

LONG BEACH PUBLIC SCHOOLS
Long Beach, New York

September 10, 2013

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the District. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special times reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes per agenda item to each individual speaker on items on the business meeting agenda and five (5) minutes to speak under new or old business. An individual may speak only once on a specific topic. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
Long Beach Public Schools
Regular Board Meeting – September 10, 2013
West School Cafeteria**

AGENDA

REGULAR MEETING

7:30 P.M.

- I. Pledge of Allegiance and Opening Remarks – Board President
- II. Report of Superintendent of Schools
- III. Board of Education Comments
- IV. Questions and Comments from the Public - Items on Tonight's Agenda Only
- V. Student Organization Announcements
- VI. Approval of Minutes of Board of Education Meeting of August 27, 2013
- VII. Presentations of the Superintendent:
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Second Reading of Revised Policy #7550: DASA
 4. Second Reading of Policy #3410: Code of Conduct on School Property
 5. Approval of Special Education Instructional Agreement
 6. Acceptance of Change Orders
 7. Award of Bids
 8. Acceptance of Donations
 9. Approval of Use of Schools
- VIII. Questions and Comments from the Public
- IX. Announcements:
 1. Long Beach Classroom Teachers Association
 2. Administrative, Supervisory and PPS Group
 3. Long Beach Schools Employees' Association
 4. Parent/Teacher Association

X. Board of Education - Additional New/Old Business, if any

XI. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

1. CERTIFICATED PERSONNEL

(a) Resignation

1. Name: Michelle Wolinsky
Assign./Loc: Part Time Teacher Assistant/East School
Effective Date: August 27, 2013

(b) Request for Leave of Absence: Maternity

- Name: Sara Hagen
Assign./Loc: Elementary Teacher/East School
Effective Date: September 1, 2013-January 30, 2014

(c) Request for Leave of Absence: Personal

1. Name: Melissa Marcus
Assign./Loc: Part Time Temporary Teacher Assistant/high school
Effective Date: September 1, 2013-January 30, 2014
Reason: Maternity
2. Name: Patricia Scully
Assign./Loc: Part Time Teacher Assistant/East School
Effective Date: September 1, 2013-June 30, 2014
Reason: Medical

(d) Rescission of Appointments

1. Team Leader for the Middle School – 2013-2014 School Year-Stipend: \$1,848.06 per annum (per team)

Name	Team
Alyssa Mazurek	8-1
2. Advisor for High School Co-Curricular Activity 2013-2014--*Subject to negotiations

Club	Name	Stipend*
TIDE	Michael Dunn	6,044
3. Name: Elie Bashevkin
Assign./Loc: Part Time Temporary Teacher Assistant/high school
Effective Date: 2013-2014 school year
4. Name: Atitya Dendy
Assign./Loc: Part Time Temporary Teacher Assistant/high school
Effective Date: 2013-2014 school year

1. CERTIFICATED PERSONNEL

(d) Rescission of Appointments continued:

5. Name: Rachell Gilot
Assign./Loc: Part Time Temporary Teacher Assistant/middle school
Effective Date: 2013-2014 school year

6. Name: Michelle Hoffman
Assign./Loc: Part Time Temporary Teacher Assistant/Long Beach
Catholic School
Effective Date: 2013-2014 school year

7. Name: Jeanette Gallagher
Assign./Loc: Part Time Temporary Teacher Assistant/middle school
Effective Date: 2013-2014 school year

(e) Amended Leaves of Absence: Maternity

Name: Allison Kohut
Assign./Loc: Remedial Reading Teacher/Lido School
Effective Dates: September 1, 2013-October 28, 2013
Original Dates: September 1, 2013-October 31, 2013

(f) Appointment: Probationary Special Education Teacher

Name: Jeanine Sofield
Assign./Loc: Special Education Teacher/Hebrew Academy of Long
Beach
Certification: Initial Students with Disabilities B-2
Initial Students with Disabilities 1-6
Initial Students with Disabilities 7-12 (pending)
Initial Childhood Education 1-6
Initial Early Childhood Education B-2
Effective Date: September 1, 2013
End Date: August 31, 2016
Tenure Date: September 1, 2016
Tenure Area: Education of Children with Handicapping Conditions-
General Special Education
Salary Classification: MA+10/Step 1 (\$67,110* per annum)
Reason: To meet a district need
*Subject to negotiations

1. CERTIFICATED PERSONNEL

(g) Appointment: Part Time FLES Teacher (.25)

Name: Valentina Parisi
Assign./Loc: Part Time FLES Teacher (.25)/Lido School
Certification: Initial Spanish 7-12
Initial Spanish 1-6 Annotation Extension
Effective Dates: September 1, 2013-June 30, 2014 (or earlier at the district's discretion)
Salary Classification: .25 of of BA/Step 1 (\$15,059*per annum)
Reason: To replace Tara Martin
*Subject to negotiations

(h) Appointment: Part Time Mathematics Teachers (.2)

1. Name: Arkaidiy Simonovsky
Assign./Loc: Part Time Mathematics Teacher (.2)/high school
Certification: Permanent Mathematics 7-12
Effective Dates: September 1, 2013-January 30, 2014 (or earlier at the district's discretion)
Salary Classification: .2 of of MA+80/Step 16 (\$23,888*per annum)prorated
Reason: To teach additional period
Comment: Continues in full time position
*Subject to negotiations

2. Name: David Prince
Assign./Loc: Part Time Mathematics Teacher (.2)/high school
Certification: Permanent Mathematics 7-12
Effective Dates: September 1, 2013-January 30, 2014 (or earlier at the district's discretion)
Salary Classification: .2 of of MA+30/Step 4 (\$15,433*per annum)prorated
Reason: To teach additional period
Comment: Continues in full time position
*Subject to negotiations

(i) Corrected Appointment: Part Time Mathematics Teacher (.8) and (.4)

Name: Natalie Khouryawad
Assign./Loc: Part Time Mathematics Teacher/high school
Certification: Initial Mathematics 7-12
Effective Dates: September 1, 2013-January 30, 2014 (.8) (or earlier at the district's discretion)
January 31, 2014-June 30, 2014 (.4) (or earlier at the district's discretion)
Salary Classification: 0.2 of BA/Step 1 (\$48,190*-9/1/13-1/30/14)/(\$24,095*-1/31/14-6/30/14)
Reason: To meet a district need
*Subject to negotiations

1. CERTIFICATED PERSONNEL

(j) Appointment: Interscholastic Coach/2013-2014- *Subject to negotiations

	Position	Coach	Stipend*
1.	Volunteer Football Coach	Jason Pearl	n/a
2.	7 th Grade Boys Basketball	Jason Pearl	\$5,578
3.	Varsity Boys Assistant Lacrosse	Jason Pearl	\$6,366

(k) Appointment Part Time Temporary Teacher Assistants 17.5 hours per week September 4, 2013 through June 26, 2014 (or earlier at the district's discretion) According to CSE recommendation or 504 plan. Rate according to contract. *Subject to negotiations

Name	Location	Certification	Grade II/Step	Hourly Rate* \$
1. Kim Cavalier Ryan	West School	Level I TA	II/Step 4	19.10
2. Kristin Losquandro	Middle School	Initial Mathematics 7-12	II/Step 1	16.90
3. Claudette Brand	Middle School	Initial SWD 7-12	II/Step 1	16.90
4. Alyssa Pisani	West School	Initial SWD 1-6	II/Step 1	16.90
5. Jaclyn Fox	East School	Initial CE 1-6	II/Step 1	16.90
6. Jill Heller	East School	Level I TA	II/Step 1	16.90
7. Michael O'Keefe	Middle School	Initial ELA 7-12	II/Step 1	16.90
8. Seraphina D'Anna	High School	Provisional School Psychologist	II/Step 1	16.90
9. Philip Boehle	High School	Level III	II/Step 1	16.90
10. Rikki Schonbrun	High School	Initial CE 1-6 Initial SWD 1-6	II/Step 1	16.90
11. Tracy Nellins	High School	Initial Biology 7-12	II/Step 1	16.90
12. Stephen Surgot	High School	Initial CE 1-6 Initial SWD 1-6 Initial SWD 7-12	II/Step 1	16.90
13. Sarra Enright	High School	Initial CE 1-6	II/Step 1	16.90
14. Liza Ehrlich	High School	Permanent Art	II/Step 1	16.90
15. Gilbert Hernandez	High School	Level I TA	II/Step 1	16.90
16. Noreen Toumey	High School	Initial CE 1-6 Initial SWD 1-6	II/Step 1	16.90

(l) Appointment: Team Leaders for the Middle School – 2013-2014 School Year-Stipend: \$1,848.06 per annum (per team)

Names	Team
Michael Glasstein/John Rooney	8-1

(m) Appointment: Advisor for High School Co-Curricular Activity 2013-2014 School Year - *Subject to negotiations

Club	Name	Stipend
TIDE	Ashley Didio	6,044

1. CERTIFICATED PERSONNEL

(n) The following Per Diem Substitute Teachers are recommended for approval for the 2013-2014 school year

NAME	CERTIFICATION AREA
1. Gina Biegelman	Initial Childhood Education 1-6
2. Kristina Cotto	Initial Childhood Education 1-6 Initial Literacy B-6 Initial Students with Disabilities 1-6
3. Janine Gravina	Initial Childhood Education 1-6
4. Shari Ferrara	Initial Childhood Education 1-6 (pending) Initial Early Childhood Education B-2 (pending) Initial Students with Disabilities 1-6 (pending)
5. Jeffrey Elias	Permanent Biology and General Science 7-12
6. Michelle McKenna	Initial Childhood Education 1-6 Initial Early Childhood Education B-2
7. Sigalit Mizrahi	Initial Childhood Education 1-6
8. Kimberly Norden	Initial Childhood Education 1-6 Initial Students with Disabilities 1-6
9. Kristina Ryan	Initial Social Studies 7-12
10. Jacob Potters	Initial Physical Education
11. Ellen Schlef	Permanent Pre K-6
12. Jennifer Sloam	Initial Childhood Education 1-6 Initial Early Childhood Education B-2 Initial Students with Disabilities B-2 Initial Students with Disabilities 1-6
13. Rocco Tenebruso	Initial Physical Education
14. Devin Timoney	Initial Childhood Education 1-6
15. Christine Weigand	Permanent N-6

(o) Reclassifications:

Name	Assignments	New Class	Effective Date
1. Sharon Cohen	Teacher/S&HH	MA+40	9/1/13
2. Christina Delsandro	Teacher/Elementary	MA+60	9/1/13
3. Stephanie Esposito	Teacher/Special Ed	MA+60	9/1/12
4. Robert Gallopini	Teacher/Elementary	MA+20	9/1/13
5. Debra Rabiner	Teacher/Elementary	MA+30	9/1/13
6. Richard Rogers	Teacher/Special Ed	MA+30	9/1/13
7. Jenna Schebler	Teacher/Math	MA+30	9/1/13
8. John Towers	Teacher/Math	MA+50	9/1/13
9. Jacqueline Walter	Teacher/Special Ed	MA+60	9/1/13

2. NON CERTIFICATED PERSONNEL

(a) Resignations

1. Name: Edward Gennusa
Assign./Loc: Full Time Food Service Worker/middle school
Effective Date: August 26, 2013
2. Name: Joseph Rodriguez
Assign./Loc: Full Time Food Service Worker/high school
Effective Date: September 3, 2013

(b) Request for Leave of Absence: Personal

Name: Jo-Anne McCann
Assign./Loc: Part Time Food Service Worker/middle school
Effective Date: September 1, 2013-November 15, 2013
Reason: Family Illness

(c) Corrected Salary: Temporary Part Time Senior Typist (10 months)-Grant Funded

Name: June Vinokur
Assign./Loc.: Temporary Part Time Senior Typist (10 months)/Teacher Center
Effective Date: September 1, 2013-June 30, 2014(or earlier at the district's discretion)
Salary Classification: \$28.81* per hour
Reason: Annual appointment
Comment: In addition to teacher assistant appointment.
*Subject to negotiations

(d) Corrected Appointment: Full Time Bus Driver (40 Hours*) and Lead Driver**

Name: Mauricio Mejia
Assign./Loc.: Full Time Bus Driver 40 hours/Transportation
Effective Date: September 1, 2013
Probationary End Date: September 1, 2014
Salary Classification: \$36,302*** per annum + \$2,250 stipend
Grade/Step: Grade 2A/Step 4
Reason: To move into lead bus driver position
*corrected appointment from 30-40 hours
**civil service jurisdictional classification pending
***Subject to negotiations

2. NON CERTIFICATED PERSONNEL

(e) Appointment: Provisional Transportation Safety Inspector

Name: Kenrick McPhoy
Assign./Loc.: Provisional Transportation Safety Inspector/Transportation
Effective Date: September 3 pm, 2013
Salary Classification: \$64,748* per annum (prorated)
Grade: Grade IV
Reason: To replace Renata Plescovitch
*Subject to negotiations

(f) Appointment: Part Time Food Service Workers (17.5 hours per week)

1. Name: Dashawn Evans
Assign./Loc.: Part Time Food Service Worker/high school
Effective Date: September 11, 2013
Salary Classification: \$11.99* per hour
Grade: Grade I/Step 1
Reason: Partial replacement for Joseph Rodriguez
*Subject to negotiations

2. Name: Desmond Dingle
Assign./Loc.: Part Time Food Service Worker/middle school
Effective Date: September 11, 2013
Salary Classification: \$11.99* per hour
Grade: Grade I/Step 1
Reason: Partial replacement for Edward Gennusa
*Subject to negotiations

(g) Appointment: Part Time Building Aide (19 hours per week)

Name: Arlene Werner
Assign./Loc.: Part Time Building Aide/high school
Effective Date: September 16, 2013
Salary Classification: \$17.86* per hour
Grade: Grade IA/Step 4
Reason: Partial replacement for Frances Palmore
Comment: recalled
*Subject to negotiations

2. NON CERTIFICATED PERSONNEL

(h) The following Per Diem Substitutes are recommended for approval for the 2013-2014 school year

	NAME	POSITION
1.	Linda Guma	Clerical
2.	Annmarie Morovich	Teacher Assistant
3.	Natalie Hoffman	Teacher Assistant
4.	Susan Horowitz	Teacher Assistant
5.	Risa Centini	Clerical
6.	Nanci Yarwood	Lunch Aide

(i) AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE LONG BEACH SCHOOL EMPLOYEES ASSOCIATION

BE IT RESOLVED, the Board of Education approves the Agreement between the Long Beach Public Schools and the Long Beach School Employees Association regarding a personnel matter specific to a member of the unit, dated September 10, 2013.

3. SECOND READING OF REVISED POLICY #7550: DIGNITY FOR ALL STUDENTS ACT

**4. SECOND READING OF POLICY #3410: CODE OF CONDUCT ON SCHOOL PROPERTY –
REPLACING POLICY #1520**

5. APPROVAL OF SPECIAL EDUCATION INSTRUCTIONAL AGREEMENT

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Agreement with Hilltop Academy at the Roslyn Public Schools for special education instruction with tuition in the amount of \$75,000 per student for the period of September 4, 2013 through June 26, 2014; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Agreement with Hilltop Academy at the Roslyn Public Schools for special education instructional services and authorizes the Chief Operating Officer to execute the Agreement on its behalf.

6. ACCEPTANCE OF CHANGE ORDERS

**A) CHANGE ORDER #26 WITH STALCO CONSTRUCTION, INC (CONTRACT 9-LBHS-1)
LONG BEACH HIGH SCHOOL**

WHEREAS, the Long Beach City School District ("District") has engaged Stalco Construction, Inc. ("STALCO") for general construction work at Long Beach High School pursuant to an award on June 7, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract to furnish all labor and materials to grind down high areas of concrete surrounding mechanical penetrations on the third floor; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from STALCO;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #26 (Contract #9-LBHS-1) to the contract with STALCO for the additional cost of \$22,489.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No.26 (Contract #9-LBHS-1) to the contract with STALCO on its behalf.

**B) CHANGE ORDER #27 WITH STALCO CONSTRUCTION, INC (CONTRACT 9-LBHS-1)
LONG BEACH HIGH SCHOOL**

WHEREAS, the Long Beach City School District ("District") has engaged Stalco Construction, Inc. ("STALCO") for general construction work at Long Beach High School pursuant to an award on June 7, 2011; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract to demolish CMU partitions on 2nd and 3rd floor bathrooms and construct Type 7C partitions; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from STALCO;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #27 (Contract #9-LBHS-1) to the contract with STALCO for the additional cost of \$10,221.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No.27 (Contract #9-LBHS-1) to the contract with STALCO on its behalf.

**C) CHANGE ORDER #1 WITH IRWIN CONTRACTING, INC. (CONTRACT #3-E-DWSR-1)
EAST ELEMENTARY SCHOOL - STORM RESTORATION PROJECT**

WHEREAS, the Long Beach City School District ("District") has engaged Irwin Contracting, Inc. ("Irwin") for general construction work at East Elementary School pursuant to an award on May 14, 2013; and

WHEREAS, the District's architect and construction manager recommend modification to the existing contract to provide additional self-leveling underlayment to accommodate 3/8" thickness in lieu of specified 1/4" thickness; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Irwin;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #1 (Contract #3-E-DWSR-1) to the contract with Irwin for the additional cost of \$21,112.00; and

**CHANGE ORDER #1 WITH IRWIN CONTRACTING, INC. (CONTRACT #3-E-DWSR-1)
(continued)**

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No.1 (Contract #3-E-DWSR-1) to the contract with Irwin on its behalf.

**D) CHANGE ORDER #2 WITH IRWIN CONTRACTING, INC. (CONTRACT #3-E-DWSR-1)
EAST ELEMENTARY SCHOOL - STORM RESTORATION PROJECT**

WHEREAS, the Long Beach City School District ("District") has engaged Irwin Contracting, Inc. ("Irwin") for general construction work at East Elementary School pursuant to an award on May 14, 2013; and

WHEREAS, the District's architect and construction manager recommend modification to furnish and install new saddles; and

WHEREAS, the District's architect and construction manager recommend moving forward with this work now considering the reasonable pricing the District received from Irwin;

THEREFORE BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby accepts Change Order #1 (Contract #3-E-DWSR-1) to the contract with Irwin for the additional cost of \$1,798.00; and

BE IT FURTHER RESOLVED, that the Board of Education authorizes the Chief Operating Officer to execute Change Order No.2 (Contract #3-E-DWSR-1) to the contract with Irwin on its behalf.

7. AWARD OF BID

A) AWARD OF BID #485 MUSIC EQUIPMENT/SUPPLIES

WHEREAS, the district placed legal notice advertising a bid for Music Equipment/Supplies [bid #485] in the official district papers on August 1, 2013 and mailed bid documents to 22 vendors; and

WHEREAS, the district, in accordance with Article 5-A of the General Municipal Law, invited bids for Music Equipment/Supplies [bid #485], which bids were opened publicly on August 20, 2013; and

WHEREAS, Advantage Music, B & H Photo Video, Cascio Interstate, L.I. Drum Center, Sam Ash and Southwest Strings were the lowest priced responsible bidders on the Music Equipment/Supplies [bid #485];

AWARD OF BID #485 MUSIC EQUIPMENT/SUPPLIES (continued)

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that Advantage Music, B & H Photo Video, Cascio Interstate, L.I. Drum Center, Sam Ash and Southwest Strings were the lowest priced responsible bidders on the Music Equipment/Supplies [bid #485] and approves the award of the Music Equipment/Supplies [bid#485] to Advantage Music for \$2,516.78, B & H Photo Video for \$2,903.31, Cascio Interstate for \$2,497.06, L.I. Drum Center for \$238, Sam Ash for \$3,724.02 and Southwest Strings for \$1,273.40.

B) AWARD OF BID #483 INSTRUMENT REPAIR

WHEREAS, the district placed legal notice advertising a bid for Instrument Repair [bid #483] in the official district papers on August 1, 2013 and mailed bid documents to 14 vendors; and

WHEREAS, the district, in accordance with Article 5-A of the General Municipal Law, invited bids for Instrument Repair [bid #483], which bids were opened publicly on August 20, 2013; and

WHEREAS, Advantage Music, Precision Piano Services and L.I. Drum Center were the lowest priced responsible bidders on the Instrument Repair [bid #483];

THEREFORE, BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that Advantage Music, Precision Piano Services and L.I. Drum Center were the lowest priced responsible bidders on the Instrument Repair [bid #483] and approves the award of the Instrument Repair [bid#483] to Advantage Music for \$8,500, Precision Piano Services for \$1,500 and L.I. Drum Center for \$1,200.

8. ACCEPTANCE OF DONATIONS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts donations from the Friends of Long Beach Football, Inc., Best Buy, and Barbara Bernadino in support of the district's recovery efforts from Hurricane Sandy to the Long Beach City School District.

9. APPROVAL OF USE OF SCHOOLS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools, as attached, not to conflict with District events. However, please note that events may have to be modified/rescheduled based on building construction schedules.

APPLICATIONS FOR USE OF SCHOOL FACILITIES

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Date Requested</u>
Long Beach Teacher Center	Policy Board Meeting	LBMS Library	Sept. 17, 2013 thru June 10, 2014 Tuesdays 3:45 PM – 5:30 PM
Hofstra University	Field Trips	NIKE School	Sept. 12, Oct. 3, Oct 5 and Oct 17, 2013 Thurs – 12 – 5PM Sat 9 AM – 6 PM
City of Long Beach	Morning Care and After School Program	West Cafeteria and Gymnasium	Sept. 9, 2013- June 27, 2014 Monday – Friday 7 AM – 9 AM 2 PM – 6 PM
City of Long Beach	Morning Care and After School Program	Lido Cafeteria, Gymnasium, Outside playground	Sept. 9, 2013 – June 27, 2014 Monday – Friday 7 AM – 9 AM 2 PM – 6 PM
Long Beach Recreation	Recreation	Lindell Cafeteria and Gymnasium	Jan. 1 – April 30, 2014 Saturdays 9 AM – 4 PM
Circulo/Long Beach Soccer Club	Soccer	LBMS Veterans Field, LBMS Fields 11 & 12	Sept. 1, 2013 thru Aug. 31, 2014 Tues & Thurs 6 PM - 8:30PM
Circulo/Long Beach Soccer Club	Soccer	LBMS Veterans Field, LBMS Fields 11 & 12	Sept. 1, 2013 thru Aug. 31, 2014 Sundays 3 PM – 6 PM
Circulo/Long Beach Soccer Club	Games	LBMS Veterans Field, LBMS Fields 11 & 12	Sept. 21, Oct. 5, Nov. 2, Nov. 16, 2013 (4) Saturdays 9/21 – 9-12; 3-5:30 PM 10/5 – 9:45 – 12 noon 11/2 – 8:30– 10:30 AM 11/16 – 8:30-10:30 AM

STUDENTS**SUBJECT: DIGNITY FOR ALL STUDENTS ACT**

The Board of Education recognizes that learning environments that are safe and supportive can increase student attendance and improve academic achievement. A student's ability to learn and achieve high academic standards, and a school's ability to educate students, is compromised by incidents of discrimination or harassment, including but not limited to bullying, taunting and intimidation. Therefore, in accordance with the Dignity for All Students Act, Education Law, Article 2, the District will strive to create an environment free of discrimination and harassment and will foster civility in the schools to prevent and prohibit conduct which is inconsistent with the District's educational mission.

The District condemns and prohibits all forms of discrimination and harassment of students based on actual or perceived race, color, weight, height, national origin, ethnic group, religion, religious practice, disability, sexual orientation, **sexual identity**, gender, or sex by school employees or students on school property and at school-sponsored activities and events that take place at locations off school property. In addition, any act of discrimination or harassment, outside of school sponsored events, which can reasonably be expected to materially and substantially disrupt the education process may be subject to discipline.

Dignity Act Coordinator

The principal at every school shall be designated as the Dignity Act Coordinator. The Dignity Act Coordinator will be thoroughly trained to handle human relations in the areas of race, color, weight, height, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (identity or expression) and sex. The Board of Education shall appoint the Assistant Superintendent for Curriculum and Instruction as the Chief Dignity Act Coordinator and share the name(s) and contact information with all school personnel, students, and parents/persons in parental relation.

If a Dignity Act Coordinator vacates his/her position, another school employee shall immediately be designated for an interim appointment as Coordinator, pending approval from the Board of Education, within thirty (30) days of the date the position was vacated. In the event a Coordinator is unable to perform the duties of the position for an extended period of time, another school employee shall immediately be designated for an interim appointment as Coordinator, pending return of the previous Coordinator to the position.

Training

Training will be provided each school year for all District employees in conjunction with existing professional development training **and/or on-line training**, to raise staff awareness and sensitivity of harassment and discrimination directed at students that are committed by students or school employees on school property or at a school function. Training will include ways to promote a supportive school environment that is free from discrimination and harassment, emphasize positive relationships, and demonstrate prevention and intervention techniques to assist employees in recognizing and responding to harassment and discrimination, as well as ensuring the safety of the victims.

STUDENTS

SUBJECT: DIGNITY FOR ALL STUDENTS ACT (Cont'd.)

Instruction in grades Pre-Kindergarten through 12 shall include a component on civility, citizenship and character education. Such component shall instruct students on the principles of honesty, tolerance, personal responsibility, respect for others, observance of laws and rules, courtesy, dignity and other traits which will enhance the quality of their experiences in, and contributions to, the community. For the purposes of this policy, "tolerance," "respect for others" and "dignity" shall include awareness and sensitivity to bullying, discrimination and/or harassment and civility in the relations of people of different races, weights, heights, national origins, ethnic groups, religions, religious practices, mental or physical abilities, sexual orientations, sexual identities, genders and sexes. Such component must also include instruction on the safe and responsible use of the Internet and electronic communications.

Rules against bullying, discrimination and/or harassment will be included in the *Code of Conduct*, publicized District-wide and disseminated to all staff and parents. Any amendments to the *Code* will be disseminated as soon as practicable following their adoption. New teachers shall be provided a complete copy of the current Code upon their employment. An age-appropriate summary shall be distributed to all students at a school assembly at the beginning of each school year.

Reports and Investigations of Discrimination and Harassment

Reporting of alleged incidents of bullying and/or harassment is encouraged by the District. School administrators will notify school employees, parents and students of best methods to report bullying in their schools. An on-line reporting form will be available on the District website.

The District will investigate all complaints of bullying, discrimination, and/or harassment, either formal or informal, and take prompt corrective measures, as necessary. School employees who witness or receive a report (oral or written) of harassment, bullying and/or discrimination must orally notify the Superintendent, Principal, or their designee no later than one (1) school day after witnessing or receiving a report of such incident. The employee must then file a written report within two (2) school days after making the oral report. If, after an appropriate investigation, the District finds that this policy has been violated, corrective action will be taken in accordance with District policies and regulations, the *Code of Conduct*, and all appropriate federal or state laws. The Superintendent, Principal or their designee shall notify the appropriate local law enforcement agency when it is believed that any harassment, bullying and/or discrimination constitute criminal conduct.

The Principal of each primary and secondary school shall provide a regular report (at least once during each school year) on data and trends related to harassment, bullying and/or discrimination to the Superintendent and in a manner prescribed by, as applicable, the district, BOCES or charter school. There is no need for schools or district to submit this report to the State Education Department.

The District will annually report material incidents of discrimination and harassment to the State Education Department as part of the Uniform Violent and Disruptive Incident Reporting System (VADIR).

STUDENTS**Prohibition of Retaliatory Behavior (Commonly Known as "Whistle-Blower" Protection)**

Any person who has reasonable cause to suspect that a student has been subjected to discrimination or harassment by an employee or student, on school grounds or at a school function, who acts reasonably and in good faith and reports such information to school officials or law enforcement authorities, shall have immunity from any civil liability that may arise from making such report. The Board prohibits any retaliatory behavior directed at complainants, victims, witnesses and/or any other individuals who participated in the investigation of a complaint of discrimination or harassment.

Education Law Sections 10-18 and 801-a
8 New York Code of Rules and Regulations (NYCRR) Section 100.2(1)(2)

NOTE: Refer also to Policies #3420 -- Non-Discrimination and Anti-Harassment in the School District
#7551 -- Sexual Harassment of Students

First Reading: May 8, 2012
Second Reading: May 22, 2012
Adopted: June 5, 2012
Revised First Reading: August 27, 2013
Second Reading: September 10, 2013

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY

The District has developed and will amend, as appropriate, a written *Code of Conduct* for the Maintenance of Order on School Property, including school functions, which shall govern the conduct of students, teachers and other school personnel, as well as visitors and/or vendors. The Board of Education shall further provide for the enforcement of such *Code of Conduct*.

For purposes of this policy, and the implemented *Code of Conduct*, school property means in or within any building, structure, athletic playing field, playground, parking lot or land contained within the real property boundary line of the District's elementary or secondary schools, or in or on a school bus; and a school function shall mean a school-sponsored extracurricular event or activity regardless of where such event or activity takes place, including those that take place in another state.

The *District Code of Conduct* has been developed in collaboration with student, teacher, administrator, and parent organizations, school safety personnel and other school personnel.

The *Code of Conduct* shall include, at a minimum, the following:

- a) Provisions regarding conduct, dress and language deemed appropriate and acceptable on school property and at school functions, and conduct, dress and language deemed unacceptable and inappropriate on school property; provisions regarding acceptable civil and respectful treatment of teachers, school administrators, other school personnel, students and visitors on school property and at school functions; the appropriate range of disciplinary measures which may be imposed for violation of such Code; and the roles of teachers, administrators, other school personnel, the Board of Education and parents/persons in parental relation to the student;
- b) Provisions prohibiting discrimination, bullying and/or harassment against any student, by employees or students on school property, at a school function, or off school property when the actions create or would foreseeably create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, that creates a hostile environment by conduct, with or without physical contact, threats, intimidation or abuse (verbal or non-verbal), of such a severe nature that:
 1. Has or would have the effect of unreasonably and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or
 2. Reasonably causes or would reasonably be expected to cause a student to fear for his/her physical safety.

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

When the term "bullying" is used, even if not explicitly stated, such term includes cyberbullying, meaning such harassment or bullying that occurs through any form of electronic communication.

Such conduct shall include, but is not limited to, threats, intimidation, or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender as defined in Education Law Section 11(6), or sex; provided that nothing in this subdivision shall be construed to prohibit a denial of admission into, or exclusion from, a course of instruction based on a person's gender that would be permissible under Education Law Sections 3201-a or 2854(2) (a) and Title IX of the Education Amendments of 1972 (20 USC Section 1681, et seq.), or to prohibit, as discrimination based on disability, actions that would be permissible under 504 of the Rehabilitation Act of 1973;

- c) Standards and procedures to assure security and safety of students and school personnel;
- d) Provisions for the removal from the classroom and from school property, including a school function, of students and other persons who violate the Code;
- e) Provisions prescribing the period for which a disruptive student may be removed from the classroom for each incident, provided that no such student shall return to the classroom until the Principal (or his/her designated School District administrator) makes a final determination pursuant to Education Law Section 3214(3-a)I or the period of removal expires, whichever is less;
- f) Disciplinary measures to be taken for incidents on school property or at school functions involving the use of tobacco, the possession or use of illegal substances or weapons, the use of physical force, vandalism, violation of another student's civil rights, harassment and threats of violence;
- g) Provisions for responding to acts of discrimination, bullying and/or harassment against students by employees or students on school property, at a school function, or off school property when the actions create or would foreseeable create a risk of substantial disruption within the school environment or where it is foreseeable that the conduct might reach school property, pursuant to clause (b) of this subparagraph;
- h) Provisions for detention, suspension and removal from the classroom of students, consistent with Education Law Section 3214 and other applicable federal, state and local laws, including provisions for school authorities to establish procedures to ensure the provision of continued educational programming and activities for students removed from the classroom, placed in detention, or suspended from school, which shall include alternative educational programs appropriate to individual student needs;

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

- i) Procedures by which violations are reported and determined, and the disciplinary measures imposed and carried out;
- j) Provisions ensuring the *Code of Conduct* and its enforcement are in compliance with state and federal laws relating to students with disabilities;
- k) Provisions setting forth the procedures by which local law enforcement agencies shall be notified of Code violations which constitute a crime;
- l) Provisions setting forth the circumstances under and procedures by which parents/persons in parental relation to the student shall be notified of Code violations;
- m) Provisions setting forth the circumstances under and procedures by which a complaint in criminal court, a juvenile delinquency petition or person in need of supervision ("PINS") petition as defined in Articles 3 and 7 of the Family Court Act will be filed;
- n) Circumstances under and procedures by which referral to appropriate human service agencies shall be made;
- o) A minimum suspension period for students who repeatedly are substantially disruptive of the educational process or substantially interfere with the teacher's authority over the classroom, provided that the suspending authority may reduce such period on a case-by-case basis to be consistent with any other state and federal law. For purposes of this requirement, as defined in Commissioner's Regulations, "repeatedly is substantially disruptive of the educational process or substantially interferes with the teacher's authority over the classroom" shall mean engaging in conduct which results in the removal of the student from the classroom by teacher(s) pursuant to the provisions of Education Law Section 3214(3-a) and the provisions set forth in the *Code of Conduct* on four (4) or more occasions during a semester, or three (3) or more occasions during a trimester, as applicable;
- p) A minimum suspension period for acts that would qualify the student to be defined as a violent student pursuant to Education Law Section 3214(2-a)(a). However, the suspending authority may reduce the suspension period on a case-by-case basis consistent with any other state and federal law;
- q) A Bill of Rights and Responsibilities of Students which focuses upon positive student behavior and a safe and supportive school climate, which shall be written in plain-language, publicized and explained in an age-appropriate manner to all students on an annual basis; and

(Continued)

Community Relations

SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)

- r) Guidelines and programs for in-service education programs for all District staff members to ensure effective implementation of school policy on school conduct and discipline, including but not limited to, guidelines on promoting a safe and supportive school climate while discouraging, among other things, discrimination, bullying and/or harassment against students by students and/or school employees; and including safe and supportive school climate concepts in the curriculum and classroom management.

The District's *Code of Conduct* shall be adopted by the Board of Education only after at least one (1) public hearing that provided for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties.

The *Code of Conduct* shall be reviewed on an annual basis, and updated as necessary in accordance with law. The District may establish a committee pursuant to Education Law Section 2801(5)(a) to facilitate review of its *Code of Conduct* and the District's response to *Code of Conduct* violations. The School Board shall reapprove any updated *Code of Conduct* or adopt revisions only after at least one (1) public hearing that provides for the participation of school personnel, parents/persons in parental relation, students, and any other interested parties. The District shall file a copy of its *Code of Conduct* and any amendments with the commissioner, in a manner prescribed by the Commissioner, no later than thirty (30) days after their respective adoptions.

The Board of Education shall ensure community awareness of its *Code of Conduct* by:

- a) Posting the complete *Code of Conduct* on the Internet website, if any, including any annual updates and other amendments to the Code;
- b) Providing copies of a summary of the *Code of Conduct* to all students in an age-appropriate version, written in plain language, at a school assembly to be held at the beginning of each school year;
- c) Providing a plain language summary of the *Code of Conduct* to all parents or persons in parental relation to students before the beginning of each school year and making the summary available thereafter upon request;
- d) Providing each existing teacher with a copy of the complete *Code of Conduct* and a copy of any amendments to the Code as soon as practicable following initial adoption or amendment of the Code. New teachers shall be provided a complete copy of the current Code upon their employment; and
- e) Making complete copies available for review by students, parents or persons in parental relation to students, other school staff and other community members.

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SUBJECT: CODE OF CONDUCT ON SCHOOL PROPERTY (Cont'd.)**Privacy Rights**

As part of any investigation, the District has the right to search all school property and equipment including District computers. Rooms, desks, cabinets, lockers, computers, etc. are provided by the District for the use of staff and students, but the users do not have exclusive use of these locations or equipment and should not expect that materials stored therein will be private.

Education Law Sections 11(8), 801-a, 2801 and 3214
Family Court Act Articles 3 and 7
Vehicle and Traffic Law Section 142
8 NYCRR Section 100.2

NOTE: Refer also to *District Code of Conduct*

First Reading: August 27, 2013
Second Reading: September 10, 2013

