

LONG BEACH PUBLIC SCHOOLS
Long Beach, NY

February 9, 2021

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized state agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION
LONG BEACH PUBLIC SCHOOLS
AUDIO – PHONE IN
DIAL-IN NUMBER (425) 436-6390
ACCESS CODE: 899201
Tuesday, February 9, 2021**

REGULAR MEETING

AGENDA

7:00 PM

1. Pledge of Allegiance/Call to Order/Opening Remarks – Board President
2. Report of the Superintendent of Schools
 - Presentation: 2021-22 Budget Preparation - Secondary Program
3. Board of Education Comments
4. Student Organization Announcements
5. Questions and Comments from the Public on Tonight's Agenda Only
6. Approval of Minutes for Executive Session and Regular Meeting of January 12, 2021, and Executive Session of January 26, 2021
7. Treasurer's Report for December 2020
8. Presentations of the Superintendent
 1. Personnel Matters: Certificated
 2. Personnel Matters: Non-Certificated
 3. Second Reading of Policy #5250 Sale and Disposal of District Personal Property
 4. Second Reading of Policy #5674 Data Networks and Security Access
 5. Determination of Residency Appeals
 6. Approval of Tuition Agreement
 7. Acceptance of Donation
 8. Approval of Disposal of Obsolete Equipment
 9. Acceptance of Recommendations of CSE/CPSE
 10. Payment of Legal Bills: Legal Services
9. Board of Education – Additional New/Old Business if any
10. Questions and Comments from the Public
11. Announcements:
 1. Long Beach Classroom Teachers' Association
 2. Administrative, Supervisory and PPS Group
 3. LBSEA -Long Beach Schools Employees' Association – Group C
 4. Parent/Teacher Association
12. Adjournment

RESOLUTIONS

BE IT RESOLVED THAT, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

I. CERTIFICATED PERSONNEL

(a) Resignation for the Purpose of Retirements

Name: Kathryn Virgona
Assign./Loc. Elementary Teacher/Lindell School
Effective Dates: June 30, 2021

Name: Arlyne Skolnik
Assign./Loc. Reading Teacher/West School
Effective Dates: June 30, 2021

Name: Michael Lundwall
Assign./Loc. Elementary Teacher/LBMS
Effective Dates: September 10, 2021

(b) Resignations

Name: Katherine Harris
Assign./Loc. Substitute Teacher/Lindell School
Effective Dates: January 12, 2021 close of day

Name: Nyasia Hurd
Assign./Loc. Part Time Teacher Assistant/West School
Effective Dates: January 28, 2021

(c) Leaves of Absence

Name: Kaitlin Smith
Assign./Loc. Reading Teacher/LBMS
Effective Dates: March 29, 2021-June 30, 2021 (On or about)
Reason: Maternity/FMLA

Name: Benjamin Swan
Assign./Loc. Part Time Teacher Assistant/LBMS
Effective Dates: February 1, 2021-May 17, 2021
Reason: Educational

I. CERTIFICATED PERSONNEL

(c) Leaves of Absence cont:

Name: Patricia Nyman
Assign./Loc. Part Time Teacher Assistant/West School
Effective Dates: February 10, 2021-June 30, 2021 (or earlier at the district's discretion)
Reason: Personal

Name: Kristin Susko
Assign./Loc. Special Education Teacher/LBHS
Effective Dates: April 20, 2021-May 31, 2021 (On or about)
Reason: Maternity/FMLA

(d) Appointment: Permanent Substitute Teacher

Name: Nicole Petrullo
Assign./Loc.: Permanent Substitute Teacher/West School
Certification: Permanent Pre K-6
Permanent Reading
Effective Dates: February 1, 2021-June 30, 2021 (or earlier at the district's discretion)
Rate of Pay: \$208.93 per day (individual medical insurance coverage)
Reason: To meet a district need

(e) Appointment Part Time Teacher Assistant 20 hours per week start date through June 25, 2021 (or earlier at the district's discretion). Rate according to contract.

Name	Building	Step	Hourly Rate*subject to negotiations	Reason	Start Date
Suzanne Masloja <i>*change in work hours</i>	Virtual	22	27.19	COVID	2/09/21
Lakesha Wilson	Virtual	6	\$21.70	COVID	2/01/21
Alexi Lopez	Virtual	1	\$17.81	COVID	2/22/21

(f) Appointment: Mentor for the 2020/2021 school year-Stipend: \$1,200

Jaclyn Eiger

(g) Appointment: Interscholastic Coaches for the 20/21 school year

Position	Coach	Stipend* *STN
V Girls Tennis	Christopher McGorty <i>*Rescind Tony Strickland</i>	6,661.00
JV Girls Tennis	<i>*Rescind Cristina Bryan</i>	5,730.00
Baseball Volunteer Coach	Justin Rodriguez	N/A

I. CERTIFICATED PERSONNEL

- (h) **Appointment: Teachers for After School Extra Help Program 2020-2021 School Year-School. Rate of Pay \$76.76 per hour-maximum 20 hours each per person. Grant Funded - Cares Act, number of teachers per grade based on enrollment.**

Teacher Name	Grade Level
Sonique Graham	Kindergarten
Ashley Lee/Nicole Smardich	First Grade
Alisa Gore/Sara Pollack	Second Grade
Erin Allison	Third Grade
Gina Patronaggio/Amanda Betz	Fourth Grade
Douglas MacConnell	Fifth Grade
Christina Causi	Special Education

- (i) **Appointment: East School Club Advisors for the 2020-2021 School Year-rate of pay \$57.77 per hour**

Advisors	Club	Maximum Hours
Edward Courtney	Neptune News	10
Mayela Molina	Let's Explore Spain and Mexico	10
Alisa Gore	Animal Discovery	10
Jacqueline Gropper	Art Club	10
Eileen Bauer	East School Online Newspaper	10
Jennifer Diamond	Math Olympiads-5 th Grade	10

- (j) **Appointment: Lido School Club Advisors for the 2020-2021 School Year-rate of pay \$57.77 per hour**

Advisors	Club	Maximum Hours
Lindsay Kupferman Schade	Recorder Club	10
Anthony LaPenna	Fitness	10
Janine Riomao	Art Club	10
Erin Veltre	Health and Wellness Club	10

- (k) **Appointment: Lindell School Club Advisors for the 2020-2021 School Year-rate of pay \$57.77 per hour**

Advisors	Club	Maximum Hours
Leigh Rynecki	American Sign Language Club	10
Edith Guzman	WRaP in Spanish	10

I. CERTIFICATED PERSONNEL

- (l) **Appointment: West School Club Advisors for the 2020-2021 School Year-rate of pay \$57.77 per hour**

Advisors	Club	Maximum Hours
Lindsay Rosenberg	Art Club	10
Erin Cain	Let's WONDER Together	10
Bryan Rosen	Fitness Club	10

- (m) **Appointment: LBVE and District Club Advisors for the 2020-2021 School Year-rate of pay \$57.77 per hour**

Advisors	Club	Maximum Hours
Amanda Betz	Mindfulness	10
Debra Cupani	Virtual Field Trips	10
Sara Pollack	Kahoot! Fun	10
Kirstyn Golden	Kindness Ninjas!	10
Kylee Nicholls	Coding Club	10
Samantha Gropper	Coding Club	10

- (n) **The following Per Diem Substitute Teachers are recommended for approval for the 2020-2021 school year.**

NAME	CERTIFICATION AREA
Evita Hernaez	Initial Speech and Language Disabilities

- (o) **MEMORANDUM OF AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE LONG BEACH CLASSROOM TEACHERS ASSOCIATION**

BE IT RESOLVED, the Board of Education approves the Memorandum of Agreement between the negotiating representatives of the Long Beach Public Schools and the Long Beach Classroom Teachers Association, dated January 13, 2021

- (p) **MEMORANDUM OF AGREEMENT: LONG BEACH PUBLIC SCHOOLS AND THE LONG BEACH CLASSROOM TEACHERS ASSOCIATION**

BE IT RESOLVED, the Board of Education approves the Memorandum of Agreement between the negotiating representatives of the Long Beach Public Schools and the Long Beach Classroom Teachers Association, dated February 5, 2021

II. NON CERTIFICATED PERSONNEL

(a) Resignation for the Purpose of Retirements

Name: Ana Quintero
Assign./Loc. Bus Driver/Transportation Department
Effective Dates: June 30, 2021

Name: Maria Kavathas
Assign./Loc. Part Time Food Service Worker/West School
Effective Dates: June 30, 2021

Name: Dularmatie Kistama
Assign./Loc. Part Time Food Service Worker/LBMS
Effective Dates: June 30, 2021

(b) Resignations

Name: Palmarlia Gatke
Assign./Loc. Part Time Lunch Aide/Lido School
Effective Dates: January 18, 2021 close of day

Name: Sarah DeFlorio
Assign./Loc. Part Time Teacher Aide/Lido School
Effective Dates: January 15, 2021 close of day

Name: Erika Carroll
Assign./Loc. Part Time Teacher Aide/East School
Effective Dates: February 12, 2021 close of day

(c) Rescissions

Name: David Burke
Assign./Loc. Bus Driver/Transportation Department

Name: Henry Patino
Assign./Loc. Bus Driver/Transportation Department

II. NON CERTIFICATED PERSONNEL

(d) Leaves of Absence

Name: Amanda Devito
Assign./Loc. Data Specialist/Lindell School
Effective Dates: March 21, 2021-June 30, 2021 (On or about)
Reason: FMLA/Maternity

Name: Hunter Rainis
Assign./Loc. Part Time Teacher Aide/Lindell School
Effective Dates: January 25, 2021-May 7, 2021
Reason: Educational Leave

Name: Alanna Wagner
Assign./Loc. Part Time Teacher Aide/LBMS
Effective Dates: February 1, 2021-May 17, 2021
Reason: Educational Leave

Name: Rory Redd
Assign./Loc. Bus Driver/Transportation Department
Effective Dates: February 2, 2021-June 30, 2021 (intermittent FMLA)
Reason: FMLA

(e) Catastrophic Leave of Absence

Name: Bruce Cummings
Assign./Loc. Cleaner/Lindell School
Effective Dates: March 8, 2021-June 30, 2021 (or earlier at the district's discretion)
Reason: Medical

(f) Amended Leave of Absence

Name: Mohsin Mirza
Assign./Loc. Teacher Aide/Middle School
Effective Dates: January 4, 2021-February 19, 2021
Original Dates: January 4, 2021-January 25, 2021
Reason: Personal

II. NON CERTIFICATED PERSONNEL

(g) Amended Appointment: Bus Driver 30 hours

Name: Barbara Simon
Assign./Loc.: Part Time Bus Driver-30 hours/Transportation
Effective Date: February 1, 2021
Probationary End Date: January 31, 2024
Salary Classification: \$25,827 per annum-subject to negotiations
Grade/Step: Grade II/Step 1
Reason: To replace Danielle Preza
Comment: Amended start date

(h) Amended Appointment: Part Time Building Aides (19 hours per week)

Name: Sohail Akbar
Assign./Loc.: Part Time Building Aide/LBHS
Effective Date: February 10, 2021

(i) Appointment Part Time Teacher Aides 17.5 hours per week start date through June 25, 2021 (or earlier at the district's discretion) Rate subject to negotiations.

Name	Building	Step	Hourly Rate Per Hour	Reason	Start Date
John Whelan	LBHS	1	16.67	CSE	02/10/2021

(j) Appointment: Part Time Lunch Aide

Name: Kayla Passaro
Assign./Loc.: Part Time Lunch Aide/Lido School
Effective Dates: February 10, 2021-June 30, 2021 on or about
Grade/Step: Grade 1/Step 1
Salary Classification: \$14.70 per hour-Subject to negotiations
Reason: To replace P. Gatke

(k) The following Per Diem Substitutes are recommended for approval for the 2020-2021 school year.

Name	Position
Elaine Mango	Teacher Assistant

II. NON CERTIFICATED PERSONNEL

(I) Completion of Probationary Appointments

The staff member listed below has completed her probationary appointment and has received a satisfactory evaluation and is hereby recommended for permanent appointment.

Name:	Mary King
Assign./Loc.:	School Nurse/LBMS
Effective Date:	March 22, 2021

3. **SECOND READING OF POLICY #5250 SALE AND DISPOSAL OF DISTRICT PERSONAL PROPERTY**
4. **SECOND READING OF POLICY #5674 DATA NETWORKS AND SECURITY ACCESS**
5. **DETERMINATION OF RESIDENCY APPEALS**
6. **APPROVAL OF TUITION AGREEMENT – MADONNA HEIGHTS**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education approves Agreement with Madonna Heights for special education services with tuition in the amount of approximately \$9,216 for the summer and \$55,298 per student plus the cost of related services for the period of September 1, 2020 through June 30, 2021; and

BE IT FURTHER RESOLVED, that the Board of Education hereby approves the Agreement with Madonna Heights for special education services and authorizes the Assistant Superintendent for Finance and Operations to execute the Agreement on its behalf.

7. **ACCEPTANCE OF DONATION**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the donation of approximately 300 bags of school supplies from Staples in support of students in need during the pandemic, with a value of approximately \$2000.00.

8. **APPROVAL OF DISPOSITION OF OBSOLETE EQUIPMENT**

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the disposal of the following technology item that is obsolete: one (1) Smartboard, serial #006175.

9. **ACCEPTANCE OF RECOMMENDATIONS FROM THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND COMMITTEE ON SPECIAL EDUCATION**

10. **PAYMENT OF LEGAL BILLS: LEGAL SERVICES**

A) FRAZER & FELDMAN, LLP

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$23,366.15 to Frazer & Feldman for legal services for the period of November 1, 2020 through November 30, 2020.

B) INGERMANN SMITH, LLP

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$23.50 to Ingermann Smith, LLP for legal

services for the period ending October 31, 2020 and \$622.75 for the period ending December 31, 2020.

C) LAW OFFICES OF THOMAS M. VOLZ, PLLC

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$368.00 to Thomas M. Volz, PLLC for legal services for the period of December 1, 2020 through January 12, 2021.

SUBJECT: SALE AND DISPOSAL OF DISTRICT PROPERTY**Sale of School Property**

No school property will be sold without prior approval of the Board. However, the responsibility for these sales may be delegated. The net proceeds from the sale of school property will be deposited in the General Fund.

Disposal of District Personal PropertyEquipment

District equipment that is obsolete, surplus, or unusable by the District will be disposed of in such a manner that is advantageous to the District.

The Superintendent will be responsible for selling the equipment in such a way so as to maximize the net proceeds of sale. If it is determined that the equipment has no resale value, or attempts to sell have not produced an adequate return, the Superintendent or designee may dispose of the equipment in any manner which he or she deems appropriate. Destruction of any equipment will follow district protocols in order to safeguard private data.

Textbooks

Textbooks may lose their value to the educational program because of changes in the curriculum or because they contain outdated material or are in poor condition. If textbooks are no longer useful or usable, the procedures for disposal will adhere to the following order of preference:

- a) Sale of textbooks. If reasonable attempts to dispose of surplus textbooks fail to produce monetary return to the District; then
- b) Donation to charitable organizations; or
- c) Recycle through appropriate means.

Education Law §§ 1604(4), 1604(30), 1604(36), 1709(9), 1709(11), 2503, 2511, and 2512
General Municipal Law §§ 51 and 800, et seq.

First Reading: January 12, 2020
Second Reading: February 9, 2021
Adoption Date:

SUBJECT: DATA NETWORKS AND SECURITY ACCESS

The District values the protection of private information of individuals in accordance with applicable law, regulations, and best practice. Accordingly, District officials and Information Technology (IT) staff will plan, implement, and monitor IT security mechanisms, procedures, and technologies necessary to prevent improper or illegal disclosure, modification, or denial of sensitive information in the District Computer System (DCS). Similarly, IT mechanisms and procedures will also be implemented in order to safeguard District technology resources, including computer hardware and software. District network administrators may review District computers to maintain system integrity and to ensure that individuals are using the system responsibly. Users should not expect that anything stored on school computers or networks will be private.

In order to achieve the objectives of this policy, the Board entrusts the Superintendent or designee to:

- a) Inventory and classify personal, private, and sensitive information on the DCS to protect the confidentiality, integrity, and availability of information;
- b) Develop password standards for all users including, but not limited to, how to create passwords and how often passwords should be changed by users to ensure security of the DCS;
- c) Ensure that the "audit trail" function is enabled within the District's network operating system, which will allow the District to determine on a constant basis who is accessing the DCS, and establish procedures for periodically reviewing audit trails;
- d) Develop procedures to control physical access to computer facilities, data rooms, systems, networks, and data to only authorized individuals; these procedures may include ensuring that server rooms remain locked at all times and the recording of arrival and departure dates and times of employees and visitors to and from the server room;
- e) Establish procedures for tagging new purchases as they occur, relocating assets, updating the inventory list, performing periodic physical inventories, and investigating any differences in an effort to prevent unauthorized and/or malicious access to these assets;
- f) Periodically grant, change, and terminate user access rights to the overall networked computer system and to specific software applications and ensure that users are given access based on, and necessary for, their job duties;
- g) Limit user access to the vendor master file, which contains a list of vendors from which District employees are permitted to purchase goods and services, to only the individual who is responsible for making changes to this list, and ensure that all former employees' access rights to the vendor master list are promptly removed;

(Continued)

SUBJECT: DATA NETWORKS AND SECURITY ACCESS (Cont'd.)

- h) Determine how, and to whom, remote VPN access should be granted, obtain written agreements, as appropriate, and monitor and control remote access;
- i) Verify that laptop computer systems assigned to teachers and administrators use full-disk encryption software to protect against loss of sensitive data;
- j) Deploy software to servers and workstations to identify and eradicate malicious software attacks such as viruses and malware;
- k) Maintain a disaster recovery plan appropriate for the size and complexity of District IT operations to ensure continuous critical IT services in the event of any sudden, catastrophic event, including, but not limited to fire, computer virus, or deliberate or inadvertent employee action.

First Reading: January 12, 2021
Second Reading: February 9, 2021
Adoption Date