

LONG BEACH PUBLIC SCHOOLS
Long Beach, New York

December 7, 2010

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special times reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes per agenda item to each individual speaker on items on the business meeting agenda and five (5) minutes to speak under new or old business. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
Long Beach Public Schools
Regular Board Meeting – December 7, 2010
Long Beach Middle School**

AGENDA

REGULAR MEETING 7:30 P.M.

- I. Pledge of Allegiance and Opening Remarks – Board President
- II. Report of the Independent Auditor
- III. Report of Superintendent of Schools
 - *District Literacy Initiative*
- IV. Board of Education Comments
- V. Questions and Comments from the Public - Items on Tonight's Agenda Only
- VI. Approval of Minutes of Board of Education Meeting and Executive Session of November 9, 2010
- VII. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Second Reading of Revised Policy No. 6620:
Capital Assets Accounting Policy
 4. Adoption of Long Beach Public Schools Two Year IDEA Plan
 5. Approval of Social Work Services Agreement
 6. Approval of Professional Development Agreement
 7. Approval of Agreement for Comprehensive Public
School Building Safety Program
 8. Approval of Amendment of Construction
Management Agreement
 9. Approval of Budget Transfers
 10. Acceptance of Change Order
 11. Award of Bid
 12. Payment of Legal Bills: Legal Services
 13. Acceptance of Recommendations of Committee on
Special Education
 14. Use of Schools
- VIII. Questions and Comments from the Public

IX. Announcements:

1. Long Beach Classroom Teachers' Association
2. Administrative, Supervisory and PPS Group
3. Long Beach Schools Employees' Association
4. Parent/Teacher Association
5. Student Organization

X. Board of Education - Additional New/Old Business, if any

XI. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

(a) Resignations for the Purpose of Retirement

1. Name: Michel Richez
Assign./Loc: Director of Technology/Districtwide
Effective Date: July 1, 2011
2. Name: Carolyn Cuttler
Assign./Loc: Director of Guidance K-12/Districtwide
Effective Date: July 1, 2011
3. Name: Harry Witkin
Assign./Loc: Curriculum Director of Mathematics K-12/Districtwide
Effective Date: July 1, 2011
4. Name: Ronni Reimel
Assign./Loc: Principal/East School
Effective Date: July 1, 2011

(b) Resignation

Name: Leslie Price
Assign./Loc: Part Time Teacher Assistant/high school
Effective Date: December 3, 2010 close of day

(c) Discontinuance of Felicia Wilson in the Advisor for High School Co-Curricular Activity of the Tri M Music Honor Society effective October 12, 2010.

(d) Rescission: Appointment: Interscholastic Coach for Spring Season 2011

Coach	Position
Jason Zizza	Varsity Baseball Assistant

(e) Leaves of Absence: Maternity

1. Name: Cherie Mannarino
Assign./Loc: Science Teacher/high school
Effective Dates: March 5, 2011-June 30, 2011
2. Name: Vanessa Krywe
Assign./Loc: Music Teacher/West School
Effective Dates: April 19, 2011-June 30, 2011

I. CERTIFICATED PERSONNEL

(f) Leaves of Absence: Maternity

3. Name: Alison Vaaler
Assign./Loc: Speech and Hearing Handicapped Teacher/Lindell School
Effective Dates: March 28, 2011-May 22, 2011
4. Name: Raquel Lopez
Assign./Loc: Part time Teacher Assistant/middle school
Effective Dates: January 11, 2011-February 28, 2011

(g) Appointment: Regular Substitute School Social Worker

Name: Rachel Bobis
Assign./Loc: Regular Substitute School Social Worker/West School
Certification: Provisional School Social Worker
Effective Dates: January 31, 2011- June 30, 2011 (or earlier at the district's discretion)
Tenure Area: School Social Work
Salary Classification: MA/Step 1 (\$64,225 per annum) prorated + \$3,000* stipend prorated
Reason: To replace Deborah Bernardino
Comment: Currently serving in position
*Subject to negotiations

**(h) Appointment Part Time Temporary Teacher Assistants. Rate according to contract.
*Subject to negotiations**

Name	School	Hours	Certification	Grade/Step	Hourly Rate \$ *STN	Effective Dates (or earlier at the district's discretion)	Reason
1. Munier, Lisa	HALB	19	Level I Teacher Assistant	Grade II/Step 1	16.90	12/8/10-6/26/11	replacement
2. Runnie Myles	Middle	17.5	Level I Teacher Assistant	Grade II/Step 1	16.90	12/8/10-6/26/11	new 504
3. Charles O'Dowd	Middle	17.5	Level I Teacher Assistant	Grade II/Step 1	16.90	12/8/10-6/26/11	new 504

I. CERTIFICATED PERSONNEL

- (i) **Appointment: Long Beach High School Academy for the 2010-2011 school year-Rate of Pay \$71.24 per hour-Maximum 60 hours each**

1. Amie Rivero-Spanish
2. Perry Bodnar-Science

- (j) **Appointment: Advisors for High School Co-Curricular Activities for the 2010-2011 school year**

Advisor	Activity	Stipend
1. Marino Bragino *	Tri M Music Honor Society	\$1,474 (prorated)
2. Marcus Quiroga	Musical Choreographer	\$2,949
3. Eric Krywe	Drama Set Director	\$1,475

*November 17, 2010-June 30, 2011

- (k) **Appointment: Interscholastic Coaches for Spring Season 2011**

Coach	Position	Stipend
1. Jason Zizza	Varsity Head Baseball Coach	\$7,798
2. William Gibson	Assistant Varsity Girls Track Coach	\$5,384
3. James Stankard	Assistant Varsity Boys Lacrosse Coach	\$6,211

I. CERTIFICATED PERSONNEL

**(l) Appointment: After School Programs – East School – 2010-2011 School
Year-Rate of Pay: \$53.63 per hour**

Name	Program	Maximum Hours
1. Sara Mayo	Book Club	7
2. Jacqueline Byrne	Chess Club	7
3. Sara Hagen	Environmental	7
4. Jennifer Pullara	Newsletter	7
5. Reginald Mines	Safety Patrol	15
6. Tamara Grosso	Student Government	15

**(m) Appointment: After School Programs – Lido School – 2010-2011 School
Year-Rate of Pay: \$53.63 per hour**

Name	Program	Maximum Hours
1. Tony Stricklin	Chess Club/Grade 5	10
2. Tony Stricklin	Chess Club/Grade 4	10
3. Christine Toppi	Dance for Fun	4
4. Christine Toppi	Reader's Theatre	6
5. Barbara Hirsch	Books are Fun	5
6. Lori Field	Girl Power	6

**(n) Appointment: After School Programs – West School – 2010-2011 School
Year-Rate of Pay: \$53.63 per hour**

Name	Program	Maximum Hours
1. June Schecter	Student Council	10
2. Lisa Dionisio	Scrapbooking	10
3. Denise Collins	Clay Club	4
4. Linda Fuller	Builders Club	4
	Math Games	4

**(o) Appointment: After School Programs – Lindell School – 2010-2011 School
Year-Rate of Pay: \$53.63 per hour**

Name	Program	Maximum Hours
1. Linda Sandman	Computer Club	12
2. Juan Gil	Basketball Club	12
3. Edith Guzman	Spanish Conversation	12
4. Stacey Kaufer	Cooking Club	12
5. Kelly Beleckas	Cooking Club	12
6. Migdalia Schneider	Crafts Club	12

I. CERTIFICATED PERSONNEL

- (p) The following Per Diem Substitute Teachers are recommended for approval for the 2010-2011 school year:

Name	Certification Area
1. Janine Washinger	Permanent ESL
2. Anthony Zapelli	Initial Physical Education
3. Robert Barca	Permanent Social Studies 7-12

- (q) The following person is recommended to be employed in the New York State Education Department funded Adult Education Programs dependent upon funding, funding requirements and satisfactory performance for the 2010-2011 school year.

Substitute Instructor Name	Pay Per Hour
Helene Abramson	\$21.91

- (r) **Reclassifications:**

Name	Assignments	New Class	Effective Date
1. Lisa Casey	Teacher/Social Studies	MA+30	9/1/10
2. Elena Frishman	Teacher/English	MA+50	9/1/10
3. Gizelle Conroy	School Psychologist	MA+10	9/1/10

- (s) **Recommendation for Appointment on Tenure** the teacher assistants listed below are eligible for appointment on tenure in the area and on the date indicated. They have been found to be competent, efficient and satisfactory in their total professional performance.

Name	Tenure Area	Location/ Assignment	Date
1. Jean Marie Lilley	Teacher Assistant	Middle School/Special Ed	1/23/11
2. Lauren Schneider	Teacher Assistant	Middle School/Special Ed	1/23/11
3. Eileen Costelloe	Teacher Assistant	High School/Special Ed	2/13/11

- (t) **BE IT RESOLVED**, that based upon circumstances occurring on December 2nd and on occasions prior thereto, the Board of Education hereby directs an employee made known to the Board to undergo a medical evaluation to determine his fitness to serve as a teacher in the district, and said employee is directed to produce any and all medical records pertaining to treatment received on December 2, 2010. Such evaluation shall be at a location and time as directed by the District.

BE IT FURTHER RESOLVED, that said employee is directed to report for a psychiatric evaluation at a time and location to be directed by the District.

II. NON CERTIFICATED PERSONNEL

(a) Discontinuance:

Name: Catherine Goger
Assign./Loc: Part Time Lunch Aide/Lido School
Effective Dates: December 8, 2010

(b) Resignation for the Purpose of Retirement

Name: Catherine Kenahan
Assign./Loc: Secretary I/middle school
Effective Dates: December 31, 2010

(c) Resignation

Name: Mayra Ching
Assign./Loc: Part Time Bus Aide/Transportation
Effective Date: November 29, 2010

(d) Appointment: Provisional Data Administrator

Name: Deborah O'Connell
Assign./Loc.: Provisional Data Administrator/Districtwide
Effective Date: December 8, 2010
Salary Classification: \$55,496* per annum
Grade/Step: Grade VI/Step 12
Reason: To meet a district need.
*Subject to negotiations

(e) Appointment: Part Time Building Aide

Name: Arlene Werner
Assign./Loc: Part Time Building Aide/middle school
Effective Date: December 8, 2010
Salary Classification: \$15.82* per hour
Grade/Step: Grade IA/Step 1
Reason: To replace Rosalie Weinberger
*Subject to negotiations

(f) Appointment: Part Time Lunch Aide

Name: Kelly Passaro
Assign./Loc: Part Time Lunch Aide/Lido School
Effective Date: December 8, 2010
Salary Classification: \$13.95* per hour
Grade/Step: Grade I/Step 1
Reason: To replace Angela Kielkowski
*Subject to negotiations

II. NON CERTIFICATED PERSONNEL

(g) Appointment: Part Time Bus Aides

Name: Christine Ostendorf
Assign./Loc: Part Time Bus Aide (10 hrs per week)/Transportation
Effective Date: December 8, 2010
Salary Classification: \$14.11* per hour
Grade/Step: Grade I/Step 1
Reason: To replace Mayra Ching
*Subject to negotiations

(h) Recommended Action: Approval of the schedules of the Fall 2010 Saturday Morning Enrichment Program Instructional Personnel as follows (subject to sufficient enrollment and satisfactory performance):

Name	Position	\$ Per Hour	Max hours
1. Deborah Greenhut	Instructor Assistant/Sub Instructor	17.00/27.00	20
2. Michelle Levine	Instructor Assistant/Sub Instructor	15.00/25.00	20

(i) Recommended Action: Approval of the schedules of 2010-2011 Continuing Education Instructional and Registration Personnel as follows (subject to sufficient enrollment and satisfactory performance):

Name	Course	Hours	Hourly Rate	Maximum
Kevin Lawlor	Golf	24	25.00	600.00

(j) The following per diem personnel are recommended for approval for the 2010-2011 school year:

1. Carria Hyacinthe-Bus Driver
2. Roseann Rynecki-Teacher Assistant
3. William Calderone-Teacher Assistant
4. Mayra Ching-Bus Aide
5. Lisa Munier-Teacher Assistant
6. Erin Pennell-Clerical

3. SECOND READING OF REVISED POLICY NO. 6620: CAPITAL ASSETS ACCOUNTING POLICY

4. ADOPTION OF LONG BEACH PUBLIC SCHOOLS TWO YEAR IDEA PLAN

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education adopts the Two Year Plan for IDEA and Special Education consistent with the regulations of the New York State Education Department.

5. APPROVAL OF SOCIAL WORK SERVICES AGREEMENT

WHEREAS, the Long Beach City School District ("District") desires to enter into an agreement with Long Beach Reach, Inc. to provide social work services for the period of September 1, 2010 through June 25, 2011;

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with Long Beach Reach, Inc. to provide social work services for the period of September 1, 2010 through June 25, 2011;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the District Chief Operating Officer to execute said agreement with Long Beach Reach, Inc. on its behalf.

6. APPROVAL OF PROFESSIONAL DEVELOPMENT AGREEMENT

WHEREAS, the Long Beach City School District ("District") desires to enter into an agreement with A.U.S.S.I.E. to provide professional development services for teachers for the period of July 1, 2010 through June 30, 2011;

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the agreement with A.U.S.S.I.E. to provide professional development services for teachers for the period of July 1, 2010 through June 30, 2011;

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the District Chief Operating Officer to execute said agreement for professional development services with A.U.S.S.I.E. on its behalf.

7. APPROVAL OF AGREEMENT FOR COMPREHENSIVE PUBLIC SCHOOL BUILDING SAFETY PROGRAM

WHEREAS, the Long Beach City School District ("District") desires to enter into an agreement with Savin Engineers, P.C. ("Savin") for comprehensive public school building safety services; and

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education ("Board") approves the agreement with Savin to provide comprehensive public school building safety services; and

BE IT FURTHER RESOLVED, that the Board authorizes the District Chief Operating Officer to execute said agreement on its behalf.

8. APPROVAL OF AMENDMENT OF CONSTRUCTION MANAGEMENT AGREEMENT

WHEREAS, the Long Beach City School District ("District") entered into an agreement with Savin Engineers, P.C. ("Savin") on September 30, 2009 for construction management services relating to the School Preservation Plan; and

WHEREAS, the parties desire to amend the September 30, 2009 agreement to increase the scope of Savin's construction management services to include the completion of the Middle School roof and requisite structural improvements pursuant to current code;

NOW, THEREFORE, BE IT RESOLVED, that the Board approves the amendment to the September 30, 2009 agreement to increase the scope of Savin's construction management services to include the completion of the Middle School roof and requisite structural improvements pursuant to current code; and

BE IT FURTHER RESOLVED, that the Board authorizes the District Chief Operating Officer to execute said amendment on its behalf.

9. APPROVAL OF BUDGET TRANSFERS

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education approves the requested budget transfers.

**10. ACCEPTANCE OF ELECTRICAL CONSTRUCTION 3-LMS-3
CHANGE ORDER NO. 1**

WHEREAS, the Long Beach City School District ("District") has engaged Palace Electrical Contractors, Inc. ("Palace") for electrical construction work for the Long Beach Middle School roof replacement project pursuant to an award on November 10, 2009; and

WHEREAS, the District would like to receive a credit for the unused allowance portion of the general construction contract;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order No. 1 to the contract with Palace in the amount of \$4,464.29; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 1 to the contract with Palace on its behalf

11. AWARD OF BID – CONTRACT NO. 1-LES-6

WHEREAS, the Long Beach City School District ("District") placed legal notice advertising a bid for drainage site work at the Lindell Elementary School (Bid # 1-LES-6) in the official District paper on July 29, 2010 and mailed bid documents to 17 contractors; and

WHEREAS, the District, in accordance with Article 5-A of the General Municipal Law, invited sealed bids for drainage site work at the Lindell Elementary School, which bids were opened publicly on August 9, 2010; and

WHEREAS, Fort Hill Industries, Inc. was the lowest responsible bidder for the bid for drainage site work at the Lindell Elementary School (Bid # 1-LES-6);

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that Fort Hill Industries, Inc. was the lowest responsible bidder for the bid for drainage site work at the Lindell Elementary School (Bid # 1-LES-6) and approves the award of bid to Fort Hill Industries, Inc.

12. PAYMENT OF LEGAL BILLS: LEGAL SERVICES

BE IT RESOLVED that, upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$13,206.71 to the firm of Ingerman, Smith, L.L.P. for the monthly retainer and extraordinary legal services rendered during the period of October 1, 2010 to October 31, 2010.

13. ACCEPTANCE OF THE RECOMMENDATIONS OF THE COMMITTEES ON SPECIAL EDUCATION

14. USE OF SCHOOLS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified/rescheduled based on building construction schedules.

CAPITAL ASSETS ACCOUNTING POLICY

The Board of Education designates the School Business Official with the responsibility for the oversight of capital assets in accordance with the provisions that are contained in this policy.

Fixed assets having an estimated useful life of at least two years following the date of acquisition will be considered a capital asset. Useful lives will be determined in the year of purchase based on general guidelines obtained from professional organizations and the asset's present condition. Capitalization thresholds will be applied to individual fixed assets rather than groups of fixed assets.

All capital assets will be recorded at cost, which includes all necessary costs incurred to place the asset in service. Donated capital assets will be recorded at fair market value at the time received. If determining historical cost is not practical, estimated historical cost may be used.

If the value of the capital asset is greater than \$5,000, the capital asset will be depreciated using the straight-line method. Residual value will be considered. Depreciation will be calculated beginning in the year of acquisition. The threshold to be used for the categories of fixed assets is as follows:

	District Purchasing <u>Purposes</u>	Financial Reporting <u>Purposes</u>
Land Improvements	\$10,000	\$25,000
Buildings and improvements	\$10,000	\$50,000
Furniture and equipment	\$ 1,000	\$5,000

Policy Adopted:	1/14/03
First Reading Revised Policy:	12/11/07
Second Reading Revised Policy:	1/8/08
Adoption Revised Policy:	3/11/08
First Reading of 2 nd Revised Policy:	11/9/10
Second Reading of 2 nd Revised Policy:	12/7/10

Ref: Government Accounting Standards Board (GASB) #34

2010-2011 SCHOOL YEAR
USE OF SCHOOLS

BLDG	LOCATION	GROUP	DAY	DATE	TIME	APPRV	HRS
WEST	GYM	LB RECREATION	SAT	1/8/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	1/15/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	1/22/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	1/29/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	2/5/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	2/12/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	2/19/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	3/5/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	3/12/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	3/19/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	3/26/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	4/2/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	4/9/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	4/16/2011	9:00-4:00 PM		7
WEST	GYM	LB RECREATION	SAT	4/30/2011	9:00-4:00 PM		7

Attachment 1

2010-2011 SCHOOL YEAR
USE OF SCHOOLS

BLDG	LOCATION	GROUP	DAY	DATE	TIME	APPRV	HRS
MIDDLE	GYM	LB RECREATION	SAT	1/8/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	1/15/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	1/22/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	1/29/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	2/5/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	2/12/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	2/19/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	3/5/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	3/12/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	3/19/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	3/26/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	4/2/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	4/9/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	4/16/2011	12:00-4:00 PM		4
MIDDLE	GYM	LB RECREATION	SAT	4/30/2011	12:00-4:00 PM		4

Attachment 2