

**LONG BEACH PUBLIC SCHOOLS**  
**Long Beach, NY**

January 16, 2024

Ladies and Gentlemen:

The Long Beach Board of Education is the authorized State agency responsible for setting educational policy in the district. It consists of five trustees, each serving a three-year term. Board members pay school taxes at the regular rate and receive no salary or other financial compensation.

All meetings, except executive sessions, are held before the public. Members of the public may address the Board of Education on any specific agenda item during special time reserved for that purpose prior to Board discussion and action. The public may also address the Board of Education on any matter of concern at a second public session after the Board of Education completes agenda action items. Visitors should not address the Board in public relative to questions or comments regarding specific staff members or specific students. Such concerns should be brought to the attention of appropriate staff or to Board members by telephone, in writing, or by scheduling a personal meeting, as appropriate to the circumstances.

Visitors' comments will be limited to three (3) minutes for each agenda item upon which comment is made. Visitors are precluded from speaking on any agenda item more than once during each meeting.

Sincerely,

Your Board of Education

**BOARD OF EDUCATION  
LONG BEACH PUBLIC SCHOOLS  
Lindell Auditorium  
Tuesday, January 16, 2024**

**AGENDA**

**REGULAR MEETING**

**7:00 PM**

- I. Pledge of Allegiance/Call to Order/Opening Remarks – Board President
- II. Report of the Superintendent of Schools
  - ***Student Showcase: Computer Science***
  - ***Presentation: Budget and Bond Proposals***
- III. Board of Education Comments
- IV. Student Organization Announcements
- V. Questions and Comments from the Public on Tonight's Agenda Only
- VI. Treasurer's Report for November 2023
- VII. Approval of Minutes for Executive Session and Regular Meeting of December 12 2023,
- VIII. Presentations of the Superintendent:
  1. Personnel Matters: Certificated
  2. Personnel Matters: Non-Certificated
  3. Approval of Stipulation of Settlement
  4. Suspension Appeal Decision
  5. Award of Bid – Compactor and Container Service
  6. Approval of Agreement - Transportation
  7. Acceptance of Donation
  8. Second Reading of Amended Policy 8450 Homebound Instruction
  9. Adoption of Amended Policy #8230 School Counseling/Guidance Programs
  10. Acceptance of Recommendations of CPSE/CSE
  11. Payment of Legal Bills: Legal Services
  12. Approval of Use of Schools Applications
- IX. Board of Education – Additional New/Old Business if any
- X. Questions and Comments from the Public
- XI. Announcements:
  1. Long Beach Classroom Teachers' Association
  2. Administrative, Supervisory and PPS Group
  3. LBSEA -Long Beach Schools Employees' Association – Group C
  4. Parent/Teacher Association
- XII. Adjournment

## RESOLUTIONS

**BE IT RESOLVED THAT**, upon the recommendation of the Superintendent of Schools, the Board of Education approves the following personnel actions.

### I. CERTIFICATED PERSONNEL

#### (a) Resignations for the Purpose of Retirement

Name: Beth Prostick  
Assign./Loc. Elementary Teacher/Lido School  
Effective Date: June 30, 2024, close of day

Name: Debra Rabiner  
Assign./Loc. Elementary Teacher/Long Beach Middle School  
Effective Date: June 30, 2024, close of day

Name: Robert Gallopini  
Assign./Loc. Elementary Teacher/Long Beach Middle School  
Effective Date: June 30, 2024, close of day

Name: Mary Jane Rochford  
Assign./Loc. Elementary Teacher/East School  
Effective Date: June 30, 2024, close of day

Name: Lauren Breen  
Assign./Loc. Elementary Teacher/East School  
Effective Date: June 30, 2024, close of day

Name: Jennifer Diamond  
Assign./Loc. Elementary Teacher/East School  
Effective Date: June 30, 2024, close of day

#### (b) Resignations

Name: Nina Arlotta  
Assign./Loc. Regular Substitute Reading Teacher/LBMS  
Effective Date: January 22, 2024, close of day or earlier at the district's discretion

Name: Angela Austin  
Assign./Loc. Regular Substitute Special Education Teacher/Lido School  
Effective Date: January 26, 2024, close of day or earlier at the district's discretion

Name: Christine Smith  
Assign./Loc. Permanent Substitute/Lido School  
Effective Date: January 5, 2024, close of day

**I. CERTIFICATED PERSONNEL**

**(c) Leaves of Absence**

Name: Lindsey Meehan  
Assign./Loc. Elementary Teacher/Lindell School  
Effective Dates: June 3, 2024 – June 26, 2024 (on or about)  
Reason: Maternity/FMLA

Name: Timothy Donohue  
Assign./Loc. Full Time Teacher Assistant/Lido School  
Effective Dates: January 24, 2024 – May 14, 2024  
Reason: Educational

Name: Brigid Whelan  
Assign./Loc. Part Time Teacher Assistant/Lindell School  
Effective Dates: January 2, 2024 – January 16, 2024  
Reason: Medical

Name: RoseAnn Pinto  
Assign./Loc. Elementary Teacher/Lindell School  
Effective Dates: February 22, 2024 – April 4, 2024 (on or about)  
Reason: Maternity/FMLA

Name: Dayna Griffin  
Assign./Loc. Special Education Teacher/Long Beach Middle School  
Effective Dates: February 26, 2024 – March 15, 2024 (on or about)  
Reason: Childcare/FMLA

Name: Sandra Hnis  
Assign./Loc. Spanish Teacher/Long Beach Middle School  
Effective Dates: March 27, 2024 – June 30, 2024 (on or about)  
Reason: Maternity/FMLA

Name: Tara Wesselhoft  
Assign./Loc. PE/Health Teacher/Long Beach Middle School  
Effective Dates: January 29, 2024 – June 30, 2024 (on or about)  
Reason: Childcare

**(d) Amended Leave of Absence**

Name: Courtney Elliott  
Assign./Loc. Elementary Teacher/Lindell School  
Effective Dates: November 29, 2023 – January 16, 2024  
Original Dates: November 29, 2023 – January 8, 2024  
Reason: Medical

**I. CERTIFICATED PERSONNEL**

**(e) Appointment: Regular Substitute Elementary Teacher**

Name: Collyn-Ann Possidel  
Assign./Loc: Regular Substitute Elementary Teacher/Lindell School  
Certification: Permanent N-6  
Permanent Special Education N-12  
Effective Dates: January 29,2024-June 30, 2024 (or earlier at the district's discretion)  
Tenure Area: Elementary  
Salary Classification: MA/Step1(\$72,177 per annum) prorated  
Reason: To fill a vacancy

**(f) Appointment: Regular Substitute Special Education Elementary Teacher**

Name: Kara Doherty  
Assign./Loc: Regular Substitute Special Education Elementary Teacher/Lido School  
Certification: Initial Students with Disabilities K-12  
Initial Childhood Education 1-6  
Effective Dates: January 27,2024-June 30, 2024 (or earlier at the district's discretion)  
Tenure Area: Special Education  
Salary Classification: MA/Step2 (\$76,043 per annum) prorated  
Reason: To fill a vacancy

**(g) Appointment: Interscholastic Coaches for the 2023/2024 school year**

SPORT	COACH	Stipend
Varsity Assistant Track-Girls	Daniel Vaeth <i>Rescind Katherine Dascher</i>	6,185

**(h) Appointment: Coaches for Special Olympics/Challenger – 2023/2024 school year, rate of pay \$59.97 per hour, max hours 70.**

Dayna Griffin – Special Education Teacher  
Andrea Hinke – Special Education Teacher

**(i) Approval of Applications for Participation in Group A Study Programs-Winter/Spring 2023-2024. The following staff members have applied for funding for coursework as indicated under the appropriate provision of their contract. Recommend approval of the tuition/fees.**

Name	Allocation	Name	Allocation
Nicole Petruzzo	\$580	Daniel Bailey	\$360
William Papetti	\$1245	Chelsea Way	\$1000
Danielle Lopez	\$800		

**I. CERTIFICATED PERSONNEL**

- (j) **Approval of Applications for Participation in Group B Study Programs- Winter/Spring 2023-2024. The following staff members have applied for funding for coursework as indicated under the appropriate provision of their contract. Recommend approval of the tuition/fees.**

<b>Name</b>	<b>Allocation</b>
Maria Saraceni	\$238
Sally Keiser	\$568
Anna McGovern	\$2694

- (k) **Appointment: The following Per Diem Long Term Substitute Teacher is recommended for approval for the dates below. \$241.02 per day**

<b>Name</b>	<b>Dates</b>
Joshua Wolin Guidance Counselor	January 11, 2024 – March 14, 2024 (on or about)

- (l) **Appointment Part Time Teacher Assistant-17.5 hours per week Start date -through June 26, 2024 (or earlier at the district's discretion). Rate according to contract**

<b>Name</b>	<b>Step</b>	<b>Rate</b>	<b>Location</b>	<b>Reason</b>	<b>Shift</b>	<b>Start Date</b>
Michelle Dodd-Gould	1	\$ 18.81	LBMS	CSE	AM	1/10/24

- (m) **The following Per Diem Substitute Teachers are recommended for approval for the 2023-2024 school year.**

<b>NAME</b>	<b>CERTIFICATION AREA</b>
Sophia Reichert	Initial Early Childhood Education B-2 (in process) Initial Childhood Education 1-6 (in process)
Allison Rochford	Visual Arts, Initial

**II. NON CERTIFICATED PERSONNEL**

**(a) Leaves of Absence**

Name: Brian Sandmeier  
Assign./Loc.: Part Time Teacher Aide/LBMS  
Effective Date: January 2, 2024 – January 19, 2024  
Reason: Educational Leave

Name: Ashrafun Nessa  
Assign./Loc.: Part Time Teacher Aide/LBMS  
Effective Date: January 2, 2024 – January 20, 2024  
Reason: Family Illness

**(b) Appointment: Provisional Confidential Financial Analyst II**

Name: Keri Cohen  
Assign./Loc.: Provisional Confidential Financial Analyst II/Business Office  
Effective Date: January 10, 2024  
Salary Classification: \$80,000 per annum - prorated  
Reason: To fill a vacancy  
Comment: Takes a leave of absence as a Probationary Payroll Clerk

**(c) Appointment: Probationary Payroll Clerk**

Name: Theresa Stavola  
Assign./Loc.: Probationary Payroll Clerk/Business Office  
Effective Date: January 10, 2024  
Probationary End Date: January 9, 2025  
Salary Classification: \$50,012 per annum – prorated  
Step: Grade VI/Step 5  
Reason: To fill a vacancy  
Comment: Takes a leave of absence as a Probationary Account Clerk

**(d) Appointment: Provisional Dispatcher**

Name: Cindy Algarin  
Assign./Loc.: Provisional Dispatcher/Transportation Department  
Effective Date: January 2, 2024  
Salary Classification: \$73,329 per annum - prorated  
Step: Grade VI/Step 4  
Reason: To fill a vacancy

**II. NON CERTIFICATED PERSONNEL**

**(e) Appointment: Provisional Assistant Dispatcher**

Name: Dora Salinas  
Assign./Loc.: Provisional Assistant Dispatcher/Transportation Department  
Effective Date: January 3, 2024  
Salary Classification: \$65,775 per annum - prorated  
Step: Grade V/Step 6  
Reason: To fill a vacancy

**(f) Appointment: Probationary Cleaner/Nights**

Name: Daniel Fowler  
Assign./Loc.: Night Cleaner/Lido Complex  
Effective Date: January 10, 2024  
Probationary End Date: January 10, 2028  
Salary Classification: \$41,069 per annum-prorated  
Step: Grade I/Step 3  
Reason: To fill a vacancy

**(g) Appointment: Provisional Secretary I**

Name: Alison Acosta  
Assign./Loc.: Provisional Secretary I/Lindell School  
Effective Date: January 10, 2024  
Salary Classification: \$43,338 per annum-prorated  
Step: Grade IV/Step 5  
Reason: To fill a vacancy  
Comment: Takes a leave of absence as a Teacher Aide

**(h) Appointment Part Time Teacher Aides 17.5 hours per week Start date-through June 26, 2024 (or earlier at the district's discretion). Rate according to contract**

Name	Step	Rate	Location	Reason	Start date	Comment
Laura Bavasso	1	17.58	East	CSE	1/10/24	
Lisa Romanelli	1	17.58	Lindell	504	1/10/24	
Stephen Salerno	1	17.58	LBMS	CSE	1/18/24	
Hannah Clarke	1	17.58	Lido	CSE	1/17/24	
Jaysha Teemer	6	21.76	LBMS	CSE	1/17/24	Reinstated

**(i) Appointment: Temporary Data Specialist 17.5 Hours/week**

Name: April McLeod  
Assign./Loc.: Temporary Data Specialist/Lido School  
Effective Date: January 10, 2023  
Step: Grade II/Step 5  
Salary Classification: \$33,477 per annum/prorated  
Reason: To fill a vacancy



**II. NON CERTIFICATED PERSONNEL**

(j) The following Per Diem Substitute is recommended for approval for the 2023-2024 school year.

<b>Name</b>	<b>Position</b>
Tara Murphy	Nurse
Caroline Ferrante	Clerical
Christine Fowler	Clerical
Annette King	Clerical

(k) **Completion of Probationary Appointments**

The staff members listed below have completed their probationary appointments and have received a satisfactory evaluation and are hereby recommended for permanent appointment.

Name: Christine O'Driscoll  
Assign./Loc.: Administrative Assistant/ Administration  
Effective Date: January 1, 2024

Name: Jaime McQuillan  
Assign./Loc.: Secretary I/ LBMS PPS  
Effective Date: January 27, 2024

Name: Kerry Ennis  
Assign./Loc.: Secretary I/ Lido PPS  
Effective Date: January 27, 2024

**3. APPROVAL OF STIPULATION OF SETTLEMENT AND RELEASE**

**BE IT RESOLVED**, that the Board of Education of the Long Beach City School District hereby approves a Stipulation of Settlement and Release with regard to a student discussed in executive session and identified in Confidential Attachment "A" dated January 5, 2024, and authorizes the Board President to execute said agreement on its behalf.

**4. SUSPENSION APPEAL DECISION**

**BE IT RESOLVED**, that the Board of Education of the Long Beach City School District hereby denies/sustains the appeal of the suspension of a student identified in Confidential Attachment "A" dated December 19, 2023 and authorizes the Board President to notify the parent/guardian of its decision in writing.

**5. AWARD OF BID – COMPACTOR AND ROLLOFF CONTAINER SERVICES**

**WHEREAS**, the District placed legal notice advertising a bid for Compactor and Rolloff Container Services in the official district papers on December 14, 2023, and provided bid documents to Jamaica Ash and Rubbish Removal Co., Inc. and Winter Brothers; and

**WHEREAS**, the District, in accordance with Article 5-A of the General Municipal Law, invited bids on Compactor and Rolloff Container Services which bids were opened publicly on December 21, 2023; and

**WHEREAS**, Jamaica Ash and Rubbish Removal Co., Inc. was the lowest priced responsible bidder on the Compactor and Rolloff Container Services bid as follows:

COMPACTOR & ROLLOFF CONTAINER BID OPENED 12/21/23	
VENDOR	BID
<b>Jamaica Ash &amp; Rubbish Removal</b>	<b>\$3318</b>
Winter Bros.	\$3400 + \$125 per ton

**THEREFORE, BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education hereby determines that Jamaica Ash and Rubbish Removal Co., Inc. was the lowest priced responsible bidder on the Compactor and Rolloff Container Services bid and approves the award of the Compactor and Rolloff Container Services contract to Jamaica Ash and Rubbish Removal Co., Inc., and authorizes the District Assistant Superintendent for Finance and Operations to execute said agreement on its behalf.

**6. APPROVAL OF AGREEMENT - TRANSPORTATION**

**BE IT RESOLVED**, the Board of Education hereby approves a transportation contract dated November 15, 2023 with We Transport, Inc. in connection with Day Hospital at Blythedale Hospital in the sum of \$90,000, and authorizes the President of the Board of Education to execute the contract on behalf of the District.

**7. ACCEPTANCE OF DONATION – SPECIAL OLYMPICS TENT AND BANNER**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education accepts a donation from Long Beach Unit of C.S.E.A. of a pop-up tent and banner for use at High School Special Olympics events.

**8. SECOND READING OF AMENDED POLICY #8450 HOMEBOUND INSTRUCTION**

**9. ADOPTION OF AMENDED POLICY #8230 SCHOOL COUNSELING/GUIDANCE PROGRAMS**

**BE IT RESOLVED**, that the Board of Education hereby adopts revised Policy #8230 School Counseling/Guidance Programs.

**10. ACCEPTANCE OF RECOMMENDATIONS FROM THE COMMITTEE ON PRE-SCHOOL SPECIAL EDUCATION AND COMMITTEE ON SPECIAL EDUCATION**

**11. PAYMENT OF LEGAL BILLS: LEGAL SERVICES**

**A) VOLZ & VIGLIOTTA, PLLC**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes expenditures in the amount of \$5,000.00 to Volz & Vigliotta, PLLC for the monthly retainer for general counsel legal services for the period of February 1, 2024 through February 29, 2024; \$367.50 for general counsel legal services for the period of December 6, 2023 through December 12, 2023; \$3,583.33 for the monthly retainer for labor counsel legal services for the period of February 1, 2024 through February 29, 2024; and \$612.50 for labor counsel legal services for the period of December 18, 2023 through December 27, 2023.

**12. APPROVAL OF USE OF SCHOOLS APPLICATIONS**

**BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the Board of Education approves the use of schools as attached, not to conflict with District events. However, please note that events may have to be modified and/or rescheduled based on building schedule.

**APPLICATIONS FOR USE OF SCHOOLS**

<u>Organization</u>	<u>Purpose</u>	<u>Facility Requested</u>	<u>Dates Requested</u>
L.I. Swimming Club	Swimming Practice	High School Pool	Weekdays Jan. 2 – Feb. 23, 2024 6:45pm – 8:45pm  Saturdays Jan. 20 – Feb. 17, 2024 11:00am – 2:30pm
Cub Scout Pack 51	Cub Scout Meetings	Lindell Cafeteria	First Tuesday of Each Month Jan. – June, 2024 6:15pm – 7:45pm
Long Beach Lacrosse Club	Lacrosse Practice	Middle School Gymnasium	Mondays and Wednesdays Feb. 5 – Feb. 28, 2024 7:00pm – 9:00pm
Long Breach Football Club	Winter Training	Long Beach Middle School Gym	Tues. & Thurs. Jan. 16 – Feb. 29, 2024 6:30pm – 9:30pm

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION)****Overview**

Home, hospital, or institutional instruction (sometimes referred to as homebound instruction) is an educational service provided by districts to resident students enrolled in a public or nonpublic school who are unable to attend school in person for at least ten days during a three-month period due to illness or injury which requires the student to remain at home or in a hospital or other institution for the treatment of children, other than a school.

The District will provide home, hospital, or institutional instruction to all resident students enrolled in a public or nonpublic school from kindergarten to age 21 when, due to a temporary or chronic physical, mental, or emotional illness or injury, as documented by the student's treating healthcare provider, the student is unable to participate in their usual education setting.

**Definitions**

"Instruction delivery plan" means a written plan to continue the student's academic progress and to maintain a record of delivery of instructional services and student progress.

"School district of residence" means the public school district within the State of New York where the students legally reside with their parents or guardians.

"Treating health care provider" means a person who is treating a student and is licensed or otherwise authorized to provide diagnosis pursuant to a profession enumerated in Title VIII of the Education Law.

"Tutor" means an employee of the school district of residence or an individual with whom the school district of residence contracts to provide home, hospital, or institutional instruction. The tutor must hold a New York State teaching certificate. A tutor may include a teacher employed by a board of cooperative educational services (BOCES) that contracts with the school district of residence to provide this instruction.

**Request for Home, Hospital, or Institutional Instruction**

To request home, hospital, or institutional instruction for a resident student, the parent or guardian must submit a request (General Education Homebound Educational Services: Parts I & II) The request/application requires written medical verification from the student's treating healthcare provider demonstrating the student's anticipated inability to attend school in person for at least ten (10) days during the next three months and written consent authorizing the Director of School Health Services or designee to contact the student's treating healthcare provider. Refusal to provide this written consent will result in a denial of the request for home, hospital or institutional instruction. The District reserves the right to request additional documentation at any time a student is on homebound instruction.

(Continued)

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

The request will be forwarded to the Director of School Health Services who will review the need for home, hospital, or institutional instruction and either approve or deny the request. During this review, the Director of School Health Services may contact the student's treating healthcare provider to obtain additional information necessary regarding the student's health or mental health. Within five (5) days after receipt of written medical verification from the student's treating healthcare provider, the District will notify the parent or guardian whether their request for home, hospital, or institutional instruction has been approved or denied.

Should a student need alternative instruction on an interim basis as decided by the CSE, disciplinary hearing or as mutually agreed upon between the parents and the district, the appropriate party will complete the request/application. Students with disabilities shall be provided instruction and appropriate related services as determined and documented by the committee on special education (CSE) in consideration of the student's unique needs. Instruction must be provided for at least the number of days and length of time as nondisabled peers.

Appeals

Parents and guardians may appeal the denial of home, hospital, or institutional instruction to the District's Board of Education within ten (10) school days of receiving the decision. Home, hospital, or institutional instruction will be provided while an appeal is pending before the District's Board.

**Home, Hospital, or Institutional Instruction Requirements**

The District will provide home, hospital, or institutional instruction to a student within five (5) days after receiving notification of the student's medical condition or within five days from the request for home, hospital, or institutional instruction, whichever occurs first.

The District shall establish a written home, hospital or institutional instruction delivery plan to continue the student's academic progress, obtaining and considering input from the parent/guardian and the student as well, where appropriate.

The instruction plan shall be reviewed by the school district as needed, based upon changed conditions and/or needs of the student.

The instructional delivery plan shall maintain a record of delivery of instructional services and student progress. The instruction delivery plan shall include, but not be limited to:

(Continued)

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

1. Number of hours per week and hours per day that the student will receive instructional services;
2. The method by which, and by whom, instructional services will be delivered;
3. The location where instructional services will be provided. Instruction can take place at home, hospital, institution, remotely, at a public site such as the library or district facility;
4. An explanation of how the instructional services will enable the student to maintain academic progress.

If the instruction is provided in the student's home, a parent/guardian or adult over the age of 21 must be in the home during the instruction session. If the parent or guardian is unable to provide a proper chaperone, the instruction session can be canceled.

Instruction will be provided on days of student attendance in accordance with the school calendar.

The student shall receive instruction for the number of days and length of time necessary to continue to the student's academic progress, which includes at a minimum:

- A. At the elementary school level (K-6), 10 hours of instruction per week. To the extent possible, at least two hours of instruction shall be provided daily.
- B. At the secondary school level (7-12), 15 hours of instruction per week. To the extent possible, at least three hours of instruction shall be provided daily.

\* Students may receive less than the required amount of instruction per week if requested by their parent(s) or guardian(s) and supported by documentation submitted by their treating healthcare provider. In such cases it must be documented in the instruction delivery plan and reviewed regularly, but not less than once a month, to determine when the student's instructional hours may be increased.

- C. Unless the student is a graduating senior who needs credit for graduation, homebound instruction is not provided for elective courses.
- D. All Physical Education is in the form of a project developed by the Athletic Department.
- E. Instructional materials should be obtained from the public school in which the student is enrolled.
- F. All students participating in homebound instruction are expected to adhere to the Code of Conduct.

(Continued)

## Instruction

**SUBJECT: HOME, HOSPITAL, OR INSTITUTIONAL INSTRUCTION (HOMEBOUND INSTRUCTION) (Cont'd.)**

The school district of residence shall maintain a record of the dates, amount and type of instructional services the student received including; the teacher's name, subjects taught and location where the instructional services were provided.

Prior to returning to school, the parent/guardian will submit a letter from their child's treating health care provider clearing the student for return to school. Should a student need to stay out longer than the original application indicated, an updated note from their treating health care provider will be required and submitted to the Director of School Health Services.

The form can be found at [http://lbeach.org/resources/family\\_resources](http://lbeach.org/resources/family_resources). Paper copies are available through the Main office of the school buildings.

Education Law Sections 1604(20), 1709(24), 3202  
8 NYCRR Sections 100.22, 175.21, and 200.6

NOTE: Refer also to Policy #7150 – Remote Instruction  
and [http://lbeach.org/resources/family\\_resources](http://lbeach.org/resources/family_resources)

Revised:	March 17, 2005
Adopted:	May 24, 2005
First Reading of Amended:	February 8, 2022
Second Reading of Amended:	March 8, 2022
Adoption of Amended:	April 12, 2022
First Reading of Amended:	October 11, 2022
Second Reading of Amended:	November 8, 2022
Adoption of Amended:	December 13, 2022
First Reading of Amended:	December 12, 2022
Second Reading of Amended:	January 9, 2024

## Instruction

**SUBJECT: SCHOOL COUNSELING/GUIDANCE PROGRAMS**

The Board of Education believes that guidance is an integral plan of the total instructional program at all grade levels. Thus, teachers shall incorporate guidance activities into the curriculum to aid students in making informed and responsible decisions in all aspects of their lives and to provide students with a positive approach to problem solving.

Long Beach Public Schools has a comprehensive developmental school counseling/guidance program, for all students in kindergarten through grade 12.

1. For all grades kindergarten through twelve, district and building level comprehensive developmental school counseling/guidance programs shall prepare students to participate effectively in their current and future educational programs as age appropriate and be designed to address multiple student competencies including career/college readiness standards, and academic and social/emotional development standards. The comprehensive developmental school counseling/guidance program (“program”) shall include the following activities or services:
  - (a) In grades kindergarten through five, the program shall be designed by a certified school counselor in coordination with the teaching staff, and any appropriate pupil personnel service providers, for the purpose of preparing students to participate effectively in their current and future educational programs, to provide information related to college and careers, and to assist students who may exhibit challenges to academic success, including but not limited to attendance or behavioral concerns, and where appropriate make a referral to a properly licensed professional and/or certified pupil personnel service provider, as appropriate, for more targeted support.
  - (b) For students in grades six through twelve, certified school counselors shall provide an annual individual progress review plan, which shall reflect each student's educational progress and career plans. For a student with a disability, the plan shall be consistent with the student's individualized education program;
  - (c) School counseling/guidance core curriculum instruction for the purpose of addressing student competencies related to career/college readiness, academic skills, and social/emotional development by a certified school counselor(s).
  - (d) Other direct student services which may include, but need not be limited to, responsive services, crisis response, group counseling, individual counseling, appraisal, assessment, and advisement, for the purpose of enabling students to benefit from the curriculum, assisting students to develop and implement postsecondary education and career plans, assisting students who exhibit attendance, academic, behavioral or adjustment concerns and encouraging parental involvement. Provided that nothing herein shall prohibit certified or licensed school psychologists or certified or licensed school social workers pursuant to Part 80 of the Commissioner's regulations from providing other direct student services within their applicable scope of practice.



## Instruction

- (e) Indirect student services which may include but need not be limited to, referrals to appropriately licensed or certified individuals, consultation, collaboration, leadership, advocacy, and teaming.
2. Long Beach School shall develop district-wide and building-level comprehensive developmental school counseling/guidance plans which set forth the manner in which the district shall comply with the requirements of this subdivision. Such district and building level plans shall be developed by or under the direction of certified school counselor(s) and be updated annually, available for review at the district offices and each school building and made available on the district's website.
- (a) Each plan shall be developed annually and shall include program objectives, activities, program development and maintenance planning, school counseling curriculum, professional development planning, evaluation methods based on data analysis of program results and closing the gap analysis reports to inform program improvement, and assessment of the resources necessary to support positive student outcomes.
- (b) Each plan shall also include the preparation of a program outcomes report that includes an analysis of all systematic components of a comprehensive developmental school counseling/guidance program as defined by this subdivision. Such report shall be annually presented to the board of education.
3. Long Beach Schools shall establish a comprehensive developmental school counseling/guidance program advisory council to be comprised of representative stakeholders (such as parents, members of the board of education, school building and/or district leaders, community-based service providers, teachers, certified school counselors and other pupil personnel service providers in the district including school social workers and/or school psychologists).

**OVERVIEW OF LONG BEACH  
SCHOOL COUNSELING GOALS**

**A: Guidance Goals for Grades K-6**

- Goal A1: Prepare students to participate effectively in their current and future educational programs.
- Goal A2: Help students who exhibit attendance, academic, behavioral or adjustment problems.
- Goal A3: Educate students concerning personal safety.
- Goal A4: Encourage parental involvement in their children's education.

**B: Guidance Goals for Grades 7-8**

- Goal B1: Review each child's educational progress and career plans annually.
- Goal B2: Teach students about various careers and help them to develop career planning skills.
- Goal B3: Provide assistance to enable students to benefit from the

## Instruction

curriculum, as well as the following:

- i. Develop and implement post-secondary education and career plans.
- ii. Help students who exhibit attendance, academic, behavioral, and/or adjustment problems.

Goal B4: Encourage parental involvement in the educational process.

**C: Guidance Goals for Grades 9-12**

Goal C1: Review each child's educational progress and career plans annually.

Goal C2: Teach students about various careers and help them to develop career planning skills.

Goal C3: Provide assistance to enable students to benefit from the curriculum, as well as the following:

- i. Develop and implement post-secondary education and career plans.
- ii. Help students who exhibit attendance, academic, behavioral, and/or adjustment problems.

Goal C4: Encourage parental involvement in the educational process.

Ref: 8NYCRR 100.2(j)

Note: Policy added

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