yarwood	LBMS	Level I TA	II/Step 1	17.24
53. Nanci Yarwood	LBMS	Level I TA	II/Step 1	17.24
54. Brittany Dara	LBHS	Level I TA	II/Step 1	17.24
55. Bhamenee Persaud	Lido	Level I TA	II/Step 1	17.24
56. Roseann Palazzo	Lido	Level I TA	II/Step 1	17.24

1. CERTIFICATED PERSONNEL

(m) Appointment: Interscholastic Fall Coaches/2015-2016-*Subject to negotiations

Sport	Coach	Stipend \$*
1. Varsity Boys Badminton	Andrew Rossi	6464
2. Varsity Football Head	Scott Martin	10460
3. Varsity Football Assistant	Ian Butler	7848
4. Varsity Football Assistant	Stewart Jamieson	7848
5. Varsity Football Assistant	William Whittaker	7848
6. JV Football	Rocco Tenebruso	7535
7. JV Football	Gregory Cody	7535
8. Volunteer Football Coach	Brandon Hughes	n/a
9. Volunteer Football Coach	Kenneth Rice	n/a
10. Varsity Cheerleading	Lindsay Van Sickle	5364
11. JV Cheerleading	Danielle Adams	3915
12. Varsity Cross Country	Gregory Milone	7296
13. Varsity Cross Country, Assistant	Megan Grahlfs	5827
14. Varsity Boys Soccer	Leo Palacio	7817
15. Varsity Boys Soccer Assistant	Juan Piedrahita	5784
16. JV Boys Soccer	Miguel Rodriguez	6492
17. Varsity Girls Soccer	Tara Wesselhoff	7817
18. Varsity Girls Soccer Assistant	Michael Santoro	5784
19. JV Girls Soccer	Laurence Lopez	6492
20. Varsity Girls Swim	John Skudin	8336
21. Varsity Girls Swim Assistant	Lynn Volosevich	5334
22. Varsity Girls Swim Diving	Philip Cabasino	2667
23. Varsity Girls Tennis	Tony Stricklin	6465
24. JV Girls Tennis	Cristina Camacho	5561
25. Varsity Boys Volleyball	William Gibson	7812
26. JV Boys Volleyball	Eric Heck	6283
27. Varsity Girls Volleyball	Kerri Rehnback	7812
28. JV Girls Volleyball	Kimberly Braga	6283
29. Strength & Conditioning	Lori DeVivio	3364
30. Athletic Trainer	Davis Tobia	8336
31. 7/8 Football	Anthony LaPenna	6380
32. 7/8 Football	Raymond Adams	6380
33. 7/8 Cross Country	Kristin Jones	4851
34. 7 Boys Soccer	John Dunne	4614
35. 8 Boys Soccer	John Anfossi	4614
36. 7 Girls Soccer	Meghan Gallagher	4614
37. 8 Girls Soccer	Rachel Ray	4614
38. 7/8 Boys Tennis	Casey Twibell	3828

1. **CERTIFICATED PERSONNEL**

(n) **Appointment: Interscholastic Winter Coaches/2015-2016- *Subject to negotiations**

Sport	Coach	Stipend \$*
1. Varsity Boys Basketball	TBD	9646
2. JV Boys Basketball	Eric Krywe	7042
3. Boys Basketball Volunteer	Cedric Ward	n/a
4. Varsity Girls Basketball	Kristin Ciccone	9646
5. JV Girls Basketball	Kristin Jones	7042
6. Varsity Cheerleaders	Lindsay Van Sickle	5364
7. JV Cheerleaders	Danielle Adams	3915
8. Varsity Boys Swim	John Skudin	8336
9. Varsity Boys Swim Assistant	Lynn Volosevich	5334
10. Varsity Boys Diving Coach	Philip Cabasino	2667
11. Varsity Gymnastics	William Muirhead	8075
12. Varsity Gymnastics Assistant	Alyssa Mazurek	5169
13. Varsity Winter Track Girls	Megan Grahfs	8225
14. Varsity Winter Track Assistant Girls	Rachel Ray	5784
15. Winter Track Boys	Ian Butler	8225
16. Varsity Winter Track Assistant Boys	Scott Martin	5784
17. Varsity Wrestling	Raymond Adams	9689
18. Varsity Wrestling Assistant	Leo Palacio	5814
19. JV Wrestling	Bernard Valentin	7069
20. Wrestling Volunteer	Jonathan Khoury	n/a
21. Strength & Conditioning	Daniel Quinn	3364
22. Athletic Trainer	Davis Tobia	8336
23. 7 th Grade Girls Volleyball	Eric Heck	4609
24. 8 th Grade Girls Volleyball	Kerri Rehnback	4609
25. 7 th Grade Boys Basketball	Jason Pearl	5690
26. 8 th Grade Boys Basketball	Robert Weber	5690
27. 7 th Grade Girls Basketball	John Dunne	5690
28. 8 th Grade Girls Basketball	Tara Wesselhoff	5690
29. 7 th Grade Boys Volleyball	TBD	4609
30. 8 th Grade Boys Volleyball	Eric Heck	4609
31. 7 th & 8 th Grade Wrestling	Miguel Rodriguez	5717
32. 7 th & 8 th Grade Wrestling	John Anfossi	5717

1. CERTIFICATED PERSONNEL

(o) Appointment: Interscholastic Spring Coaches/2015-2016-*Subject to negotiations

Sport	Coach	Stipend \$*
1. Varsity Girls Badminton	Andrew Rossi	6464
2. Varsity Baseball Head Coach	Jason Zizza	8154
3. Varsity Baseball Assistant	Stewart Jamieson	5989
4. JV Baseball Coach	Eric Krywe	7013
5. Varsity Softball Head Coach	Cammine Verde	8141
6. Varsity Softball Assistant	Keri Rehnback	6018
7. Volunteer Softball Coach	Heather Pomilio	n/a
8. JV Softball	Casey Fee	7001
9. Varsity Girls Lacrosse Head Coach	Rachel Ray	8690
10. Varsity Girls Lacrosse Assistant	Gregory Cody	6494
11. JV Girls Lacrosse Head Coach	Meghan Gallagher	7474
12. JV Girls Lacrosse Assistant	Ashley Didio	5604
13. Varsity Boys Lacrosse Head Coach	James Kasper	8690
14. Varsity Boys Lacrosse Assistant	Jason Pearl	6494
15. Varsity Boys Lacrosse Assistant	James Stankard	6494
16. Boys Lacrosse Volunteer	Christopher Sullivan	n/a
17. Boys Lacrosse Volunteer	William Fuller	n/a
18. Boys Lacrosse Volunteer	Charles Amone	n/a
19. JV Boys Lacrosse Head Coach	Laurence Lopez	7474
20. JV Boys Lacrosse Assistant	Scott Martin	5604
21. Varsity Girls Spring Track	Megan Grahfs	8205
22. Varsity Girls Spring Track Assistant	William Gibson	5728
23. Varsity Boys Spring Track	Gregory Milone	8205
24. Varsity Boys Spring Track Assistant	Daniel Quinn	5728
25. Varsity Track Assistant B&G	Ian Butler	5728
26. Varsity Boys Tennis	Sue Hirschbein Bodnar	6465
27. Varsity Boys Golf	Robert Maggio	6187
28. Varsity Girls Golf	John Anfossi	6187
29. Strength & Conditioning	Lori DeVivio	3364
30. Athletic Trainer	Davis Tobia	8336
31. 7 th Grade Baseball	Philip Bruno	4810
32. 8 th Grade Baseball	John Dunne	4810
33. 7 th Grade Boys Lacrosse	Cornelius Campbell	5129
34. 8 th Grade Boys Lacrosse	Rocco Tenebruso	5129
35. Boys Lacrosse Volunteer	John Romano	n/a
36. 7 th Grade Girls Lacrosse	Jaclyn McMahon	5129
37. 8 th Grade Girls Lacrosse	Eileen O'Toole	5129
38. 7/8 Gymnastics	William Muirhead	4764
39. 7 th Grade Softball	Mallory Notholt	4805
40. 8 th Grade Softball	Leo Palacio	4805
41. 7/8 Boys/Girls Spring Track	Casey Twibell Miguel Rodriguez	4851
42. 7/8 Girls Tennis	Cristina Camacho	3828

1. CERTIFICATED PERSONNEL

(p) The following personnel are recommended to be employed in the New York State Education Department's funded Adult Education Programs and GED Program dependent upon funding, funding requirements and satisfactory performance for 2015-2016.

**CERTIFICATED
Instructional - Hourly**

NAME	PAY CODE	RATE PER HOUR	TOTAL HOURS	MAXIMUM
1. Adler, M. Liba	I-6	34.64	564	19,537
2. Hamilton, Justine	I-6	34.64	714	24,733
3. Kwastel, Arline	I-4	29.08	550	15,994
4. Leggio, Rose	I-3	26.67	292	7,788
5. Lipnick, Paula	I-6	34.64	730	25,287
6. Reddock, Gina	I-7	39.91	706	28,177
7. Reilly, Patricia	I-4	29.08	656	19,077
8. Smith, Karen	I-6	34.64	336	11,639
9. Torres, Elyzabeth	I-5	31.98	753	24,081

Support Staff

10. Mosca-Sheenan, June	S-6	34.64	426	14,757
11. Wright, Lisa	S-7	65,163 annualized		

Substitutes

12. Gonzalez, Karen	21.91			
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(q) Recommended Action: The following Personnel be employed in the External Diploma Program dependent upon funding, funding requirements and satisfactory performance for the 2015-2016 school year

**CERTIFICATED
Assessors**

<u>Name</u>	<u>Max #Hours</u>	<u>Rate Per Hour</u>
1. Arline Kwastel	250	25.00
2. Patricia Reilly	250	25.00

(r) Corrected Stipends: Appointment: Advisors for LBHS/LBMS Co-Curricular Activities 2015-2016 School Year-*Subject to negotiations

HS Clubs	Advisors	\$ Stipend*
1. National Art Honor Society	Suzanne Presberg	3083
2. Senior Class Advisor	Maria Yaker	4623
3. Best Buddies	Sean Miller/Patricia Buschi	3083
4. Student Organization	Kathleen Coners/Robert Weber	3855 split

(s) Appointment: Advisor for LBHS Co-Curricular Activity 2015-2016 School Year-*Subject to negotiations

HS Club	Advisors	\$ Stipend*
Kickline	Lindsay Van Sickle/Lauren Diesu	3083 split

2. NON CERTIFICATED PERSONNEL

(a) Appointment: Probationary Assistant Bus Dispatcher

Name: Mauricio Mejia
 Assign./Loc.: Probationary Assistant Bus Dispatcher/Transportation
 Effective Date: July 16, 2015
 Probationary End Date: July 16, 2016
 Salary Classification: \$45,439*per annum (prorated)
 Grade/Step: Grade IV/Step 5
 Reason: Promulgation of Civil Service list
 Comment: Jeffrey Trone returns to 40 hour driver position
 *Subject to negotiations

(b) Appointment: Substitute Nurses for the ASD Extended School Year Program Summer 2015- Rate of Pay: \$43.52* per hour (as needed)

1. Carol Henck
2. Elizabeth Lebowitz
3. Elizabeth McMahon
4. Marybeth Thurston
5. Lori Burrell
6. Allison Silverberg
7. Barbara Young

(c) The following personnel are recommended to be employed in the New York State Education Department's funded Adult Education Programs and GED Program dependent upon funding, funding requirements and satisfactory performance for 2015-2016.

NON-CERTIFICATED

	NAME	PAY CODE	RATE PER HOUR	TOTAL HOURS	MAXIMUM
	Aides				
1.	Guandique, Aracely	A-6	18.85	354	6,673
	Clerical				
2.	Ferrer, Gloria	C-7	20.54	1,261	27,873
3.	Jacqueline Freeman	C-7	20.54	649	13,330
	Janitorial - Hourly				
4.	Munoz, Fabio	J-6	18.85	758	14,279
5.	Pinchasin, Amos	J-7	20.54	456	9,366

(d) Appointment: Bus Driver/Aide for Summer 2015-Rate according to Group C contract-as needed

Veronica Dale

2. NON CERTIFICATED PERSONNEL

(e) Corrected: Appointment: Probationary Sr. Keyboard Specialist

Name:	Patricia Henry
Assign./Loc.:	Probationary Sr. Keyboard Specialist/LBMS
Effective Date:	August 31, 2015
Probationary End Date:	March 1, 2016
Salary Classification:	\$39,314* per annum (prorated)
Grade/Step:	Grade III/Step 5
Reason:	To replace Patricia Marchese
*Subject to negotiations	

(f) The following Per Diem Substitute is recommended for approval for the 2014-2015 school year

Name	Position
Meghan Buckley	Clerical

(g) The following Per Diem Substitutes are recommended for approval for the 2015-2016 school year

	Name	Position
1.	Jaclyn DeVivio	Teacher Assistant
2.	Rita Kelly	Lunch Aide
3.	Derrell Tolbert	Cleaner
4.	William Smith	Cleaner
5.	Christian Villanueva	Cleaner
6.	Megan Salerno	Clerical
7.	Nicole Sattler	Clerical
8.	Carmen Rich	Nurse

3. **ADOPTION OF REVISED POLICY #3260 BUDGET ADVISORY COMMITTEE**
4. **ADOPTION OF REVISED POLICY #8370 ANIMALS IN SCHOOL**
5. **ADOPTION OF POLICY #3220 USE OF SERVICE ANIMALS**
6. **ADOPTION OF REVISED POLICY #7110 ATTENDANCE POLICY**
7. **APPROVAL OF AGREEMENT – FIRE, HEALTH & SAFETY INSPECTIONS**

WHEREAS, the Long Beach City School District ("District") desires to enter into an agreement with KLH Fire Safety Consultants to serve as the District's professional fire, health and safety inspectors for the 2015-2016 school year;

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with KLH Fire Safety Consultants to serve as the District's fire, health and safety inspectors for the 2015-2016 school year; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the District Chief Operating Officer to execute the agreement with KLH Fire Safety Consultants on its behalf.

8. **APPROVAL OF STIPULATION OF SETTLEMENT**

BE IT RESOLVED, that the Board of Education of the Long Beach City School District hereby approves and authorizes the Board President to execute an agreement with the family of a student whose number is 260449.

9. **ACCEPTANCE OF RECOMMENDATIONS OF COMMITTEE ON SPECIAL EDUCATION**

10. **PAYMENT OF LEGAL BILLS: LEGAL SERVICES**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$37,658.97 to the firm of Ingerman Smith, LLP for the monthly retainer and extraordinary legal services rendered during the period of June 1 through June 30, 2015.

11. **USE OF SCHOOLS**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified/rescheduled based on building construction schedules.

APPLICATIONS FOR USE OF SCHOOL FACILITIES

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
Long Beach FC, Inc.	Travel Soccer Club	LBMS Athletic Fields 11 & 12	Aug. 14 – Dec. 31, 2015 Sundays 8:00 AM – 7:00 PM
Girl Scout Troop 2178	Brownie Meetings	Lido Multi-Purpose Room "B"	Sept. 18, 2015 through June, 17, 2016 Fridays 6:00 PM – 8:00 PM
Long Beach Cub Scout Pack #51	Meeting	Lindell School Cafeteria or Gym	Fri., October 30, 2015 Fri., February 26, 2016 5:30 PM – 8:00 PM
Long Beach Cub Scout Pack #51	Meeting	West School Cafeteria or Gym	Fri., September 25, 2015 Fri., January 22, 2016 5:30 PM – 8:00 PM
Long Beach Cub Scout Pack #51	Meeting	East School Cafeteria	Fri., November 13, 2015 Fri., March 18, 2016 6:00 PM – 8:30 PM
Long Beach Cub Scout Pack #51	Meeting	Lido School Cafeteria	Fri., December 18, 2015 Fri., April 22, 2016 5:30 PM – 8:00 PM
Long Beach Tidal Waves	Practices and games	LBHS Athletic Field 4	July 16 – Aug. 13, 2015 14 days (varied) 6:00 PM – 8:30 PM
LB Lacrosse	Alumni Game	LBMS Veterans Field	Saturday, August 1, 2015 6:00 PM – 10:00 PM

Community Relations

SUBJECT: BUDGET ADVISORY COMMITTEE

The Board of Education may, at its discretion, appoint a Budget Advisory Committee (BAC) at the annual reorganization meeting to review and make recommendations, on a biennial basis. In each two year cycle, the Committee shall present a progress report prior to the end of the first year and recommendations prior to the second year of the cycle. The Board of Education shall give the BAC its specific charge no later than September 15th of the new school year.

There will be a maximum of 12 members on the committee. BAC members are asked to serve for a two year period. Each Board of Education member may appoint one (1) member to the committee. The remaining seven (7) members will be chosen from volunteers in our community by the Board of Education. The Board of Education will make every effort to balance representation of interested groups within the community. The Budget Advisory Committee will appoint a Chairperson for its membership at the first BAC meeting of each year who will serve as the sole contact person with the District. All requests for information must go through the District Clerk.

Each BAC member shall understand that the committee reports directly to the Board of Education and that any information given to the committee is confidential. All public announcements concerning the organization, membership, operation, recommendations and dissolution of such committees shall be made by the Board of Education at its discretion. No member of the committee may disperse recommendations or other information of the committee to the public or news media entity including social media.

The final report to the Board of Education is to remain confidential until the Board releases the information. The Board of Education is the only entity permitted to release information regarding the final report.

The BAC shall function in an advisory capacity only, with the Board of Education retaining the right to accept, reject or modify all or any part of the Committee's recommendations.

Adoption:	June 14, 2010
Revised Adopted:	April 8, 2014
First Reading of Revised Policy:	June 9, 2015
Second Reading of Revised Policy:	July 1, 2015
Adoption of Revised Policy:	July 15, 2015

Instruction

SUBJECT: ANIMALS IN THE SCHOOL (INSTRUCTIONAL PURPOSES)

Observation and experimentation with living organisms and animals gives students unique perspectives of life processes. Animals and animal materials should be used respectfully and for the purpose of meeting course objectives. Animals other than fish will not be maintained as classroom pets.

The Board of Education, in recognizing the educational uses of animals in the classroom, requires that permission be obtained from the Building Principal before animals are brought into the school or classrooms. It is the Principal's responsibility to ensure that there is an appropriate educational purpose if any animal is housed in a classroom. Animals are not to be transported on school buses with the exception of animals certified to assist persons with disabilities.

Study and Care of Live Animals

Animals must be treated kindly and cared for properly. Animals must be housed in clean, ventilated, comfortable environment appropriate for the species. They must be given a continuous, clean, (uncontaminated) water and food supply. Habitats must be cleaned frequently. Proper care must be provided at all times, including weekends, holidays and vacation periods. Animals must be observed daily to assess their health and well-being. A teacher is required to oversee the daily husbandry of the animals.

It shall be the responsibility of the Principal or his/her designee to develop a plan of care for those animals housed in school in the event of an emergency school closing or in the event the animals remain in the classroom on days when school is not in session.

Dissection of Animals

Any student expressing a moral or religious objection to the performance or witnessing of the dissection of an animal, either wholly or in part, shall be provided the opportunity to undertake and complete an alternative project approved by the student's teacher; provided, however, that such objection is substantiated in writing by the student's parent or legal guardian. An alternate activity clearly related to and of comparable rigor will be assigned in lieu of laboratory dissection. Some examples of alternate activities include the use of computer simulations or research. Students who perform alternative projects shall not be penalized.

The District will give reasonable notice to all students enrolled in a course that includes the dissection of an animal and students' parent(s)/legal guardian(s) about their rights to seek an alternate project to dissection. Such notice shall be made available upon request at the school and distributed to parents and students enrolled in a course that includes dissection at least once at the beginning of the school year. Science Research projects will follow the guidelines of the Intel International Science and Engineering International Rules and Guidelines.

Instruction**Instruction in the Humane Treatment of Animals**

Students in elementary school must receive instruction in the humane treatment and protection of animals and the importance of the part they play in the economy of nature as well as the necessity of controlling the proliferation of animals that are subsequently abandoned and caused to suffer extreme cruelty. Such instruction shall be for a period of time as specified by the Board of Regents and may be joined with work in literature, reading, language, nature study, or ethnology.

Americans with Disabilities Act, 42 United States Code (USC)
Section 12101 et. seq. Education Law Section 809
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(c)(8)

First Reading of Revised Policy: June 9, 2015
Second Reading of Revised Policy: July 1, 2015
Adoption of Revised Policy: July 15, 2015

Community Relations

SUBJECT: USE OF SERVICE ANIMALS

The Board of Education allows the use of service animals on school grounds by individuals with disabilities, subject to restrictions permitted by federal and/or state law, and procedures established by the Superintendent of Schools or his/her designee.

For the purpose of this policy, a service animal is defined as any dog that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability. Other species of animals, whether wild or domestic, trained or untrained, will not be considered service animals.

The work or tasks performed by a service animal must be directly related to the individual's disability. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

The Superintendent of Schools or his/her designee may create regulations and/or building-specific rules regarding the use of service animals on school grounds by individuals with disabilities.

28 CFR Sections 35.104, 35.136, 35.139

First Reading: June 9, 2015
Second Reading: July 1, 2015
Adoption: July 15, 2015

Students

SUBJECT: STUDENT ATTENDANCE POLICY

The Long Beach Public Schools' Board of Education recognizes that attendance in school is a major contributor to student academic achievement. Promptness and regular attendance are prerequisites for success in school and in adult pursuits. In order to benefit from classroom instruction and master the required materials and concepts, students must be on time for class, must attend all classes when in school and must do everything possible to prevent absence from school.

Through the implementation of this comprehensive District-wide Attendance Policy, the Board of Education expects to:

- Encourage full attendance by all students
- Reduce levels of unexcused absence, tardiness and early dismissals
- Maintain an adequate record keeping system for verifying attendance of all children in the Long Beach Public Schools
- Establish a mechanism for each school to account for the whereabouts of its children throughout each school day
- Establish a mechanism by which the patterns of pupil absence can be examined
- Develop effective intervention strategies to maintain and to improve school attendance

Commencing July 1, 2015 attendance shall be taken and recorded in accordance with the following:

- For pupils in Kindergarten through grade 5, presence or absence shall be recorded by the classroom teacher after the taking of attendance once per period. For Pre-K, attendance will be taken once per school day in each AM and PM session. For pupils in grades 6 through 12, presence or absence shall be recorded by the classroom teacher after the taking of attendance in each scheduled period.

Students

The record of each student's presence, absence, tardiness and early departure shall be kept by each school in a register of attendance, which shall include the following information for each student:

- Name;
- Date of Birth;
- Full name of parent(s) or person(s) in parental relations;
- Address where the pupil resides;
- Phone number(s) where the parent(s) or person(s) in parental relation may be contacted;
- Date of the pupil's enrollment;
- A record of the pupil's attendance on each day of scheduled instruction;
- A record of each scheduled day of instruction during which the school is closed for all or part of the day because of extraordinary circumstances including water supply, shortage of fuel, destruction of or damage to a school building or such other cause as may be found satisfactory by the Commissioner of Education; and,
- The date when the pupil withdraws from enrollment or is dropped from enrollment in accordance with New York State Education Law.

Any absence for a school day or portion thereof shall be recorded as excused or unexcused in accordance with the standards articulated in Article II of this policy.

When a student is absent from school, a PARENT/GUARDIAN is required to notify the school office before the start of the school day.

In the event that a student at any instructional level, from Pre-Kindergarten through grade 12, arrives late or departs early from scheduled instruction, such lateness or early departure shall be recorded as excused or unexcused in accordance with the standards articulated in Article II of this policy.

This policy sets forth a requirement that each school establish procedures advising parents/guardians that it is their responsibility to notify the school office before the start of the school day of any absence, lateness or early departure of their child.

This policy shall apply to students with a disability unless otherwise noted in their Special Education Individualized Educational Program.

Students attending classes at other facilities, such as a BOCES center, shall be subject to the attendance policies at those other facilities, except that this policy shall apply for that portion of the student's program for which they are enrolled in a Long Beach Public School.

Students

I. Absence Note Procedures

When absent, it is the parent/guardian's responsibility to contact the school via phone call, written note or email. A note, which is written and signed by the parent/guardian, should be brought to the school attendance/nurse's office on the first day of his/her return to school. Notes must contain the following information:

- Student's full name
- Date(s) of absence
- Reason for absence
- A home/business/cell phone number where the parents can be contacted that day

If a parent does not contact the school or provide a note within five school days, the absence will be treated as an unexcused absence from each class.

II. Excused and Unexcused Absences

New York State Education law requires that a student enrolled in school attend regularly. The Long Beach Board of Education recognizes that, on occasion, certain situations may preclude a student's attendance. Parents and students have a shared responsibility for attendance and they are encouraged to schedule medical and dental appointments, personal business and vacations outside of school hours.

The following are valid excuses for absence, tardiness or early departures:

- Illness of the student
- Serious illness of immediate family member
- Death in the student's family
- Serious, contagious or epidemic disease in the household where the student resides
- Urgent doctor or dental appointments which cannot be arranged for any other time
- Mandated attendance in a court of law or related court proceeding
- Documented college visits (high school students only)
- Religious observance
- Attendance at a school supervised program
- Other reasons are subject to building principal's approval.

With regard to the above list, the number of days of excused absence in each instance must be appropriate to the specific situation and circumstances. Final determination of excuse validity rests with the principal of the school involved.

Students

The following are examples of invalid excuses for absence, lateness or early departures:

- Visiting relatives or friends
- Cutting class
- Vacationing/traveling
- Babysitting or helping at home
- Working
- Shopping
- Oversleeping
- Leaving school during the day, including lunch, without proper notification

Final determination of absence validity rests with the School Principal involved

- III.** All students are expected to attend class and participate in class activities and assignments. An absent student is expected, upon his/her return, to consult with his/her teachers regarding missed work. Only those students with excused absences will be given the opportunity to make up a test and/or turn in a late assignment for inclusion in the calculation of the performance portion of their marking period grade. Make up opportunities must be completed by a date specified by the student's teacher for the class in question. Students absent from a final exam due to an excused absence will receive an incomplete until arrangements are made with the classroom teacher to complete a makeup. A doctor's note is to be provided by the student to the teacher if the absence is due to a physical illness.
- IV.** The school district maintains an electronic data program for the recording of all absences, latenesses, and cuts. A coding system is in place to record the nature (excused/unexcused) of the absence, lateness or early departure.
- Once the reason for an absence is determined, the absence is entered as excused or unexcused, along with the district code for the reason
 - An absence is changed to late when the late arriving student reports to the attendance/nurse's office. When the reason is determined, the lateness is entered as excused or unexcused, along with the district code for that reason
 - All early departures require prior notification. Once the reason for early departure is determined, it will be entered as excused or unexcused
- A student who cuts class/school will be recorded as an unexcused absence.

Students

V. The Long Beach Public Schools' Board of Education requires that a student must be in attendance in a class not less than 85% of the scheduled days of instruction in order to receive credit for the course.

- For all secondary credit bearing courses, any student whose absences, whether excused or unexcused, total more than 7 absences for $\frac{1}{4}$ credit course, 14 absences for $\frac{1}{2}$ credit course, or 28 absences for a 1 credit course, will not receive credit for that course, except as otherwise provided herein.
- To ensure that parents and students are aware of the implications of this minimum attendance requirement, the teacher or other designated staff member(s) will advise the student and contact the parent(s) by telephone and/or mail prior to the student's reaching 4, 7, 14 or 28 class absences. Such contact will occur when the student has reached approximately half of the allowable class absences.

New students to the District shall have the allowable number of absences prorated to reflect that portion of their courses, which remains after they have entered the District.

Students who transfer from one class to another will have their class attendance based on such pattern of attendance in the receiving class.

Students shall be given an excused absence when they are authorized by school officials to be somewhere other than their regularly scheduled classes. For example, if school personnel expect students to report elsewhere during their regularly scheduled class time for activities such as but not limited to meetings, conferences with school personnel, field trips, athletic contests, music lessons, testing and both in-school and out-of-school suspension, the students shall be given an excused absence. Teachers will record the absence and students will be responsible for any work missed while absent from class. This also applies to any student who is absent, late or leaves early from school or a class due to illness or any other excused reason.

- At the elementary level, the schools have a trimester system. When a student reaches 10 absences, parents/guardians will be notified. If a student has more than 20 absences during the school year, parents/guardians may be required to meet with appropriate school personnel at the discretion of the School Principal.

VI. Lateness to class and early dismissals interrupt classroom instruction. In addition, they cause the student to miss valuable instruction and may result in his/her failing to participate in prescribed classroom activities.

A cut is an unexcused absence. The cutting of classes by students is a very serious concern to the staff in Long Beach and will not be tolerated.

Students

Unexcused absences, cuts, latenesses, or early departures, will result in disciplinary action consistent with the district's code of conduct. A student may also be denied the privilege of participating in or attending extracurricular events.

- VII.** The Long Beach Public Schools' Board of Education requires each building within the district to design and implement systems to acknowledge a student's efforts to maintain or improve school attendance. Recognition for attendance such as awards and certificates may be utilized by schools to encourage attendance.
- VIII.** Each building within the school district will continue to develop specific intervention strategies to address identified patterns of student absence, lateness or early departure. Such intervention may include:
- Phone contacts from the health/attendance office.
 - Teacher comments on progress reports and/or report cards. Phone/email contact from the teacher.
 - Teacher conferences with student and/or parent addressing the student's attendance pattern.
 - Teacher/staff member expresses concern about student's attendance pattern with appropriate school personnel administration/guidance.
 - Decision by school wide pupil personnel team on appropriate strategy/intervention for each identified student.
 - Home visit by appropriate personnel.
 - Child Protective Services referral.
 - At each secondary building the principal will establish an attendance committee that may consist of teachers, PPS (inclusive of guidance), staff and Deans. This committee will handle attendance appeals and all other attendance functions deemed appropriate by the building principal.
- IX.** Pupil attendance records will be reviewed semi-annually by the building principal, as well as the individual designated in each school building to initiate appropriate action to address unexcused absence, lateness and early departure patterns.

Building Principals will review this policy annually with staff.

- X.** A student who is absent more than twenty-eight (28) times for a one credit course, fourteen (14) times for a half credit courses, or seven (7) times for a quarter credit course will receive an NC (no credit) grade for the course.

Any secondary student facing denial of credit may appeal in writing to the school building attendance committee. Parents/guardians and the student will receive notice of the date and time for the attendance appeal by letter. After appeals are considered on an individual basis, the

Students

attendance committee will send its recommendations to the assistant principal designated by the principal for this purpose. Any student notified that he or she will receive an INCOMPLETE for the marking period or an NC for the course shall have the right to a hearing with the building principal, after following the procedure outlined above.

INCOMPLETE grades for a given marking period, resulting from excused absences only, can be converted to the appropriate grades through the completion of a teacher designated assignment. If the teacher designated assignment is satisfactorily completed, the teacher will determine the marking period based on the student's performance during the marking period, including appropriate make-up work. To ensure uniform application of the attendance policy, the student's teacher will determine the amount, nature and time limit for the designated assignment. The activities developed by the teacher for students to complete should reflect the subject area, grade level and ability level of those students. However, a teacher is not required to provide a make-up opportunity to a student who voluntarily absents himself or herself from an examination or quiz. If the student does not complete the assignment in the time allocated or does not satisfactorily complete the assignment, the INCOMPLETE grade will become an NC (No Credit).

XI. The Board of Education will promote community awareness of its Comprehensive Attendance Policy by:

Providing a plain language summary of the policy to the parents/guardians of the students on the district web site;

- Providing a summary of the policy to the students by use of a student handbook;
- Providing each teacher with a copy of the policy and any amendments thereto as soon as possible following the initial adoption or amendment of the policy, and providing new teachers with a copy of the policy upon their employment;
- Making copies of the policy available to any other community member upon request;
- Including such policy in annual school district calendar;
- Periodic reminders via school and district correspondence/meetings;
- Encouraging schools to reviewing attendance procedures periodically with students;
- Providing copies of such policy in dominant language for non-English speaking students/parents/ guardians.

XII. The Board of Education will conduct an annual review of the building level attendance records and revise the above comprehensive attendance policy if such records show a decline in pupil attendance.

Revised: November 12, 2002

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