

LONG BEACH PUBLIC SCHOOLS
Long Beach, New York

March 12, 2013

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the District. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special times reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes per agenda item to each individual speaker on items on the business meeting agenda and five (5) minutes to speak under new or old business. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
Long Beach Public Schools
Regular Board Meeting – March 12, 2013
Long Beach High School Auditorium**

AGENDA

REGULAR MEETING 7:30 P.M.

- I. Pledge of Allegiance and Opening Remarks – Board President
- II. Report of Superintendent of Schools
 - *Presentation – Budget 2013-2014 – David Weiss & Michael DeVito*
- III. Board of Education Comments
- IV. Questions and Comments from the Public - Items on Tonight's Agenda Only
- V. Student Announcements
- VI. Presentation of the Treasurer's Report for January 1 – January 31, 2013
- VII. Approval of Minutes of Executive Session and Regular Meeting of February 26, 2013
- VIII. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Contracts
 4. Second Reading of Policy #3120: Wall of Fame
 5. Adoption of Policy#2320: Attendance by Board Members at Conferences, Conventions, and Workshops
 6. Adoption of Policy #5230: Acceptance of Gifts, Grants and Bequests to the School District
 7. Adoption of Policy #5410 Purchasing
 8. Designation of Personal Registration Day
 9. Acceptance of Change Orders (A-H)
 10. Acceptance of Donations
 11. Award of Bids (A & B)
 12. Use of Schools
- IX. Questions and Comments from the Public

X. Announcements:

1. Long Beach Classroom Teachers Association
2. Administrative, Supervisory and PPS Group
3. Long Beach Schools Employees' Association
4. Parent/Teacher Association

XI. Board of Education - Additional New/Old Business, if any

XII. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

1. CERTIFICATED PERSONNEL

(a) Resignations

1. Name: Sandra Yanowitch
Assign./Loc: Foreign Language Teacher/middle school
Effective Date: June 30, 2013 close of day
2. Name: Heather Klein
Assign./Loc: Elementary Teacher/West School
Effective Date: June 30, 2013 close of day

(b) Amended Leave of Absence: Pregnancy/Maternity

1. Name: Cristina Zubi
Assign./Loc: Special Education Teacher/West School
Effective Dates: March 1, 2013-June 30, 2013
Original Dates: March 18, 2013-June 30, 2013
2. Name: Adrian Gioulis
Assign./Loc: Special Education Teacher/Lindell School
Effective Dates: March 5, 2013-May 22, 2013
Original Dates: March 10, 2013-May 30, 2013, 2013

(c) Leaves of Absence: Pregnancy/Maternity

1. Name: Sara Hagen
Assign./Loc: Elementary Teacher/East School
Effective Dates: May 24, 2013-June 30, 2013
2. Name: Leslie Ling
Assign./Loc: ESL Teacher/Lindell School
Effective Dates: April 26, 2013-May 30, 2013

(d) Leave of Absence: Child Care

- Name: Cindy LaPenna
Assign./Loc: Special Education Teacher/middle school
Effective Dates: September 1, 2013-June 30, 2014

(e) Extended Leave of Absence: Medical

- Name: Carol Todaro-Bitetto
Assign./Loc: Elementary Teacher/East School
Effective Dates: March 25, 2013-June 30, 2013
Original Dates: December 11, 2012 pm-March 24, 2013

1. CERTIFICATED PERSONNEL

(f) Leave of Absence: Personal

Name: Kristina Ryan
Assign./Loc: Part Time Teacher Assistant/high school
Effective Dates: March 18, 2013-April 30, 2013
Reason: Maternity

(g) Leaves of Absence

Name: Michelle Wolinsky
Assign./Loc: Part Time Teacher Assistant/East School
Effective Dates: March 26, 2013-June 30, 2013
Original Dates: September 14, 2012-March 25, 2013
Reason: to accept another position in the district

(h) Appointment: Interscholastic Coach for Spring Season

Sport	Name	Stipend
Volunteer Lacrosse Coach	Ian Skudin	N/A

**(i) Appointment: Supervisor for the 2012-2013 School Year
Rate of Pay*: \$59.77 per afternoon-\$76.61 per evening-\$142.48 per overnight-
*subject to negotiations**

Ian Skudin

**(j) Appointment: Teachers for Regents/RCT Test Preparation-2012-2013 school year-
rate of pay \$73.03 per hour**

1. Richard Rogers
2. Ellen McElroy

**(k) Appointment: Special Education Teachers for After School Extended School
Day/ASD Program-2012-2013 School Year-Rate of Pay-\$73.03* per hour-*subject
to negotiations**

1. Lisa Weitzman
2. Kevin Richman

**(l) Appointment: Teacher for Title III LEP Emergency Immigrant Program-grant
funded-maximum hours 36-rate of pay \$73.03 per hour**

Name
Mayela Molina-substitute

**(m) Appointment: Drivers Education Instructor for Fall 2012-Rate of Pay: \$73.03
per hour for a maximum of 52 hours**

Peter Rubino

1. CERTIFICATED PERSONNEL

(n) The following Mentors are recommended for approval for the 2012-2013 school year-Grant funded-Stipend \$1,200 per annum/per mentee

- | | |
|--------------------------|------------------------|
| 1. Adrienne Glassberg | 7. Lynn Dean |
| 2. Cody Onufrock | 8. Sara Hagen |
| 3. Diana Mazzitelli | 9. Scott Brecher |
| 4. Grace Riemenschneider | 10. Elaine Braithwaite |
| 5. Julie Muirhead | 11. Aime Rivero |
| 6. Kevin Richman | |

**(o) Appointment: Homebound Instructor for the 2012-2013 School Year
Rate of Pay: \$54.97* per hour-*subject to negotiations**

Kerri Bolckum

**(p) Appointments: Coaches for Special Olympics-Spring 2013 –Rate of pay
\$54.97* per hour-*subject to negotiations**

	Name	Maximum Hours
1.	Stacey Durnan	40
2.	Stephanie Esposito	40

(q) The following person is recommended to be employed in the New York State Education Department's funded Adult Education Programs and GED Program dependent upon funding, funding requirements and satisfactory performance for the 2012-2013 school year.

Instructional

NAME	RATE PER HOUR	TOTAL HOURS
Valenica, Lisa	26.67	as needed

(r) The following Per Diem Substitute Teacher is recommended for approval for the 2012-2013 school year

	NAME	CERTIFICATION AREA
1.	Justin Marks	Initial Music
2.	Alison Salgado	Initial Art
3.	Beverly Monaghan	Initial Students with Disabilities 1-6 Initial Childhood Education 1-6
4.	Stephanie Franzese	Initial Social Studies (in process)
5.	Brandon DeFilippis	Initial Earth Science 7-12 Initial General Science Extension Annotation

1. **CERTIFICATED PERSONNEL**

(s) **RESOLUTION**

WHEREAS, members of the Long Beach Teachers' Association are annually compensated based upon 180 days of work; and

WHEREAS, such compensation is evenly paid out over the two academic semesters; and

WHEREAS, as a result of "Hurricane Sandy" the school calendar was significantly adjusted so that five (5) additional work days were added to the second half of the school year; and

WHEREAS, as a result, teachers who were out on a leave of absence in the first half of the school year and who return to work the second semester will not be paid for five (5) days of additional time in the calendar unless an adjustment is made;

NOW THEREFORE, be it resolved that members of the Long Beach Teachers Association who return from a leave of absence in the second half of the year, and therefore work 95 school days in the second half shall be compensated for five (5) additional days in accordance with the above cited rationale and justification.

2. NON CERTIFICATED PERSONNEL

(a) Appointment: Part Time School Bus Driver (30 hours)

Name: Carmen Grullon
Assign./Loc.: Part Time Bus Driver-30 hours/Transportation
Effective Date: March 13, 2013
Probationary End Date: March 13, 2017
Salary Classification: \$24,512* per annum
Grade/Step: Grade II/Step 1
Reason: To replace Carria Hyacinth
*Subject to negotiations

(b) The following personnel are recommended for records reordering-grant funded-rate of pay \$20 per hour

	NAME	POSITION
1.	Elsa Straub	records management
2.	Mayann Hand	records management
3.	Joann Passalacqua	records management

3. CONTRACTS

(a) AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE LONG BEACH CLASSROOM TEACHERS ASSOCIATION

BE IT RESOLVED, the Board of Education approves the Agreement between the negotiating representatives of the Long Beach Public Schools and the Long Beach Classroom Teachers Association, Instructional Personnel dated February 26, 2013.

(b) AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE CLASSROOM TEACHERS ASSOCIATION

BE IT RESOLVED, the Board of Education approves the Agreement between the negotiating representatives of the Long Beach Public Schools and the Classroom Teachers Association for Nurses and Guidance Counselors dated February 26, 2013.

(c) AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE ASPPG

BE IT RESOLVED, the Board of Education approves the Agreement between the negotiating representatives of the Long Beach Public Schools and the Administrative, Supervisory and Pupil Personnel Group, for administrators, principals, vice principals, assistant principals, coordinators, directors, supervisors, and executive director dated February 26, 2013.

(d) AGREEMENT: LONG BEACH MANAGERIAL AND CONFIDENTIAL EMPLOYEES

BE IT RESOLVED, the Board of Education approves the individual Agreements between the District and the Long Beach Managerial and Confidential Employees dated February 26, 2013.

1. Michael DeVito
2. Steve Lahey
3. Robert Sambo
4. Joyce Hanechak
5. Brian Oper
6. Randie Berger
7. Kenneth Graham
8. Steven Kamlet

(e) RETIREMENT INCENTIVE: LONG BEACH CLASSROOM TEACHERS ASSOCIATION

BE IT RESOLVED that the Board of Education hereby approves a retirement incentive agreement with the Long Beach Classroom Teachers Association dated March 12, 2013.

(f) RETIREMENT INCENTIVE: LONG BEACH SCHOOL EMPLOYEES ASSOCIATION

BE IT RESOLVED that the Board of Education hereby approves a retirement incentive agreement with the Long Beach School Employees Association dated March 12, 2013.

4. **SECOND READING OF POLICY #3120: WALL OF FAME**
5. **ADOPTION OF POLICY #2320: ATTENDANCE BY BOARD MEMBERS AT CONFERENCES, CONVENTIONS AND WORKSHOPS**
6. **ADOPTION OF POLICY #5230: ACCEPTANCE OF GIFTS, GRANTS AND BEQUESTS TO THE SCHOOL DISTRICT**
7. **ADOPTION OF POLICY #5410: PURCHASING**
8. **DESIGNATION OF PERSONAL REGISTRATION DAY**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education designates Tuesday, May 7, 2013 as a Personal Registration Day at Long Beach Public Schools Middle School, located at 239 Lido Boulevard, Lido Beach, New York.

9. **ACCEPTANCE OF CHANGE ORDERS (A-I)**

**A) CHANGE ORDER #4 WITH W.J. NORTHRIDGE CONSTRUCTION CORP.
(Contract 10-LBHS-4)**

WHEREAS, the Long Beach City School District ("District") has engaged W.J. Northridge Construction Corp. ("NORTHRIDGE") for general construction work at Long Beach High School pursuant to an award on July 20, 2012; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for night work labor and structural modifications to framing due to field conditions; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from NORTHRIDGE;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #4 (Contract #10-LBHS-4) to the contract with NORTHRIDGE for the additional cost of \$79,500; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 4 (Contract #10-LBHS-4) to the contract with W.J. Northridge Construction Corp. on its behalf.

B) CHANGE ORDER #13 WITH STALCO CONSTRUCTION INC. (Contract 9-LBHS-1)

WHEREAS, the Long Beach City School District ("District") has engaged Stalco Construction, Inc. ("STALCO") for general construction work at Long Beach High School pursuant to an award on June 7, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for VAT removal on the third floor south side corridor between stair towers 5 & 6; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from STALCO;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #13 (Contract #9-LBHS-1) to the contract with STALCO for the additional cost of \$13,518.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 13 (Contract #9-LBHS-1) to the contract with Stalco Construction Inc. on its behalf.

C) CHANGE ORDER #19 WITH MPCC CORP. (Contract #8-LCXAR-1)

WHEREAS, the Long Beach City School District ("District") has engaged MPCC Corp. Inc. ("MPCC") for general construction work at the Lido Complex pursuant to an award on April 5, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for additional work pertaining to installing stainless steel rods for roof anchors for 3 locations, and removal of existing floor topping and patching above the tunnels on the south side of Area C classrooms (4 rooms); and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC.;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #19 (Contract #8-LCXAR-1) to the contract with MPCC for the additional cost of \$16,782.73; and

C) CHANGE ORDER #19 WITH MPCC CORP. (Contract #8-LCXAR-1)(continued)

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 19 (Contract #8-LCXAR-1) to the contract with MPCC Corp. on its behalf.

D) CHANGE ORDER #20 WITH MPCC CORP. (Contract #8-LCXAR-1)

WHEREAS, the Long Beach City School District ("District") has engaged MPCC Corp. Inc. ("MPCC") for general construction work at the Lido Complex pursuant to an award on April 5, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for additional work pertaining to the carpentry items related to the soffits, ceilings and walls; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC.;

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC.;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #20 (Contract #8-LCXAR-1) to the contract with MPCC for the additional cost of \$29,221.26; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 20 (Contract #8-LCXAR-1) to the contract with MPCC, Corp. on its behalf.

E) CHANGE ORDER #21 WITH MPCC CORP. (Contract #8-LCXAR-1)

WHEREAS, the Long Beach City School District ("District") has engaged MPCC Corp. Inc. ("MPCC") for general construction work at the Lido Complex pursuant to an award on April 5, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for additional work pertaining to the unforeseen foundations between the sanitary manholes SMH 3-4; and

E) CHANGE ORDER #21 WITH MPCC CORP. (Contract #8-LCXAR-1)(continued)

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #21 (Contract #8-LCXAR-1) to the contract with MPCC for the additional cost of \$13,893.33; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 21 (Contract #8-LCXAR-1) to the contract with MPCC Corp. on its behalf.

F) CHANGE ORDER #22 WITH MPCC CORP. (Contract #8-LCXAR-1)

WHEREAS, the Long Beach City School District ("District") has engaged MPCC Corp. Inc. ("MPCC") for general construction work at the Lido Complex pursuant to an award on April 5, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for additional work pertaining to the doors, walls and soffits in Area G Library and Auditorium; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #22 (Contract #8-LCXAR-1) to the contract with MPCC for the additional cost of \$16,140.28; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 22 (Contract #8-LCXAR-1) to the contract with MPCC Corp. on its behalf.

G) CHANGE ORDER #23 WITH MPCC CORP. (Contract #8-LCXAR-1)

WHEREAS, the Long Beach City School District ("District") has engaged MPCC Corp. Inc. ("MPCC") for general construction work at the Lido Complex pursuant to an award on April 5, 2011; and

G) CHANGE ORDER #23 WITH MPCC CORP. (Contract #8-LCXAR-1)

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for additional work pertaining to the five (5) manufactured security sliding window systems; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from MPCC;

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #23 (Contract #8-LCXAR-1) to the contract with MPCC for the additional cost of \$5,499.47; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 23 (Contract #8-LCXAR-1) to the contract with MPCC Corp. on its behalf.

H) DEDUCT CHANGE ORDER #13 WITH LIPSKY (CONTRACT #1-LES-1)

WHEREAS, the Long Beach City School District ("District") has engaged LIPSKY ENTERPRISES, INC. ("LIPSKY") for general construction work at Lindell Elementary School pursuant to an award on June 9, 2009; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract for a credit in the amount of \$155,541.85 as a credit for unused allowances; backcharge for A/E and CM services, and replacement of smart board; and

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Deduct Change Order #13 (Contract #1-LES-1) to the contract for a credit with LIPSKY in the amount of \$155,541.85; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No. 13 (Contract #1-LES-1) to the contract with Lipsky Enterprises, Inc. on its behalf.

10. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts donations in money and/or goods from people and/or companies in support of the district's recovery efforts from Hurricane Sandy (see attached list) to the Long Beach City School District.

11. AWARD OF BID

A) AWARD OF BID #414 – GYM AND WRESTLING MATS

WHEREAS, the district placed legal notice advertising a bid for Gym & Wrestling Mats [bid #414] in the official district papers on January 24, 2013, and mailed bid documents to 13 vendors; and

WHEREAS, the district, in accordance with Article 5-A of the General Municipal Law, invited bids for Gym & Wrestling Mats [bid #414], which bids were opened publicly on February 6, 2013; and

WHEREAS, Dreary's Gym Supply and TW Promotions were the lowest priced responsible bidders on the Gym & Wrestling Mats [bid #414];

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that Dreary's Gym Supply & TW Promotions were the lowest priced responsible bidders on the Gym & Wrestling Mats [bid #414] and approves the award of the Gym & Wrestling Mats [bid #414] to Dreary's Gym Supply and TW Promotions.

B) AWARD OF BID # ---- ELEMENTARY SCHOOLS GYM FLOOR REPLACEMENT

WHEREAS, the district placed legal notice advertising a bid for Elementary Schools Gym Floor Replacement in the official district papers on January 31, 2013, and mailed bid documents to 10 of vendors; and

WHEREAS, the district, in accordance with Article 5-A of the General Municipal Law, invited bids for Elementary Schools Gym Floor Replacement, which bids were opened publicly on February 19, 2013; and

WHEREAS, North Eastern Hardwood Floors, Inc. was considered the lowest priced responsible bidders on the Elementary Schools Gym Floor Replacement;

B) AWARD OF BID # ---- ELEMENTARY SCHOOLS GYM FLOOR REPLACEMENT (con't)

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that North Eastern Hardwood Floors Inc. were the lowest priced responsible bidder on the Elementary Schools Gym Floor Replacement and approves the award of the Elementary Schools Gym Floor Replacement to North Eastern Hardwood Floors Inc.

12. APPROVAL OF USE OF SCHOOLS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified/rescheduled based on building construction schedules.

Community Relations

SUBJECT: WALL OF FAME

The Board of Education acknowledges that the operation of the Wall of Fame is a responsibility of the Board of Education

Purpose

The purpose of the Wall of Fame is to recognize present or former members of the Long Beach community/alumni who have:

- substantially contributed to the betterment of the Long Beach community (have exhibited civil and or community accomplishments through service, volunteer work or philanthropic endeavors);
- distinguished themselves in society;
- excelled in their chosen field.

General Criteria

1. Graduated five (5) or more years from Long Beach High School or be a teacher/coach/staff member of the Long Beach Public Schools for more than ten (10) years; or
2. Associated with the Long Beach community for a period of not less than ten (10) years (no more than one nominee in this area may be considered per year);
3. Achieved notable employment/career achievements within their chosen fields;
4. The major contribution may have been in the nature of any of the following:
 - a) academics,
 - b) athletics,
 - c) the arts,
 - d) contribution to society.

Nominations

Annually, nominations may be made to the Selection Committee through the Superintendent of Schools using the attached nomination form. Anyone may submit nominees.

Nominees will be selected without regard to race, creed, color, sex, sexual orientation, national origin, religion, age or disability.

Community Relations

SUBJECT: WALL OF FAME – continued

Selection Committee

There will be fifteen (15) members to select the honorees. A quorum must be present to select honorees. Representatives, or their designees, will be as follows:

- No more than two (2) members of the Board of Education;
- Board member designees (3) (from Board members not on the committee);
- Athletic Director (1);
- High School Principal (1);
- Booster Club Member (1);
- Past Wall of Fame Honoree (1);
- Retiree (1);
- One Member from each union for a total of 3: LBCTA (1), ASPPG (1), Long Beach School Employees Association (1);
- PTA (1);
- LBHS Student President of GO (1).

The Director of Athletics, or in his absence the High School Principal, shall serve as chair of the committee. The Wall of Fame committee shall be charged to review all nominations received, to seek such additional information as it determines it may need to make informed decisions as to the worthiness of nominees and to recommend no more than five (5) nominees for final consideration by the Board of Education for selection to the Wall of Fame. This committee will meet annually with as much frequency as is needed to complete selection of inductees from nominations.

Inductees

No more than five inductees may be identified.

Induction Ceremonies

The induction ceremony will take place on the Saturday of Homecoming Weekend. Public announcement and release of names of the honorees shall take place at the induction ceremony.

Community Relations**SUBJECT: WALL OF FAME – continued****Timeline:**

February/March	The Board of Education shall publicize that nominations may be made for the Wall of Fame.
Prior to June 1 st	Board member designees (a resident of the district, but not an employee) shall be determined by the Board of Education.
June 1 st	Nominations will be closed.
On or about June 1 st	Superintendent forwards nominations to Wall of Fame Committee.
No later than June 15 th	Committee forwards nominee names to the Board of Education.
No later than June 30 th	The Board of Education shall have met in executive session to determine final appointees to the Wall of Fame, which may be all or a subset of the nominees forwarded from the Committee.

Display Area

An area in the high school accessible to the public will be set aside and be labeled the "Wall of Fame". In this area plaques will be hung honoring the selected individuals who qualify. Individual plaques will name the Wall of Fame recipient and briefly describe the contributions he/she has made.

ADDENDUM

With respect to the Long Beach School District's 100th anniversary, or for other periodic anniversaries, other criteria not withstanding, the aim is to recognize present or former members of the community who at some point in their lives have made a substantial contribution to the Long Beach Schools, the Long Beach community and/or the nation and world at large. For those celebrations, the Board of Education will determine the number of honorees.

With respect to the nomination of an individual to the 100th anniversary or to other periodic anniversaries, such nomination will be recommended by the appointed anniversary committee to the Wall of Fame committee.

Adopted: April 8, 1997
 Revised: March 22, 1999
 April 23, 2002
 April 13, 2010
 June 7, 2011

Addendum – 1st Reading – 2-26-13
 2nd Reading – 3-12-13

Internal Operations

**SUBJECT: ATTENDANCE BY BOARD MEMBERS AT CONFERENCES,
CONVENTIONS AND WORKSHOPS**

The Board believes that continuing in-service training and development are important for its members. The Board, therefore, encourages the participation of all members at appropriate school board conferences, conventions and workshops which are believed to be of benefit to the School District. However, in order to control both the investment of time and funds necessary to implement this policy, the Board establishes the following guidelines:

- a) A calendar of school board conferences, conventions and workshops shall be maintained by the Board Clerk. The Board will periodically decide which meetings appear to be most likely to produce direct and indirect benefits to the School District. At least annually, the Board will identify those new ideas or procedures and/or cost benefits that can be ascribed to participation at such meetings.
- b) Funds for participation at such conferences, conventions, workshops and the like will be budgeted for on an annual basis. When funds are limited, the Board will designate which members are to participate at a given meeting.
- c) Reimbursement to Board members for all actual and necessary registration fees, expenses of travel, meals and lodging, and all necessary tuition fees incurred in connection with attendance at conferences and the like will be in accordance with established regulations for expense reimbursement.
- d) When a conference, convention or workshop is not attended by the full Board, those who do participate will be requested to share information, recommendations and materials acquired at the meeting.

The authorization for Board members to attend a conference, convention, workshop and the like shall be by Board resolution adopted prior to such attendance. However, the Board, in its discretion, may delegate the power to authorize attendance at such conferences to the President of the Board of Education.

Where authorization has been delegated to the President of the Board, no expense or claim form shall be paid unless a travel order or similar document signed by the President is attached to such form, authorizing the claimant to attend the conference.

Education Law Section 2118
General Municipal Law Sections 77-b and 77-c

First Reading: February 12, 2013
Second Reading: February 26, 2013
Adoption: March 12, 2013

Non-Instructional/Business
Operations**SUBJECT: ACCEPTANCE OF GIFTS, GRANTS AND BEQUESTS TO THE SCHOOL DISTRICT**

The Board may accept gifts, donations, grants and/or bequests of money, real or personal property, as well as other merchandise which, in view of the Board, add to the overall welfare of the School District, provided that such acceptance is in accordance with existing laws and regulations. Donations to the school are fully tax deductible so long as the gift is used exclusively for public purposes in accordance with USC Section 170(c). However, the Board is not required to accept any gift, grant or bequest and does so at its discretion, basing its judgment on the best interests of the District. Furthermore, the Board will not accept any gift, grant or bequest which constitutes a conflict of interest and/or gives an appearance of impropriety. At the same time, the Board will safeguard the District, the staff and students from commercial exploitation, from special interest groups, and the like.

The Board will not accept any gifts or grants which will place encumbrances on future Boards, or result in unreasonable additional or hidden costs to the District. The Board may, if it deems it necessary, request that gifts of equipment, facilities or any item that requires upkeep and maintenance include funds to carry out such maintenance for the foreseeable life of the donation.

The Board of Education will consider the acceptance of gifts or grants in written or digital form from the donor/grantor or their attorney/financial advisor. Any such gifts or grants donated to the Board and accepted on behalf of the School District must be by official action and resolution passed by Board majority. The Board would prefer the gift or grant to be a general offer rather than a specific one. Consequently, the Board would suggest that the donor/grantor work first with the school administrators in determining the nature of the gift or grant prior to formal consideration for acceptance by the Board. However, the Board, in its discretion, may direct the Superintendent of Schools to apply such gift or grant for the benefit of a specific school or school program.

The Board is prohibited, in accordance with the New York State Constitution, from making gifts/charitable contributions with School District funds.

Gifts and/or grants of money to the District shall be annually accounted for in the general fund in the bank designated by the Board of Education.

All gifts, grants and/or bequests shall become School District property. A letter of appreciation, signed by the President of the Board and the Superintendent, will be sent to a donor/grantor in recognition of his/her contribution to the School District. Letters will be sent in a timely manner and will acknowledge the possible tax deduction available to donors whose gifts qualify under IRS regulations.

(Continued)

2013

5230
2 of 2

Non-Instructional/Business
Operations

**SUBJECT: ACCEPTANCE OF GIFTS, GRANTS AND BEQUESTS TO THE SCHOOL
DISTRICT (Cont'd.)**

*Additionally, all business contacts will be informed that gifts exceeding seventy-five dollars (\$75) to District employees will be returned or donated to charity.

New York State Constitution Article 8, Section 1
Education Law Sections 1709(12), 1709(12-a) and 1718(2)
General Municipal Law Section 805-a(1)

First Reading: February 12, 2013
Second Reading: February 26, 2013
Adoption: March 12, 2013

SUBJECT: PURCHASING

The District's purchasing activities will be part of the responsibilities of the Business Office, under the general supervision of the Purchasing Agent designated by the Board of Education. The purchasing process should enhance school operations and educational programs through the procurement of goods and services deemed necessary to meet District needs.

Competitive Bids and Quotations

As required by law, the Superintendent will follow normal bidding procedures in all cases where needed quantities of like items will total the maximum level allowed by law during the fiscal year, (similarly for public works-construction, repair, etc.) and in such other cases that seem to be to the financial advantage of the School District.

A bid bond may be required if considered advisable.

No bid for supplies shall be accepted that does not conform to specifications furnished unless specifications are waived by Board action. Contracts shall be awarded to the lowest responsible bidder who meets specifications. However, the Board may choose to reject any bid.

Rules shall be developed by the administration for the competitive purchasing of goods and services.

The Superintendent may authorize purchases within the approved budget without bidding if required by emergencies and are legally permitted.

The Superintendent is authorized to enter into cooperative bidding for various needs of the School District.

Request for Proposal Process for the Independent Auditor

In accordance with law, no audit engagement shall be for a term longer than five (5) consecutive years. The District may, however, permit an independent auditor engaged under an existing contract for such services to submit a proposal for such services in response to a request for competitive proposals or be awarded a contract to provide such services under a request for proposal process.

Procurement of Goods and Services

The Board of Education recognizes its responsibility to ensure the development of procedures for the procurement of goods and services not required by law to be made pursuant to competitive bidding requirements. These goods and services must be procured in a manner so as to:

- a) Assure the prudent and economical use of public moneys in the best interest of the taxpayer;

(Continued)

SUBJECT: PURCHASING (Cont'd.)

- b) Facilitate the acquisition of goods and services of maximum quality at the lowest possible cost under the circumstances; and
- c) Guard against favoritism, improvidence, extravagance, fraud and corruption.

These procedures shall contain, at a minimum, provisions which:

- a) Prescribe a process for determining whether a procurement of goods and services is subject to competitive bidding and if it is not, documenting the basis for such determination;
- b) With certain exceptions (purchases pursuant to General Municipal Law, Article 5-A; State Finance Law, Section 162; State Correction Law, Section 184; or those circumstances or types of procurements set forth in (f) of this section), provide that alternative proposals or quotations for goods and services shall be secured by use of written request for proposals, written quotations, verbal quotations or any other method of procurement which furthers the purposes of General Municipal Law Section 104-b;
- c) Set forth when each method of procurement will be utilized;
- d) Require adequate documentation of actions taken with each method of procurement;
- e) Require justification and documentation of any contract awarded to other than the lowest responsible dollar offer, stating the reasons;
- f) Set forth any circumstances when, or the types of procurement for which, the solicitation of alternative proposals or quotations will not be in the best interest of the District; and
- g) Identify the individual or individuals responsible for purchasing and their respective titles. Such information shall be updated biennially.

Any unintentional failure to fully comply with these provisions shall not be grounds to void action taken or give rise to a cause of action against the District or any District employee.

The Board of Education shall solicit comments concerning the District's policies and procedures from those employees involved in the procurement process. All policies and procedures regarding the procurement of goods and services shall be reviewed annually by the Board.

Best Value

Effective January 27, 2012, General Municipal Law (GML) Section 103 was amended to permit a school district or BOCES to award purchase contracts in excess of twenty thousand dollars (\$20,000) on the basis of "best value", rather than on the basis of the lowest responsible bid. The Board of Education must adopt a resolution at a public meeting authorizing the award of bids based on "best

(Continued)

SUBJECT: PURCHASING (Cont'd.)

value." The Board of Education may also approve "best value" bid award recommendations on an individual bid basis at a scheduled public meeting. A best value award is one that optimizes quality, cost and efficiency, typically applies to complex services and technology contracts and is quantifiable whenever possible.

"Piggybacking" Law - Exception to Competitive Bidding

On August 1, 2012, General Municipal Law (GML) Section 103 was amended to allow school districts to purchase certain goods and services (apparatus, materials, equipment and supplies) through the use of contracts let by the United States or any agency thereof, any state, and any county, political subdivision or district of any state. The amendment authorizes school districts and BOCES to "piggyback" on contracts let by outside governmental agencies in a manner that constitutes competitive bidding "consistent with state law."

This "piggybacking" is permitted on contracts issued by other governmental entities, provided that the original contract:

- a) Has been let by the United States or any agency thereof, any state (including New York State) or any other political subdivision or district therein;
- b) Was made available for use by other governmental entities and agreeable with the contract holder; and
- c) Was let in a manner that constitutes competitive bidding consistent with New York State law and is not in conflict with other New York State laws.

The "piggybacking" amendment and the "best value" amendment may not be combined to authorize a municipality to "piggyback" onto a cooperative contract which was awarded on the basis of "best value." In other words, while a school district or BOCES may authorize the award of contracts on the basis of "best value", it may not "piggyback" onto a purchasing contract awarded by another agency on the basis of "best value."

Alternative Formats for Instructional Materials

Preference in the purchase of instructional materials will be given to vendors who agree to provide materials in a usable alternative format (i.e., any medium or format, other than a traditional print textbook, for presentation of instructional materials that is needed as an accommodation for each student with a disability, including students requiring Section 504 Accommodation Plans, enrolled in the School District). Alternative formats include, but are not limited to, Braille, large print, open and closed captioned, audio, or an electronic file in an approved format as defined in Commissioner's Regulations.

(Continued)

SUBJECT: PURCHASING (Cont'd.)

As required by federal law and New York State Regulations, the District has adopted the National Instructional Materials Accessibility Standard (NIMAS) to ensure that curriculum materials are available in a usable alternative format for students with disabilities. Each school district has the option of participating in the National Instructional Materials Access Center (NIMAC). Whether a district does or does not participate in NIMAC, the district will be responsible to ensure that each student who requires instructional materials in an alternate format will receive it in a timely manner and in a format that meets NIMAS standards. The New York State Education Department (NYSED) recommends that school districts choose to participate in NIMAC, because this national effort to centralize the distribution of instructional materials in alternate formats will help guarantee timely provision of such materials to students.

For school districts, Boards of Cooperative Educational Services (BOCES), State-operated schools, State-supported schools and approved private schools that choose to participate in NIMAC, **contracts with publishers executed on and after December 3, 2006** for textbooks and other printed core materials *must* include a provision that requires the publisher to produce NIMAS files and send them to the NIMAC (this will not add any cost to the contract).

For more information regarding NIMAC including model contract language, Steps for Coordinating with NIMAC and an IDEA Part B Assurances Application, see website: <http://www.vesid.nysed.gov/specialed/publications/persprep/NIMAS.pdf>

Geographic Preference in Procuring Local Agricultural Products

Schools participating in Child Nutrition Programs such as the National School Lunch Program, School Breakfast Program and/or Special Milk Program are encouraged to purchase unprocessed locally grown and locally raised agricultural products. A School District may apply an optional geographic preference in the procurement of such products by defining the local area where this option will be applied. The intent of this preference is to supply wholesome unprocessed agricultural products that are fresh and delivered close to the source.

A geographic preference established for a specific area adds additional points or credits to bids received in response to a solicitation, but does not provide a set-aside for bidders located in a specific area, nor does it preclude a bidder from outside a specified geographic area from competing for and possibly being awarded a specific contract.

Computer Software Purchases

Software programs designated for use by students in conjunction with computers of the District shall meet the following criteria:

- a) A computer program which a student is required to use as a learning aid in a particular class; and

(Continued)

SUBJECT: PURCHASING (Cont'd.)

- b) Any content-based instructional materials in an electronic format that are aligned with State Standards which are accessed or delivered through the internet and based on a subscription model. Such electronic format materials may include a variety of media assets and learning tools including video, audio, images, teacher guides, and student access capabilities as such terms are defined in Commissioner's Regulations.

Environmentally Sensitive Cleaning and Maintenance Products

In accordance with Commissioner's Regulations, State Finance Law and Education Law, effective with the 2006-2007 school year, the District shall follow guidelines, specifications and sample lists when purchasing cleaning and maintenance products for use in its facilities. Such facilities include any building or facility used for instructional purposes and the surrounding grounds or other sites used for playgrounds, athletics or other instruction.

Environmentally sensitive cleaning and maintenance products are those which minimize adverse impacts on health and the environment. Such products reduce as much as possible exposures of children and school staff to potentially harmful chemicals and substances used in the cleaning and maintenance of school facilities. The District shall identify and procure environmentally sensitive cleaning and maintenance products which are available in the form, function and utility generally used. Coordinated procurement of such products as specified by the Office of General Services (OGS) may be done through central state purchasing contracts to ensure that the District can procure these products on a competitive basis.

The District shall notify their personnel of the availability of such guidelines, specifications and sample product lists.

***Apparel and Sports Equipment Purchases**Competitive Bidding Purchases

The Board of Education will only accept bids from "responsible bidders." A determination that a bidder on a contract for the purchase of apparel or sports equipment, is not a "responsible bidder" shall be based upon either or both of the following considerations:

- a) The labor standards applicable to the manufacture of the apparel or sports equipment including, but not limited to, employee compensation, working conditions, employee rights to form unions, and the use of child labor; or
- b) The bidder's failure to provide information sufficient for the Board of Education to determine the labor standards applicable to the manufacture of the apparel or sports equipment.

(Continued)

SUBJECT: PURCHASING (Cont'd.)**Non-Competitive Bidding Purchases**

The Board's internal policies and procedures governing procurement of apparel or sports equipment, where such procurement is not required to be made pursuant to competitive bidding requirements, shall prohibit the purchase of apparel or sports equipment, from any vendor based upon either or both of the following considerations:

- a) The labor standards applicable to the manufacture of the apparel or sports equipment including, but not limited to, employee compensation, working conditions, employee rights to form unions, and the use of child labor; or
- b) The bidder's failure to provide information sufficient for the Board of Education to determine the labor standards applicable to the manufacture of the apparel or sports equipment.

Contracts for Goods, Services and Public Works

No contracts for goods and services shall be made by individuals or organizations in the school that involve expenditures without first securing approval for such contract from the Purchasing Agent.

No Board member or employee of the School District shall have an interest in any contract entered into by the Board or the School District.

Per General Municipal Law Section 103(5), upon the adoption of a resolution by a vote of at least three-fifths (3/5) of all Board members stating that for reasons of efficiency or economy there is need for standardization, purchase contracts for a particular type or kind of equipment, materials or supplies of more than twenty thousand (\$20,000) dollars may be awarded by the Board to the lowest responsible bidder furnishing the required security after advertisement for sealed bids in the manner provided in law. In addition, the Board is required to award all contracts for public works in excess of thirty-five thousand dollars (\$35,000) to the lowest responsible bidder after advertising for public sealed bids.

Procedures for Procurement of Purchase Contracts Not Subject to Competitive Bidding:**Dollar Limit**

\$1 - \$1,500

\$1,501 - \$10,000

\$10,001 - \$20,000

Procedure

Discretion of Business Office

Documented telephone quotes from at least five (5) separate vendors (if available)

Formal written quotes from at least five (5) separate vendors (if available)

SUBJECT: PURCHASING (Cont'd.)**Procedures for Procurement of Public Works Contracts Not Subject to Competitive Bidding:****Dollar Limit**

\$1 - \$1,500

\$1,501 - \$10,000

\$10,001 - \$35,000

Procedure

Discretion of Business Office

Documented telephone quotes from at least
five (5) separate vendors (if available)Formal written quotes from at least five (5) separate
vendors (if available)

7 CFR 210.21, 215.14(a) and 220.16

20 USC Section 1474(e)(3)(B)

Education Law Sections 305(14), 409-I, 701, 751(2)(b), 1604, 1709, 1950, 2503, 2554 and 3602

General Municipal Law Articles 5-A, 18 and Section 103

State Finance Law Sections 162 and 163-b

8 NYCRR Sections 155, 170.2, 200.2(b)(10), 200.2(c)(2) and 200.2(i)

NOTE: Refer also to Policy #5660 -- School Food Service Program (Lunch and Breakfast)

First Reading: February 12, 2013

Second Reading: February 26, 2013

Adoption: March 12, 2013

Donors from March 1 through March 12			
Title	Last Name	First Name	Affiliation/School
Ms.	Andrew	Dawn	
Ms.	Diaso	Krista	
Ms.	Elkins	Julie	North Canton Medical Center
The	Everett Family	Jessie	
Mr.	Fabrikant	Andrew	
Mr.	Fazzari	Tyler	
Ms.	Fazzari	Rose	
Ms.	Fineberg	Leah	
Ms.	Green	Jacqueline	
Mr.	Heiman	Lee	Spin 360 Corporation
Ms.	Hicks	Susan	
Mr.	Hirsch	David	
Ms.	Jackson	Shirley	
Ms.	Lane	Maria	
Ms.	Margolis	Esther	
Ms.	Marron	Cynthia	Follett Library Resources
Ms.	McCarthy	Janet	
Ms.	Miller	Jessica	
Ms.	Munnelly	Marlene	
Mr.	Murphy	Liam	Real Change
Ms.	Myers	Ariel	
Principal	Myers	Monica	Jackson High School
Mr.	Sanz	Kristofer	Winston Churchill HS
Ms.	Schissel	Julie	
Mr.	Segall	Dwight	TaylorMade Golf Company
Ms.	Torreano	Beth	Howard B. Mattlin MS
		April	Corporate Accounting Solutions
			Lester Schwab Katz & Dwyer
			Syosset Schools

APPLICATIONS FOR USE OF SCHOOL FACILITIES

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
LB Little League	Pitching and Coaching Clinics	Lindell Gymnasium	3-1-13 thru 4-5-13 Mon – Fri 4-8 PM
LB Recreation	Swim Lessons	LBHS Pool	3-1-13 thru 6-7-13 M-F 4:00 – 10:00 PM Sat 8 AM – 12 noon
LB Middle School	Parent Night	LBMS Library	3-5-13 – Tuesday 6:30 – 9:00 PM
Saturday Morning Enrichment	Classes	Lido Café, Multipurpose Room, Rooms C, B, 105, 103, 106, 107, Bathroom	3-9-13 thru 4-20-13 Saturdays 8 AM – 12 noon
LB Recreation	Youth Indoor Soccer	LBMS – Cafeteria, Gym, Wrestling Room	3-11-13 thru 5-1-13 Weeknights 6:00 PM – 10:00 PM
Lido PTA	Pajama Night	Lido Cafeteria	3-12-13 Tuesday 6:00 – 7:00 PM
Circulo de Hispanidad	Soccer	LBMS Veterans Field	3-15-13 thru 6-16-13 Sundays (6) 9:00 AM – 10:30 AM
City of LB Recreation	Egg Hunt	Lindell Fields 1 & 2	3-20-13 Saturday 8 AM – 3 PM
LB Continuing Ed	Computer Classes	LBMS Library Computer Lab	4-1-13 thru 6-11-13 Weeknights 5 – 8 PM Sat 5-11-13 9AM-2PM
World Language & ELL	Afterschool Program Tutorial & ESL	LBHS Room 225	4-3-13 thru 5-23-13 Wed & Thursdays 3:00 – 5:00 PM
LB Recreation	Basketball- age 13-15 yr olds	LBMS Gymnasium	4-5-13 thru 5-31-13 Fridays 6:00 – 10:00 PM
LB Recreation	Soccer – age 7,8,9 yr olds	Lindell Gymnasium	4-5-13 thru 5-31-13 Fridays 6:00 – 10:00 PM
LB Recreation	Swim Lessons Senior Program	LBHS Pool	4-6-13 thru 6-8-13 Saturdays 8 AM – 12 noon
LB Civil Service	CS Exam	LBHS- 24 Rooms	5-11-13 – Saturday 7 AM – 5 PM
LB Recreation	Lifeguard Test	LBMS Track	5-11-13 & 5-18-13 2 –Saturdays 9 AM – 11 AM

Organization	Purpose	Facility Requested	Date Requested
LB Recreation	Lifeguard Test	LBHS Pool	5-11-13 & 5-18-13 2 Saturdays 7:30 AM – 9:30 AM
LBCTA	Election	LBMS Lobby	5-14-13 – Tuesday 3:00- 5:30 PM
LB CCPTA	Installation Dinner	LBHS – Auditorium, Cafeteria, Commons	6-13-13- Thursday 6 PM – 10 PM
LB Little League	Baseball & Softball	Lindell Field 1	6-29-13 thru 9-3-13 Mon – Fri 3 PM – 8 PM Sat –Sun 8 AM – 8PM
LB Little League	Baseball & Softball	LBHS Fields 3 & 4	6-29-13 thru 9-3-13 Mon - Fri 3 PM – 8 PM Sat – Sun 8 AM –8 PM
LB Little League	Baseball & Softball	LBMS Fields 8, 9, & 10	6-29-13 thru 9-3-13 Mon – Fri 3 PM – 8 PM Sat –Sun 8 AM –8 PM