

LONG BEACH PUBLIC SCHOOLS
Long Beach, NY

April 6, 2017

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
LONG BEACH PUBLIC SCHOOLS
LONG BEACH MIDDLE SCHOOL AUDITORIUM
APRIL 6, 2017 – 7:30 P.M.**

AGENDA

REGULAR BOARD MEETING

7:30 PM

I. Pledge of Allegiance/Call to Order/Opening Remarks – Board President

II. Report of Superintendent of Schools

- *PRESENTATION OF CERTIFICATES- Julia Lang-Shapiro*

LISFA HS Students

Sophia Elenson

Joshua Kapilian

Claire Ezratty

Jorge Romero

All County

Long Beach Middle School

Delphine Esformes, Tenor Sax, Band
Chandler Rosenzweig, French Horn, Band
Justin Small, Trumpet, Band
Jasmine Soriano, Trumpet, Band
Liam White, Trombone, Band
Maryn Ascher, Soprano, Choir
Aaron Conte, Baritone, Choir
Louise Dattolico, Alto, Choir
Ava Lithgow, Soprano, Choir

Jacob LoCascio, Alto, Choir
Isabella McCavera, Alto, Choir
Matthew O'Connor, Alto Sax, Band
Noah Robinson, Alto, Choir
Ryan Stout, Alto, Choir
Matthias Roth, Bari Sax, Jazz Band
Jonathan Wachs, Bari Sax, Jazz Band
Jordan Collinson, Viola, Orchestra
Natalie Lessard, Cello, Orchestra
Ashley Friedman, Snare Drum, Orchestra

Long Beach High School

Alec Chasin, Clarinet, Band
Luc Esformes, Tenor Sax, Band
Sam Miller, Trombone, Band
Joshua Kapilian, Tenor, Vocal Jazz
David Newman, Baritone, Choir
Amanda Roman, Alto, Choir
Samantha Snow, Alto, Choir
Olivia DiResta, Alto, Mixed Chorus

Mikayla Faria, Alto, Mixed Chorus
Sophia Elenson, Bass, Orchestra
Jorge Romero, Violin, Orchestra
Michael Corsale, Bassoon, Orchestra
Harrison Phillips, Bassoon, Orchestra
Thomas Walsh, Bass, Vocal Jazz
Logan Friedman, Bass Guitar, Vocal Jazz

Teachers:

Justin Marks, Christina Farrell, Christina Tomek, Liz Altbacker, Doug Renoud, Marino Bragino, Dave Lobenstein, Nicole Albani and Michael Capobianco

- **Presentation – Budget – Review of Revenue and Budget**
David Weiss/Michael DeVito

- III. Board of Education Comments
- IV. Student Organization Announcements
- V. Questions and Comments from the Public on Tonight's Agenda Only
- VI. Presentation of the Treasurer's Report for February 2017
- VII. Approval of Minutes for Executive Session, Regular Meeting and Work Session of March 9, and March 23, 2017
- VIII. Presentations of the Superintendent:
 - 1. Personnel Matters: Certificated
 - 2. Personnel Matters: Non-Certificated
 - 3. First Reading of Revised Policy #3280 Public Use of School Facilities
 - 4. First Reading of Revised Policy #7222 Diploma or Credential
Options for Students with Disabilities
 - 5. Adoption of Revised Policy #6551 Family & Medical Leave Act
 - 6. Adoption of Proposed Budget
 - 7. Adoption of Property Tax Report Card
 - 8. Approval of Special Education Agreement
 - 9. Approval of Agreement – BOCES Cooperative
 - 10. Approval of Change in 2017-2018 School Calendar
 - 11. Approval of Budget Transfer
 - 12. Approval of Emergency Roof Repairs – LB Public Library
 - 13. Approval of Modification of Budget
 - 14. Acceptance of Donation
 - 15. Payment of Legal Bills: Legal Services
 - 16. Acceptance of Committee on Special Ed/Pre-School Special Ed
 - 17. Approval of Use of School Applications
- IX. Board of Education – Additional New/Old Business if any
- X. Questions and Comments from the Public
- XI. Announcements:
 - 1. Long Beach Classroom Teachers' Association
 - 2. Administrative, Supervisory and PPS Group
 - 3. LBSEA -Long Beach Schools Employees' Association – Group C
 - 4. Parent/Teacher Association
- XII. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

1. CERTIFICATED PERSONNEL

(a) RESOLVED, that, pursuant to Education Law § 2503(3) and 8 NYCRR 30-1.13, the Long Beach City School District Board of Education hereby abolishes one (1) position in the Education of Children with Handicapping Conditions-General Special Education tenure area effective June 30, 2017.

(b) Resignation for the Purpose of Retirement

Name: Jane Quinton
Assign./Loc: Special Education Teacher/Lindell School
Effective Date: June 30, 2017 close of day

(c) Resignation

Name: Brittany Dara
Assign./Loc: Part Time Teacher Assistant/LBHS
Effective Date: March 17, 2017 close of day

(d) Leave of Absence

1. Name: Tamara Grosso
Assign./Loc: Elementary Teacher/East School
Effective Dates: May 12, 2017-June 30, 2017 (on or about)
Reason: Maternity
2. Name: Lauren Behan
Assign./Loc: English Teacher/LBMS
Effective Dates: September 1, 2017-January 29, 2018 (on or about)
Reason: Maternity
3. Name: Ivana Sanchez
Assign./Loc: Part Time Teacher Assistant/Lindell School
Effective Dates: April 7, 2017-May 26, 2017
Reason: Maternity

(e) Amended Leave of Absence

Name: Julie Feldman
Assign./Loc: Elementary Teacher/East School
Effective Dates: March 20, 2017-June 30, 2017 (on or about)
Original Dates: March 27, 2017-June 30, 2017 (on or about)
Reason: Maternity

1. CERTIFICATED PERSONNEL

- (f) **Appointment Part Time Temporary Teacher Assistants 17.5 hours per week start date through June 24, 2017 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract. *Subject to negotiations**

Name	Location	Certification	Grade II/Step	Hourly Rate*	Start date
Catherine Fischetto	LBHS	Prov School Counselor	Step 1	17.24	3/27/17
Julia Mauceli	LBHS	Level III TA	Step 1	17.24	3/27/17

- (g) **Appointment: Supervisor for the Extended School Year-July 3, 2017-August 11, 2017-rate of pay-\$10,000 stipend plus preparation rate as per contract**

Laurence Lopez

- (h) **Appointment: Regents Exam Preparation for the LBMS 2016-2017 school year-rate of pay \$74.50 per hour**

Last Name	First Name	Subject	Maximum Hours
1. Mazzitelli	Diana	Mathematics	16 hours each
2. Papetti	William		
3. Mele	Tara		
4. Riemenschneider	Grace-substitute		
5. Joseph	Nancy	Earth Science	16 hours each
6. Schramm	Alyssa		
7. Glasstein	Michael		

- (i) **Appointment: Challenger Basketball Program-Teachers-(Grant Funded)-for the 2016-2017 School Year-rate of pay \$56.07 per hour-maximum 10 hours each**

Sean Miller

- (j) **Appointment: Challenger Basketball Program-Teacher Assistants-(Grant Funded)- 2016-2017 School Year-Rate of pay according to contract-maximum 10 hours each**

- | | |
|---------------------|-----------------------|
| 1. Keasia Dale | 7. Marybeth Uehlinger |
| 2. Kyle Swan | 8. Nancy Yarwood |
| 3. Jerrick Verner | 9. Margaret Pierre |
| 4. Kieran McArdle | 10. Christy Ambrosini |
| 5. Catherine Barron | 11. Sue Paganini |
| 6. Amy Teemer | 12. Eileen Costelloe |

1. CERTIFICATED PERSONNEL

(k) The following Per Diem Substitute Teachers are recommended for approval for the 2016-2017 school year

	NAME	CERTIFICATION AREA
1.	Chan Mi Lee	Initial Childhood Education (in process)
2.	Courtney Baum	Professional Childhood Education 1-6 Professional Students with Disabilities 1-6
3.	Sarah Faith	Initial Childhood Education 1-6 (pending)
4.	Jacqueline Saeli	Initial Childhood Education 1-6 (in process)
5.	Jean Bogdan	Permanent Pre K-6

(l) Recommendation for Appointment on Tenure the staff members listed below are eligible for appointment on tenure in the area and on the date indicated. They have been found to be competent, efficient and satisfactory in their total professional performance.

	Name	Tenure Area	Date
1.	Deborah Lovrich	Curriculum Director of Science, Technology, Engineering and Mathematics	7/01/17
2.	Cristine Zawatson	Elementary Assistant Principal	7/01/17
3.	Andrew Smith	Secondary Vice Principal	8/27/17

2. NON CERTIFICATED PERSONNEL

(a) Resignation for the Purpose of Retirement

Name: June Mosca
Assign./Loc: Support Staff/Adult Learning Center
Effective Date: February 16, 2017 close of day

(b) Resignation

Name: Christine Ostendorf
Assign./Loc: Bus Aide-25 hours per week/Transportation
Effective Date: March 31, 2017 close of day

(c) Leave of Absence

Name: Chan Mi Lee
Assign./Loc: Teacher Aide/Lido School
Effective Dates: March 20, 2017-June 30, 2017 (or earlier at the district's discretion)
Reason: To take another job in the district

(d) Amended Leave of Absence

Name: Araceli Morales
Assign./Loc: Bus Driver/Transportation
Effective Dates: March 27, 2017-June 30, 2017
Original Dates: March 31, 2017-June 30, 2017
Reason: Maternity

(e) Appointment: Probationary Confidential Data Administrator- 12 months

Name: Mary Elizabeth Stark
Assign./Loc.: Confidential Data Administrator/Human Resources
Effective Date: March 15, 2017
Probationary End Date: September 15, 2017
Salary Classification: \$47,384* per annum
Grade/Step: Grade VI/Step 6
Reason: Promulgation of Civil Service list.
*Subject to negotiations

(f) Appointment: Probationary Cleaner-Nights

Name: Lionel Jimenez Jr.
Assign./Loc.: Probationary Cleaner-Nights/Administration/Nike/B&G
Effective Date: April 7, 2017
Probationary End Date: April 7, 2021
Salary Classification: \$34,877* per annum
Grade/Step: Grade I/Step 1
Reason: To replace Lionel Jimenez
*Subject to negotiations

2. NON CERTIFICATED PERSONNEL

(g) Appointment: Part Time Teacher Aide-(17.5 hours per week)

1. Name: Victor Tarantino
 Assign./Loc: Part Time Teacher Aide (17.5 hrs per week)/West School
 Effective Date: March 20, 2017-June 24, 2017 (or earlier at the district's discretion)
 Salary Classification: \$16.14* per hour
 Grade/Step: Grade IA/Step 1
 Reason: To meet a district need as per 504 plan
 *Subject to negotiation

2. Name: Christopher Spinner
 Assign./Loc: Part Time Teacher Aide (17.5 hrs per week)/LBHS
 Effective Date: April 7, 2017-June 24, 2017 (or earlier at the district's discretion)
 Salary Classification: \$16.14* per hour
 Grade/Step: Grade IA/Step 1
 Reason: To meet a district need as per 504 plan
 *Subject to negotiation

(h) Appointment: Part Time Bus Aide-(25 hours per week)

Name: Diane Harris
 Assign./Loc: Part Time Bus Aide (25 hrs per week)/Transportation
 Effective Date: April 3, 2017
 Salary Classification: \$17.81* per hour
 Grade/Step: Grade I/Step 6
 Reason: to replace Christine Ostendorf
 *Subject to negotiations

(i) Appointment: Full Time Temporary School Nurse

Name: Seth Patton
 Assign./Loc: Full Time Temporary School Nurse 1:1/LBHS
 Effective Dates: March 20, 2017-June 30, 2017 (or earlier at the district's discretion)
 Salary Classification: Step 1/\$42,273 per annum (prorated)
 Reason: To replace Patricia Conroy

(j) Recommended Action: Approval of the 2016/2017 Continuing Education Program as follows (subject to sufficient enrollment and satisfactory performance):

Instructor	Course	Hours	Rate Per Hour	Maximum
Stephanie Durso	Movement Flexibility/Resistance Band & Body Barre	16	30.00	480.00

2. NON CERTIFICATED PERSONNEL

- (k) The following person is recommended to be employed in the New York State Education Department's funded Adult Education Programs and GED Program dependent upon funding, funding requirements and satisfactory performance for 2016-2017.**

Substitute Support Staff -- as needed

Mosca, June-rate \$21.91

- (l) The following Per Diem Substitutes are recommended for approval for the 2016-2017 school year**

	Name	Position
1.	Jaysha Teemer	Clerical
2.	Cedric Coad	Teacher Assistant
3.	Kelly Gavares	Building Aide, Bus Aide, Lunch Aide
4.	Erin Brennan	Nurse
5.	Bryan Adames	Teacher Assistant
6.	Jacob Prussman	Teacher Assistant
7.	Paula Mejia	Bus Aide

3. **FIRST READING OF REVISED POLICY #3280 PUBLIC USE OF SCHOOLS FACILITIES**
4. **FIRST READING OF REVISED POLICY #7222 DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES**
5. **ADOPTION OF REVISED POLICY #6551 FAMILY & MEDICAL LEAVE ACT**
6. **ADOPTION OF PROPOSED BUDGET FOR THE LONG BEACH PUBLIC SCHOOLS FOR THE 2017-2018 SCHOOL YEAR.**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the budget for the 2017-2018 school year in the amount of \$135,449,249.

7. **ADOPTION OF SECTION 1716 OF EDUCATION LAW: 2017-2018 PROPERTY TAX REPORT CARD**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the 2017-2018 Property Tax Report Card, with a budget of \$135,449,249 and corresponding tax levy of \$99,078,437.

8. **APPROVAL OF SPECIAL EDUCATION SERVICES AGREEMENT**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Agreement with South Huntington Union Free School District for the anticipated cost of less than \$10,000 for special education related services for the period of July 1, 2016 to June 30, 2017;

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Agreement with South Huntington Union Free School District for special education tuition and services and authorizes the Chief Operating Officer to execute the Agreement on its behalf.

9. **APPROVAL OF AGREEMENT – BOCES COOPERATIVE FOR TRANSPORTATION**

WHEREAS, a number of public school districts in Nassau County wish to jointly solicit proposals, together with the Nassau Board of Cooperative Educational Services ("BOCES") for pupil transportation services for the 2017-18 school year (and any renewal period) in accordance with the applicable provisions of General Municipal Law;

WHEREAS, the public school districts and the BOCES have agreed to form a Cooperative (the "Cooperative") for this purpose;

WHEREAS, the Long Beach School District is desirous of participating in the Cooperative for joint solicitation of proposals for pupil transportation services as authorized by General Municipal Law, Section 119-0 in accordance with the terms and conditions of the Inter-Municipal Cooperative Transportation Agreement attached hereto;

NOW THEREFORE BE IT RESOLVED, that the Board of Education authorizes the Long Beach School District to participate in the Cooperative; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Inter-Municipal Cooperative Transportation Agreement (recitals) attached hereto and authorizes the Chief Operating Officer to execute the Agreement on behalf of the Board of Education.

10. APPROVAL OF CHANGE IN 2017-2018 SCHOOL CALENDAR

WHEREAS, the school calendar for the 2017-2018 school year was adopted at a Board of Education meeting on January 12, 2017; and

WHEREAS, a new Group A contract added an additional school work day to the school calendar; and

WHEREAS, May 25, 2018 has been selected as the additional school work day;

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the new 2017-2018 school calendar which includes the additional school work day of May 25, 2018.

11. APPROVAL OF BUDGET TRANSFER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves a transfer in the amount of \$470,000 from the special education BOCES code to the contract transportation code for additional transportation needs due to displaced students.

12. APPROVAL OF EMERGENCY ROOF REPAIR – LB PUBLIC LIBRARY

WHEREAS, the roof of the Long Beach Public Library, located at 111 West Park Avenue, Long Beach, NY 11561, a building owned by the Long Beach City School District, has developed a condition that caused water to leak into the building; and

WHEREAS, on March 29, 2017, the District's Architect John A. Grillo inspected the condition of said roof; and

WHEREAS, upon such examination it was determined that the roof has failed and is in such poor condition that interior ceilings, floors, walls and other systems are subject to damage whenever there is a storm; and such condition may affect the safety or property of the District and requires immediate action which cannot await competitive bidding; and

WHEREAS, the District's Architect has determined that this unforeseen occurrence or condition at the Long Beach Public Library may affect the safety or property of the District and requires immediate action to replace the library roof.

NOW THEREFORE IT IS HEREBY RESOLVED that pursuant to the provisions of the General Municipal Law Section 103(4), the Board of Education declares the condition of roof of the Long Beach Public Library to be an emergency, authorizes the awarding of contracts and purchasing for this work, without competitive bidding, to commence immediately and ratifies any and all such contracts and purchases made to date for all emergency work and purchases, and authorizes the Superintendent of Schools to take any and all additional steps necessary to effectuate the replacement of the roof; and

BE IT FURTHER RESOLVED that the Board of Education authorizes the expenditure of \$885,000.00 from unassigned fund balance (general ledger code 909) by transfer of said amount to general fund account code 9901.912 (Transfer to Capital for Facilities).

13. APPROVAL OF MODIFICATION OF BUDGET

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the modification to the budget of \$885,000 from unassigned fund balance for purposes authorized by the General Municipal Law Section 103 (4).

14. ACCEPTANCE OF DONATION

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of a 150 gallon fish tank, stand and accessories to the high school valued at \$2,000 from science teacher Pamela Bankey.

15. APPROVAL OF PAYMENT OF LEGAL BILLS: LEGAL SERVICES

A) THOMAS M. VOLZ, PLLC

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$3,417.50 the Law Offices of Thomas M. Volz, PLLC for the monthly retainer and extraordinary legal services rendered during the period of February 1 through February 28, 2017.

B) INGERMAN SMITH

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$24,639.00 for legal services rendered during the period of February 1 through February 28, 2017.

16. ACCEPTANCE OF RECOMMENDATIONS OF COMMITTEE ON SPECIAL EDUCATION

17. APPROVAL OF USE OF SCHOOLS APPLICATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified and/or rescheduled based on building schedules.

APPLICATIONS FOR USE OF SCHOOL FACILITIES

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
LB Lacrosse Club	Lacrosse Day for Kids	LBMS Athletic Fields 8, 9, 10, 11, 12 and Veterans Field	Sunday, May 21, 2017 8:00 AM – 7:00 PM
	Lacrosse Camp	LBHS Pool & LBMS Athletic Fields 11, 12 and Veterans Field	July 10-July 14, 2017 Monday – Friday 8:30 AM – 8:30 PM
	Alumni Games	LBMS Veterans Field	Friday, July 15, 2017 5:00 PM – 9:00 PM
Chabad of the Beaches	Aleph Academy Discovery Program	East School – 8 classrooms	Sept. 13, 2017 through May 30, 2018 Wednesdays 4:00 PM – 7:00 PM
City of Long Beach YFS	Summer Camp	West Cafeteria, Gym, Playground	Jun 26 – August 18, 2017 Monday – Friday 7:00 AM – 6:00 PM
NYS Association of Fire Chiefs	Firefighter Training	LBHS Cafeteria, Classroom and Pool	Sat., May 20, 2017 7:00 AM – 5:00 PM
Circulo de la Hispanidad	Family Tennis Lessons	LBMS Tennis Courts	April 30 – August 31, 2017 Sundays (6) or more 9:00 AM – 11:00 AM
			Nov. 2017- March 2018 Saturdays (6) or more 9:00 AM – 11:00 AM

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES

The Board of Education recognizes that under the law it has discretion in authorizing use of a school building or grounds and in prescribing terms for said use.

School buildings and grounds may be used by Long Beach School District community groups for activities which are educational, social, recreational or civic in nature, primarily for the benefit of district residents and consistent with all applicable state laws. Any such use, however, shall not be deemed an endorsement of the activity or the purpose for which the facilities are used.

School buildings and grounds may be used by any responsible and properly organized Long Beach City School District community group. **School buildings and grounds may also be used by any responsible and properly organized non-Long Beach City School District community group on a space-available basis if authorized by the Board of Education.** Such groups shall be permitted to use school buildings and grounds for any of the following purposes:

- a) For instruction in any branch of education, learning or the arts;
- b) For holding social, civic and recreational meetings as well as entertainment and other uses pertaining to the welfare of the community; such meetings, entertainment and uses shall be non-exclusive and shall be opened to the general public;
- c) For meetings, entertainment and occasions where admission fees are charged, when the proceeds thereof are to be expended exclusively for an educational or charitable purpose, and not to be used for the gain of a particular organization or group. PTA, Veterans' organizations and volunteer firefighters or ambulance workers may be granted the use of school facilities, even though the admission fees will be devoted to the use of said organizations
- d) For recreation, physical training and athletics.

In compliance with Section 414, New York State Education Law, which confers certain rights and imposes certain responsibilities and limitations on Boards of Education regarding the use of school buildings, grounds and other properties, and realizing that the first responsibility of the Board of Education is the education of the children and the welfare of all residents of the school district, the following policy is adopted:

1. No organization is entitled, as a matter of right, to use of a school building or grounds.
2. The school facilities must be reserved first for the use of the children and all residents of the district.
3. The use of all school facilities during the summer months must terminate by the end of the third week in August so that the custodial staff may prepare schools for their re-opening in September.

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES

4. Any groups that use school facilities must be non-exclusive and open to the general public.
5. The Board of Education reserves the right to revoke permission granted for the Use of School Facilities.
6. Responsibility for the preservation of order and protection of property must be assured by the organization of group using the facilities. The users must pay for any damages incurred from such use. **The applicant is to report to the Director of Facilities such damage to the Chief Operating Officer for follow-up.**
7. All functions attended by minors must be properly and adequately supervised or chaperoned.
8. The use of school facilities in the evening preceding a school day is discouraged by groups including students.
9. **The use of school facilities in the evening must conclude, and all participants must leave the premises, by 9:30 p.m.**
10. Admission fees may be charged only if the proceeds are to be used for educational, recreational and certain charitable purposes. Admission may not be restricted.
11. **When any organization requests use of school facilities for a charity event, the organization must indicate anticipated amount of money to be donated and the percentage of funds raised to be donated.**
12. A fee schedule shall be adopted by the Board of Education for the various types of groups that may request use. Fees may vary depending on whether the entity using school facilities is a Long Beach community group or not and on whether the entity is for profit or not for profit.
13. Any fees owed must be paid in full in advance of the use of school facilities.
14. A signed agreement acknowledging adherence to the District's Code of Conduct is required.

The Superintendent shall prescribe regulations, subject to approval by the Board, for the use of any school facility and shall designate the Director of Facilities to schedule the use of school facilities and issue permits. Where the use of a particular facility is denied, approval for the use of an alternative facility on school property may be made.

The Superintendent has the right to request the following when an application is submitted:

1. Certificate of incorporation
2. Constitution of the organization
3. By-laws currently in effect
4. Names of officers
5. Written proof of liability insurance for no less than \$1,000,000 per incident
6. Payment in advance for all custodial, security, and related services required; and
7. Such additional documentation as may be necessary to evaluate the merits of the application.

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES

8. Backup documentation relating to the use of any fees charged or fund raising conducted.
9. Other information as requested by the Superintendent.

All permits for the use of any school facility will be issued for specified hours, will be non-transferable and will be restricted to the specific purposes for which issued. The Superintendent may grant, revoke or modify any permit at any time and may make interim changes in the regulations in appropriate situations, but must tender notice to the Board. Permanent changes in the regulations must be approved by the Board.

District facilities may be used by the Boy Scouts or other patriotic youth groups listed as a Patriotic Society in Title 36 of the U.S. Code to the same extent as other outside groups and in accordance with the law.

20 United States Code (USC) Section
7905 36 United States Code (USC)
Subtitle II
34 Code of Federal Regulations (CFR) Parts 108
Educational Law Section 414

Adoption Date: April 24, 1990
Amended: March 12, 1996
Amended: November 10, 1998
Adoption Date of Revised Policy: April 17, 2012
First Reading of Revised Policy: April 6, 2017
Second Reading of Revised Policy: April 20, 2017

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES REGULATION

- 1. APPLICATIONS:** Applications for the use of school facilities should be submitted to the Office of Facilities, 130 Maple Boulevard, Long Beach, New York, no later than June 1 in order to allow proper consideration. Applications submitted after June 1, will be reviewed on a first come, first serve basis. ~~In no event will~~ An application submitted less than three months in advance of the proposed use ~~may not be granted. In those instances where an organization wishes to place mechanized vehicles on school property, including but not limited to trucks, automobiles, and amusement rides, said organization should make application for use no later than sixty (60) days preceding the first day of requested use.~~

All applications for use of school facilities shall be made in writing. The applicant shall list all groups or organizations that are co-sponsors of the event for which use of school facilities is being requested. Failure to comply with this requirement will result in cancellation of the permit and/or assessment of future applications in term of previous non-compliance with this requirement. All co-sponsors shall meet the requirements of the school district for users of school facilities.

All applications by non-School District entities for the purposes of fundraising or by the PTA in conjunction with non-School District entities for the purposes of fundraising shall be reviewed by the Board of Education and, if approved, the Board will issue a permit for use.

~~All applications will be reviewed by the Board of Education and, if approved, the Board will issue a permit for use.~~

- 2. INSURANCE:** Organizations applying for use of school facilities must provide written proof of insurance for no less than \$1,000,000 per incident with a company licensed in New York State at the time of application to protect the District against any liability resulting from the organization's use of school facilities. The organization must also provide any additional insurance that the District may require. Said insurance shall list the Long Beach City School District as a co-insured party on the insurance document.
- 3. DAMAGES:** Permit holders using school facilities shall be liable for reimbursing the District for the correction of any damages resulting from the use of said facilities. Failure to pay such charges will bar the permit holders from any future use of school facilities. The District reserves the right to request a deposit in advance.

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES REGULATION

4. **ACTIVITIES PROHIBITED:**
 - a) Smoking, **including vaping**, in school buildings or on school grounds;
 - b) Sale, distribution, consumption or carrying of alcoholic beverages in school buildings or on school grounds;
 - c) Gambling or games of any chance of any kind;
 - d) Putting up of decorations or scenery, or moving pianos without special written permission;
 - e) Sale, distribution, exhibition or display of materials without advance written permission;
 - f) Use of any apparatus, electrical appliance, **sound system**, or stage lighting, without prior written permission for same.
 - g) No food, no sunflower seeds, no tobacco products, no chewing gum, no smoking and no driving stakes are permitted on the turf fields;
 - h) Any activity in violation of any federal, state, or local law or regulation or District policy.

5. **LIGHTS:** Requests for use of outdoor lighting shall be made at the time of application. Outdoor lighting will be permitted until 9:30PM. Permit holders will be charged for their usage at an hourly rate.

6. **SOUND:** The outdoor sound system will be regulated by District administrators so it is within the code requirements relating to normal use.

7. **SCOREBOARD, CONTROL ROOM/PRESS BOX:** The scoreboard, control room/press box must be operated by trained District personnel only. An hourly fee will be charged for this usage.

8. **FEES:** A fee schedule for the public use of school facilities has been established by the Board of Education and attached to this policy. **Local not-for-profit agency application fees are \$50, not-for-profit agency application fees are \$100 and for-profit and non-community group application fees are \$250.**

9. **SECURITY:** The District will supply all necessary security and permit holders will be charged for such costs.

10. **CLEAN-UP:** All permit holders will be responsible for the clean-up of any area being used by such organization. Any charges incurred by the District for additional maintenance will be charged back to the permit holders.

11. **PAYMENT:** Payment in full shall be made to the District at least 3 business days prior to use. Failure to pay in a timely manner will result in a cancellation of the scheduled use.

Community Relations

SUBJECT: PUBLIC USE OF SCHOOL FACILITIES REGULATION

12. **CANCELLATIONS:** All cancellations shall be made in writing to the District at least 3 business days prior to the requested use.
13. **The District** reserves the right to transfer, on due notice, any activity from one space to another in the same building, or to another building to achieve energy savings, economies in the building operation and maintenance, efficient utilization of facilities, and to satisfy the requirements of a school program.

Revised: April 6, 2017

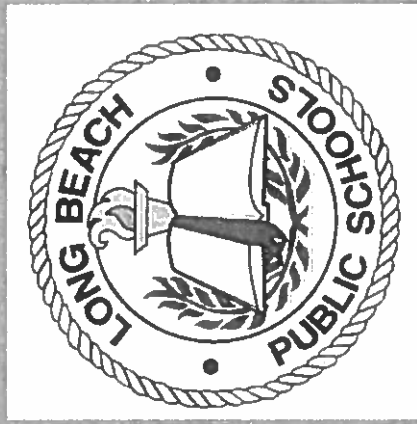
**PUBLIC USE OF SCHOOL FACILITIES
FACILITIES FEE SCHEDULE**

The Board encourages the use of its facilities by the community and has created a fee schedule that supports that use. Fees may be applied when the District incurs additional costs. Weekday use after 6 PM may incur additional costs.

Activity	Fee
To Open Building (if necessary) \$55 per hour	Hourly Rate for duration of event (minimum 4 hours)
Auditorium \$35 per hour/pp or \$70 per hour	Hourly Rate for 2 Cleaners for 2 hours
Cafeteria \$35 per hour/pp or \$70 per hour	Hourly Rate for 2 Cleaners for 2 hours
Classroom	\$10 per room
HS Gymnasium \$35 per hour/pp or \$70 per hour	Hourly Rate for 2 Cleaners for 2 hours
Lindell/MS Gymnasium \$35 per hour	Hourly Rate for 1 Cleaner for 2 hours
East/Lido/West Gymnasium \$35 per hour	Hourly Rate for 1 Cleaner for 1 hour
Pool \$35 per hour/pp or \$70 per hour	Hourly Rate for 2 Cleaners for 2 hours Hourly Rate per Guard per hour As per contract
Fields	Hourly Rate for 2 Groundskeepers for 3 hours- (non-school days) \$55 per hr/pp or \$110 per hour
Press Box- Control Room	Hourly Rate for Building/Teacher Aide per hour of use \$26 per hr/pp
Lights	\$60 per hour

Long Beach City School District

235 Lido Boulevard
Lido Beach, New York 11561



USE OF SCHOOLS APPLICATION

Department of Facilities and Operations
130 Maple Boulevard

Long Beach, NY 11561
516-897-2120

www.lbeach.org/USE

CERTIFICATION BY APPLICANT:

By signing below, I acknowledge that I have read and understand the Board of Education's Use of School Facilities Policy and Regulations, and Code of Conduct, and agree to abide by them. I also state that I am an officer of the requesting organization, have the authority to make this request, bind my organization to the applicable Board of Education policies/regulation and will implement proper supervision of the event. I further agree to pay any invoices for fees submitted by the District and will assume the full cost to repair any and all damage caused to District facilities or property. I understand that failure to pay fees due to the District may cause the organization to lose all future privileges to access District facilities. All statements made by me and contained on this application are, to the best of my knowledge, true and correct.

Signature of Applicant _____

Date _____

All applications must be originals with signatures.

No facsimiles or copies will be accepted.

Application Process Guidelines

1. Complete form and forward to the Facilities Department with application fee.
2. Requests will only be considered when a completed application is received. A valid certificate of insurance must be received from the requesting party prior to BOE approval.
3. To expedite a request, a valid certificate of insurance should be attached to application.
4. All documents and additional required documentation must be received no later than 30 calendar days prior to the requested date of use.

Organization Information

Organization Name: _____
 Address: _____
 Telephone No. _____
 Contact Name: _____
 Contact No.: _____
 Email Address: _____
 Is Organization a For-Profit? Yes / No _____
 If yes, Federal ID No: _____
 Name/Phone of On-Site Supervisor for Activity: _____

Purpose of Facility Use: _____

Is this for charity/fundraiser? Yes / No _____
 Will an Admission Fee be charged for event? Yes / No _____

What is the estimate of the number of participants and visitors? _____ (If the actual number exceeds this estimate by more than 10% your request for future use may be jeopardized.)

Important Information

- The Board of Education recognizes that under the law it has the absolute discretion to authorize the use of school building or grounds and to determine the terms of use.
- Should a conflict of scheduling arise, school district functions/events will supersede any request for use of facility. The District has no obligation to reschedule an organization's event.
- District security guard will be assigned at the District's discretion and any expense may be billed to the applicant.
- The use of alcohol or tobacco products is strictly prohibited on school property.
- Additional fees may be submitted by District to organization as per Board policy.

Building

Please specify

- East School
- High School
- Lido School
- Lido B Wing
- Lindell School
- Middle School
- West School
- NIKE
- Other, Specify _____

Event Information

Date: _____ Day: _____
 (If more than one date is needed, applicant should list each specific day, date, start and finish time on a separate sheet).

Start Time: _____ AM/PM Finish Time: _____ AM/PM (Finish time no later than 9:30 PM)

<u>Location</u>	
Auditorium	Athl Fid 1/Lind BB
Bathroom	Athl Fid 2/Lind FB
Cafeteria	Athl Fid 3/High SB
Common Area	Athl Fid 4/High BB
Conference Room	Athl Fid 5/High FB
Gymnasium	Athl Fid 6/High
Library/Media Center	Athl Fid 8/MS NE BB
Multipurpose Room	Athl Fid 9/MS SE BB
Pool	Athl Fid 10/MS SW BB
Room Number	Athl Fid 11/MS
Teachers' Cafeteria	Athl Fid 12/MS
Tennis Courts (1-6)	Veterans Field (MS)
Wrestling Room	Alumni Field (HS)
	OTHER, SPECIFY _____

Needs:

Equipment:	Visual:
No. of Tables _____	VCR _____
No. of Chairs _____	Overhead _____
Podium _____	Projector _____
No. of Risers _____	Laptop _____
Sound System:	Chromebook _____
No of Microphones _____	Screen _____
Tape Deck _____	
CD Player _____	
Other: _____	

Set Up Instructions:

District Use Only

Will organization be charged a fee for use? Yes / No

Anticipated fee _____

Is invoice attached? Yes / No

Is Certificate of Insurance attached? Yes / No

Additional materials received? Yes / No

Notes: _____

District Use Only

Completed application received _____

Approved/Disapproved Building Principal: _____

Approved/Disapproved Athletic Director: _____

Approved/Disapproved Facilities Director: _____

Approved/Disapproved Superintendent: _____

Reason for Denial: _____

Board of Education Action: _____

Students

SUBJECT: DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

The District will provide students with disabilities appropriate opportunities to earn a diploma or other exiting commencement credential in accordance with Commissioner's regulations. During the student's annual review, the District will evaluate graduation opportunities and identify the means to achieve them. As part of this process, the District:

- a) Will coordinate activities with guidance personnel and BOCES staff to ensure that students meet credit and sequence requirements and to consider them for vocational opportunities.
- b) May modify instructional techniques and materials. Any modifications will be included on a student's Individual Education Plan (IEP) so that they can be implemented consistently throughout the student's program.
- c) Will review special education instructional programs to ensure equivalency with the same courses taught in the general education program.
- d) Will coordinate communication between special and general education staff so that all staff members understand required skills and competencies, and to establish equivalency of instruction in special education classes.

Graduation and transition plans will take into account the various pathways available to these students. For students with IEPs, the District will plan transition services for post-secondary life as early as possible, but no later than the school year in which the student turns age 15. The transition activities will be focused on improving both the student's academic and functional achievement. The plan will explore post-secondary opportunities and employment options and, if applicable, connection with adult service agencies that may provide the student with services after exiting school.

The Board of Education is committed to ensuring that students with disabilities are provided appropriate opportunities to earn a high school diploma in accordance with the provisions of Commissioner's Regulations Section 100.5. During the student's annual review, the District will evaluate graduation opportunities and identify the means to achieve them. Graduation and transition plans will take into account the various pathways available to these students.

The District may award these diplomas or credentials, or both:

A. Local Diploma: available to students with an IEP or a Section 504 accommodation plan that specifies a local diploma. Students must comply with credit requirements. The available assessments to earn a local diploma include:

1. Low-pass safety net option: students must achieve a score of 55 or higher on five required Regents exams or a score of 55 or better on ELA, 1 math, 1 science, 1 social studies *and* either 1 Pathway assessment or meet all the requirements of the CDOS Commencement Credential
2. Low-pass safety net and appeal:
 - a. Available to students with a score of 55 or better on 3 required Regents exams and a score of 52-54 on 2 required Regents exams which an appeal is granted by the District, as follows: ELA, 1 math, 1 science, 1 social studies and 1 pathway assessment

Students

SUBJECT: DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH DISABILITIES

- b. Available to students with a score of 55 or better on 2 required Regents exams and a score of 52-54 on 2 required Regents exams which an appeal is granted by the District as follows: ELA, 1 math, 1 science, 1 social studies, and meet all the requirements of the CDOS Commencement Credential
3. Compensatory safety net option: except for scores on ELA and math exams, students may use one Regents exam score of 65 or above to compensate for a Regents exam score of 45-54. Students must score at least 55 (or successfully appeal a score of 52-54) on both the ELA and a math exam. A score of 65 or higher on a single examination may not be used to compensate for more than one exam.
4. Superintendent's determination: available to students who:
 - a. Have a score of 55 or higher on the ELA and math exams, or a successful appeal of a score between 52-54
 - b. Have participated in at least 1 social studies Regents exam, 1 science Regents exam, and either 1 Pathway exam (or meet the requirements for the CDOS commencement credential), for which no passing score was obtained utilizing the low pass, safety net, the compensatory safety net or the 52-54 appeal;

A superintendent's determination is made upon a parent's written request, based on review of documentation as to graduation level proficiency in the subject area in which the student was not able to demonstrate proficiency of the State's learning standards through the assessment required for graduation.

- B. Career Development and Occupational Studies commencement credential (CDOS):** available to students other than those who are assessed using the NYS Alternate Assessment (NYSAA). Students must complete a career plan, demonstrate attainment of CDOS learning standards in specific areas as they relate to careers. Students must complete 216 hours in Career and Technical Education coursework and at least 54 hours of work-based learning and have 1 employability profile completed **OR** Students can meet criteria for a national work readiness credential.

CDOS credential may be a supplement to a Local or Regents diploma, or, if the student is unable to meet diploma standards, the credential may be awarded as the student's exiting credential provided the student has attended school for not less than 12 years, excluding Kindergarten.

Students

**SUBJECT: DIPLOMA OR CREDENTIAL OPTIONS FOR STUDENTS WITH
DISABILITIES**

- C. Skills and Achievement commencement credential:** students with severe disabilities who are assessed using the NYSAA may earn the SA commencement credential. Students must attend school for at least 12 years, excluding kindergarten. The District must document the student's skills, strengths, and levels of independence in academic, career development, and foundation skills needed for post-secondary life.

Education Law §§ 3202 and 4402
8 NYCRR §§ 100.1, 100.2, 100.5, 100.6, 200.4, and 200.5

NOTE: Refer also to Policy #7220 -- Graduation Options/Early Graduation/Accelerated Programs

Adopted: February 26, 2013
First Reading of Revised Policy: April 6, 2017
Second Reading of Revised Policy: April 20, 2017

