

MINUTES

Date of Meeting: September 14, 2017

Type of Meeting: Executive Session

Place of Meeting: Administration Building Conference Room

Members Present: President Stewart Mininsky
Vice President Perry Bodnar, Jr.
Board Member Dennis Ryan
Board Member Darlene E. Tangney
Board Member Maureen Vrona

Members Absent: None

Others Present: Mr. David Weiss, Superintendent
Mr. Michael DeVito, COO
Dr. Jennifer Gallagher, Asst. Supt, C & I
Dr. Michele Natali, Executive Director, HR
Ms. Florence Frazer, Attorney, Frazer & Feldman
Mr. Joseph Lilly, Attorney, Frazer & Feldman

President Mininsky called for a motion to go into executive session at 5:30 PM to discuss pending personnel and legal issues.

Motion to Go into Executive Session

Motion by: Board Member Ryan
Seconded by: Vice President Bodnar
Approved: 5-0

President Mininsky called for a motion to adjourn the executive session at 7:27 PM.

Adjournment

Motion by: President Mininsky
Seconded by: Vice President Bodnar
Approved: 5-0

Minutes submitted by _____
Carole Butler, District Clerk
October 12, 2017

MINUTES

Date of Meeting: September 14, 2017

Type of Meeting: Regular Meeting

Place of Meeting: Long Beach Middle School Auditorium

Members Present: President Stewart Mininsky
Vice President Perry Bodnar, Jr.
Board Member Dennis Ryan
Board Member Darlene E. Tangney
Board Member Maureen Vrona, Esq.

Members Absent: None

Others Present: Mr. David Weiss, Superintendent of Schools
Dr. Jennifer Gallagher, Asst. Superintendent C & I
Mr. Michael I. DeVito, Chief Operating Officer
Dr. Michele Natali, Executive Director, Human Resources
Members of the Public

I. Pledge of Allegiance/Call to Order/Opening Remarks

Pledge/Opening Remarks

President Mininsky opened the meeting at 7:37 PM and led the community in the Pledge of Allegiance.

II. Report of the Superintendent of Schools– Mr. Weiss

Report of the Superintendent

Superintendent Weiss explained that in the absence of the District Clerk, Mr. DeVito is officially taking the minutes of the meeting as District Clerk Pro-tem and Dr. Natali will be working the audio equipment for the meeting. Tonight the presentation focuses on the district's emergency plans, which is continually being updated and refined. Included in the presentation are the roles and responsibilities of both employees and parents.

- **Presentation –District Emergency Preparedness – Michael DeVito and Team**
Highlights include: District-Wide Safety Plan, Building Level Emergency Response Plan, BL ERP: Key Leadership Protocols, BL ERP: Emergency Responses, Required Drills, BL RRP: Hold-In-Place, Shelter-In-Place, Evacuation, Lockout, Lockdown, Communication, Technology Disaster Recovery Plan, Financial System Cybersecurity, Building Security Features, Triggers of Lockdown System, What Happens after a Lockdown is Initiated, and Post Incident Response.

This presentation can be located on the district website and in the office of the District Clerk.

BOE Comments

III. President Mininsky called for Board of Education Comments

- Board Member Tangney asked if with the new security system that we are getting will the main security person in each building have the ability to see whether or not there has been a breach in the locked doors (plan is on computer and that will show as an alert – 24/7); have you assessed NIKE and whether or not we are vulnerable there (day guard until 6 PM, all doors are locked, only students and teachers allowed in, parking area is no longer permitted, cameras all over but no one is watching that, Mrs. Mule does have access to cameras); someone could have access to NIKE through transportation; are we holding IDs (ID is swiped and given a temporary visitor’s pass which is clocked in and noted when they leave from the same doors); registrant’s office in Lindell is of concern and wants registration to move to Administration Building. With no open campus at HS, what can we do to tighten security (no cars on campus, new fencing, new visitor entrance and locked doors; protection for forged passes).
- Board Member Vrona thanked Mr. DeVito for the presentation; lockdown – where do first graders go (immediately brought inside); sheltering in place instead of lockdown, any flexibility in a lockdown drill to a shelter in place (yes); supports idea of registrar at Administration Building.
- Board Member Ryan thanked the presenters; surprised at the sophistication of the emergency procedures; Island Park – need copy of this presentation; procedures are for the day when school is in session, however, our schools are used from 9-9, is it conceivable we have some emergency preparedness for something that happens after school.
- Vice President Bodnar thanked the presenters and asked with the new system that you are putting in place, the lockdown button, is that just entrance and exit doors or does that include classrooms (just exit and entrance doors – 41 just at the HS- classrooms should be locked automatically- no schools really do that).
- President Mininsky thanked the presenters.

IV. President Mininsky called for Student Organization Announcements

No

Student Organization
Comments

V. President Mininsky called for Questions and Comments from The Public – Items on Today’s Agenda Only

Questions/Comments from
the Public -Tonight’s Agenda

- Jackie Miller and Sharon Powers – CCPTA Co-Presidents – thanks for presentation, Parentlink piece has been a concern of parents with over notifications; security breach: floor plan comes up when you push the button, but does breach notify anyone (authorized access); IDs at desk (done at dorms at college) is worth serious consideration, presently photo appears as big black mark on sticker; first graders outside brought inside when lockdown seems dangerous to; everything is electronic based, is there a battery backup (yes).
- Matthew Adler – 410 E. Broadway – thanks for presentation; does the designated person go to every classroom during lockdown (yes, they have a key).
- Richard Corbett – 116 Regent Drive – representing himself as taxpayer – security staff is phenomenal; if there is a major incident at school you have to come up with a staging area for the parents to drive to, especially at the HS; Blackheath Road was

overcrowded and buses could not get through; someone from the building has to be assigned to the command post for direct communication; cell phones for children can complicate matters and endanger others.

- Anne Conway – 119 Audrey Drive - are you changing the loudness in each system for different age groups (will look into modulating sound)
- Jennifer Alberg – 318 Harbor Drive – elementary school parents do not have access to the ParentLink (yes they do; not parent portal); voiced concerns about all guardians receiving information (someone has to be designated as primary); when will parent portal be available to elementary school parents (mostly for scheduling so inappropriate for younger students).
- Ann Arroyo – 711 Monroe Blvd – do cameras also have motion sensor that someone monitors (intrusion alarm); is there a system in place to notify staff where dangerous person is located; code word for danger (best practices has moved away from code word but use walkie-talkies – hold in place – clear the area).

VI. Presentation of Treasurer's Report for July 2017

No action required

Treasurer's Report-July 2017

VII. Approval of Minutes for Executive Sessions and Regular Meeting of August 31, September 1 and September 5, 2017. President Mininsky called for a motion.

Motion by: Board Member Tangney
Seconded by: Board Member Vrona
Approved: 5-0

Approval of Minutes for Exec Sessions & Regular Meeting of August 31, Sept. 1 and Sept. 5, 2017

VIII. Presentations of the Superintendent

VIII.1 Superintendent Weiss recommended the approval of Personnel Matters: Certificated

President Mininsky called for a motion.

Motion by: Board Member Tangney
Seconded by: Board Member Vrona
Approved: 5-0

Approval of Personnel Matters: Certificated Pages:

Dr. Gallagher, Dr. Natali and Mr. DeVito were congratulated on their appointments.

VIII.2 Superintendent Weiss recommended the approval of Personnel Matters: Non-Certificated

President Mininsky called for a motion.

Motion by: Board Member Tangney
Seconded by: Board Member Vrona
Approved: 5-0; 4-1 (on L.5)
Voted No: Board Member Ryan on 2 (L) 5

Approval of Personnel Matters: Non-Certificated Page:

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

VIII.1. CERTIFICATED PERSONNEL

(VIII) Resignation for the Purpose of Retirement

Name: Rosalind Siperstein
Assign./Loc: Part Time Teacher Assistant/Lido School
Effective Date: September 7, 2017 close of day

(b) Resignations

1. Name: Ana Mayorga
Assign./Loc: Part Time Teacher Assistant/LBHS
Effective Date: August 31, 2017
2. Name: Sarra Enright
Assign./Loc: Permanent Substitute Teacher/West School
Effective Date: September 3, 2017

© Leaves of Absence

1. Name: Tara Wesselhoft
Assign./Loc: Physical Education Teacher/LBMS
Effective Dates: September 11, 2017-June 30, 2018 (on or about)
Reason: Maternity
2. Name: Gizelle Conroy
Assign./Loc: School Psychologist/LBMS/LBCS
Effective Dates: November 17, 2017-June 30, 2018 (on or about)
Reason: Maternity

(d) Rescissions

1. Name: Jackie Saeli
Assign./Loc: Part Time Teacher Assistant/Lindell School
Effective Date: September 1, 2017
2. Name: Robert Ottone
Assign./Loc: Part Time Teacher Assistant/Lindell School
Effective Date: September 5, 2017
3. Name: Mary Bold
Assign./Loc: Part Time Teacher Assistant/LBHS
Effective Date: September 1, 2017
4. Name: Briana Gallagher
Assign./Loc: Substitute Teacher/Districtwide
Effective Date: September 3, 2017
5. Name: Sabrina Mitchell
Assign./Loc: Part Time Teacher Assistant/LBMS
Effective Date: September 5, 2017
6. Name: Angela Bryant
Assign./Loc: Part Time Teacher Assistant/Lido School
Effective Date: September 5, 2017

VIII.1. CERTIFICATED PERSONNEL

(e) Amended Appointment: Permanent Substitute Teacher

Name: Tamara Richards
 Assign./Loc.: Permanent Substitute Teacher/LBMS
 Rate of Pay: \$221.53 per day (no medical insurance coverage)

(f) Appointment: Part Time Foreign Language Teacher (.1)

Name: Sandra Hnis
 Assign./Loc.: Part Time Foreign Language Teacher (.1)/LBMS
 Certification: Permanent Spanish 7-12
 Effective Dates: September 1, 2017-June 30, 2018 (or earlier at the district's discretion)
 Salary Classification: 0.1 of MA+80/Step 18 (\$12,374 per annum)
 Reason: To meet a district need
 Comment: Continues in full time position

(g) Appointment: Permanent Substitute Teacher

Name: Regina Dibono
 Assign./Loc.: Permanent Substitute Teacher/LBMS
 Certification: Initial Social Studies 7-12
 Effective Dates: October 6, 2017-June 21, 2018 (or earlier at the district's discretion)
 Rate of Pay: \$221.53 per day (no medical coverage)
 Reason: To replace Sarra Enright

(h) Appointment Part Time Teacher Assistants 17.5 hours per week start date through June 23, 2018 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract.

| Name | Location | Grade 1A/Step | Hourly Rate | Start Date |
|----------------------|----------|-----------------|-------------|------------|
| Antoinette Davis | LBMS | Grade 1A/Step 1 | 17.46 | 9/01/17 |
| Anastasia Pellegrino | LBMS | Grade 1A/Step 1 | 17.46 | 9/01/17 |

VIII.1. CERTIFICATED PERSONNEL

**(i) Appointment: Athletic Supervisors for the 2016-2017 School Year
Rate of Pay: \$62.81 per afternoon-\$80.50 per evening-\$149.73 per overnight**

- | | |
|--------------------|---------------------|
| 1. Keisha Dale | 6. Joseph Brand Jr. |
| 2. Robert Weber | 7. Brandon Hughes |
| 3. Michael Tolfree | 8. David Henry Jr. |
| 4. Philip Boehle | 9. John Anfossi Jr. |
| 5. James Kaspar | |

(j) Appointment: Mentor for the 2017/2018 school year-Stipend: \$1,200

Tamara Sommers

(k) Recommend that the Board of Education approves amendment to the contract for Assistant Superintendent for Curriculum and Instruction, Jennifer Gallagher, dated September 14, 2017, and authorizes the Board President to execute it.

(l) Recommend that the Board of Education approves amendment to the contract for Executive Director of Human Resources, Michele Natali, dated September 14, 2017, and authorizes the Board President to execute it.

(m) Recommend that the Board of Education approves an agreement for Jennifer Gallagher as Interim Superintendent, dated September 14, 2017, and authorizes the Board President to execute it.

(n) Recommend that the Board of Education approves a supplemental salary agreement for Michele Natali for services in connection with the Superintendent's Office, dated September 14, 2017, and authorizes the Board President to execute it.

VIII.2 NON CERTIFICATED PERSONNEL

(a) Catastrophic Leave of Absence

Name: Carmel Dornevil
Assign./Loc: Bus Driver/Transportation
Effective Dates: October 10, 2017-March 28, 2018 (or earlier at the district's discretion)
Reason: Medical

(b) Resignations

1. Name: Michelle Ghent
Assign./Loc: Part Time Food Service Worker/East School
Effective Date: August 31, 2017
Comment: moved be a Teacher Aide
2. Name: Tina Ward
Assign./Loc: Part Time Food Service Worker/LBMS
Effective Date: August 31, 2017
3. Name: Margaret Attanasio
Assign./Loc: Part Time Lunch Aide/Lindell School
Effective Date: August 31, 2017
4. Name: William Mora
Assign./Loc: Part Time Bus Driver/Transportation
Effective Date: September 6, 2017

Resignation for the Purpose of Retirement

Name: Dorothy Alfasi
Assign./Loc: Part Time Building Aide/LBHS
Effective Date: September 1, 2017

(b) Appointment: Part Time Lunch Aide (15 hours per week)

Name: Nicole Guandique
Assign./Loc.: Part Time Lunch Aide/Lindell School
Effective Date: September 11, 2017
Salary Classification: \$14.41 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Margaret Attanasio

VIII.2 NON CERTIFICATED PERSONNEL

- (c) **Appointment Part Time Teacher Aides 17.5 hours per week start date through June 23, 2018 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract.**

| Name | Location | Grade 1A/Step | Hourly Rate | Start Date |
|---------------------|----------|-----------------|-------------|------------|
| Michelle Ghent | East | Grade 1A/Step 1 | 16.34 | 9/05/17 |
| Ann Heyman | Lindell | Grade 1A/Step 1 | 16.34 | 9/11/17 |
| Danielle Kaplowitz | Lindell | Grade 1A/Step 1 | 16.34 | 9/12/17 |
| Josephine Brugueras | West | Grade 1A/Step 1 | 16.34 | 9/12/17 |
| Natalie DiMaio | West | Grade 1A/Step 1 | 16.34 | 9/18/17 |
| Ashley Martin | West | Grade 1A/Step 1 | 16.34 | 9/18/17 |

- (e) **Appointment: Part Time School Bus Drivers (30 hours)**

1. Name: Andrew Butler
 Assign./Loc.: Part Time Bus Driver-30 hours/Transportation
 Effective Date: September 1, 2017
 Probationary End Date: September 1, 2021
 Salary Classification: \$25,318 per annum
 Grade/Step: Grade II/Step 1
 Reason: To replace James Buffalin

2. Name: Veronica Dale
 Assign./Loc.: Part Time Bus Driver-30 hours/Transportation
 Effective Date: September 15, 2017
 Probationary End Date: September 15, 2021
 Salary Classification: \$25,318 per annum
 Grade/Step: Grade II/Step 1
 Reason: To replace Heidi Abrego

3. Name: Thelma Morton
 Assign./Loc.: Part Time Bus Driver-30 hours/Transportation
 Effective Date: September 15, 2017
 Probationary End Date: September 15, 2021
 Salary Classification: \$25,318 per annum
 Grade/Step: Grade II/Step 1
 Reason: To replace William Mora

VIII.2. NON CERTIFICATED PERSONNEL

(f) Appointment: Part Time Food Service Workers (17.5 hours per week)

1. Name: Laura DeVito
Assign./Loc.: Part Time Food Service Worker/LBMS
Effective Date: September 18, 2017
Rate of Pay: \$12.63 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Christina Ward

2. Name: Maria Umana
Assign./Loc.: Part Time Food Service Worker/LBHS
Effective Date: September 18, 2017
Rate of Pay: \$12.63 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Ivy Myers

(g) Appointment: Part Time Bus Aide-(18.75 hours per week)

Name: Troy Harris
Assign./Loc.: Part Time Bus Aide (18.5 hrs per week)/Transportation
Effective Date: September 15, 2017
Salary Classification: \$14.57 per hour
Grade/Step: Grade I/Step 1
Reason: To replace Veronica Dale

(h) The following personnel are recommended to be employed in the Parent Child Home Program and the Adult Learning Center funded programs, dependent upon satisfactory performance for the 2017/2018 school year. Grant Funded-Title 1

| <u>Name</u> | <u>Hourly Rate</u> | <u>Total Hours</u> | <u>Total</u> |
|--------------------|--------------------|--------------------|--------------|
| Kleinberg, Yasmine | \$15.00 | 300 | \$4,500 |

(i) The following Per Diem Substitutes are recommended for approval for the 2017-2018 school year.

- | Name | Position |
|----------------------|---------------------|
| 1. Kendra Morley | Teacher Assistant |
| 2. Noreen Doyle | Teacher Assistant |
| 3. Risa Centenni | Clerical |
| 4. Cynthia Silberman | Clerical/Lunch Aide |

VIII.2. NON CERTIFICATED PERSONNEL

- (j) **Recommend** that the Board of Education approves an agreement for Chief Operating Officer, Michael DeVito, for the period July 1, 2017 to June 30, 2020, dated September 14, 2017, and authorizes the Board President to execute it.
- (k) **Recommend** that the Board of Education approves a supplemental salary agreement for Michael DeVito for services in connection with the Superintendent's Office, dated September 14, 2017, and authorizes the Board President to execute it.
- (l) **Recommend** that the Board of Education approve amendments to the contracts for the following employees as reflected in the "Salary and Benefit Information" documents dated September 14, 2017, and authorizes the Board President to execute them.

Name

1. Steve Lahey
2. Christopher Malone
3. Joyce Hanechak
4. Steve Kamlet
5. Brian Oper

VIII.3 Superintendent Weiss recommended the SECOND READING OF POLICY #6213 REGISTRATION AND PROFESSIONAL DEVELOPMENT
No action required.

2nd Reading – #6213
Registration & Prof
Development

VIII.4 Superintendent Weiss recommended the SECOND READING OF REVISED POLICY #7220 - GRADUATION REQUIREMENTS
No action required.

2nd Reading - #7220
Graduation Requirements

Superintendent Weiss recommended in a combined vote Items VIII.5 and VIII.6.

VIII.5 Superintendent Weiss recommended the ACCEPTANCE OF RECOMMENDATIONS FROM THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND COMMITTEE ON SPECIAL EDUCATION

Acceptance of
Recommendations of CSE
and CPSE

VIII.6 Superintendent Weiss recommended the APPROVAL OF USE OF SCHOOLS APPLICATIONS

Approval of Use of
Schools Applications

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified and/or rescheduled based on building schedules.

APPLICATIONS FOR USE OF SCHOOL FACILITIES

| <u>Organization</u> | <u>Purpose</u> | <u>Facility Requested</u> | <u>Date Requested</u> |
|---|--------------------|--|--|
| Long Beach Aquatics | Swim Team Practice | LBHS Pool | Sept. 12, 2017 through March 23, 2018 Tuesday, Thursday, Friday 6:00 PM – 8:00 PM |
| Boy Scout Troop 215 | Meetings | Lindell Cafeteria | Sept 18, 2017 through June 18, 2018 Mondays 7:00 PM – 9:00 PM |
| Hagen-Kavanagh School of Irish Dance | Dance Competition | LBMS Auditorium, Cafeteria, Gym, Teachers Cafeteria, Wrestling Room, Commons, 2 classrooms | Friday, Nov. 3, 2017 5:00 PM- 9:00 PM |
| | | | Sat., November 4, 2017 6:00 AM – 6:00 PM |
| Girl Scouts | Honor Ceremony | Lindell Cafeteria and Auditorium | Thursday, Oct. 6, 2017 6:30 PM – 9:00 PM |
| Cub Scout Pack 51 | Meeting | Lindell Cafeteria | Nov. 3, 2017, Mar 9, 2018, and May 18, 2018 Fridays 6:00 PM -8:30 PM |
| LB Aware | Meetings | LBMS Library/Media Center | October 4, 2017 through June 13, 2018 Wednesdays 6:00 PM – 9:00 PM |

President Mininsky called for a motion on Items VIII.5 and VIII.6.

Motion by: Board Member Ryan
Seconded by: Vice President Bodnar
Approved: 5-0

IX. Board of Education – Additional New/Old Business if any

| |
|---------------------------|
| BOE – Additional Business |
|---------------------------|

WALK-ON RESOLUTION

WHEREAS, the Superintendent of Schools has been requested to bring the personnel records of non-tenured administrative staff as well as a probationary manager to a meeting of the Board of Education on September 15, 2017 for review in executive session in order to enable the Board to fulfill its legal responsibilities concerning employee personnel matters;

THEREFORE BE IT RESOLVED that the Board of Education shall meet on September 15, 2017, in executive session to review said personnel files, after which the files shall be returned to the custody of the superintendent.

President Mininsky called for a motion.

Motion by: Board Member Ryan
Seconded by: Board Member Vrona
Approved: 5-0

- President Mininsky thanked Mr. Weiss for his years of service and Mrs. Tangney presented Mr. Weiss with a plaque from the Board of Education.

X. President Mininsky called for Questions and Comments from the Public.

None

Questions and Comments
from the Public

XI. Announcements:

1. Long Beach Classroom Teachers' Association – None
2. Administrative, Supervisory and PPS Group – President Epstein announced that Mr. Myers did review the new graduation requirements with others.
3. LBSEA -Long Beach Schools Employees' Association – Group C – None
4. Parent/Teacher Association – None

Announcements

XII. President Mininsky called for a motion to adjourn at 9:15 PM.

Motion by: Board Member Tangney
Seconded by: Board Member Vrona
Approved: 5-0

Adjournment

Minutes submitted by:

Carole Butler, District Clerk
October 12, 2017